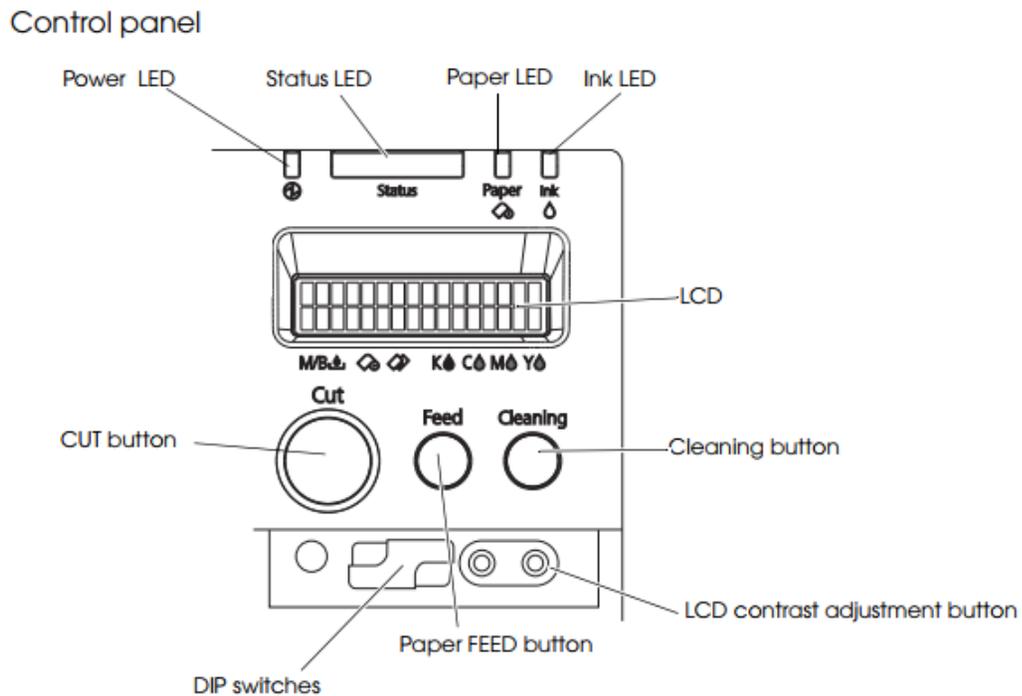
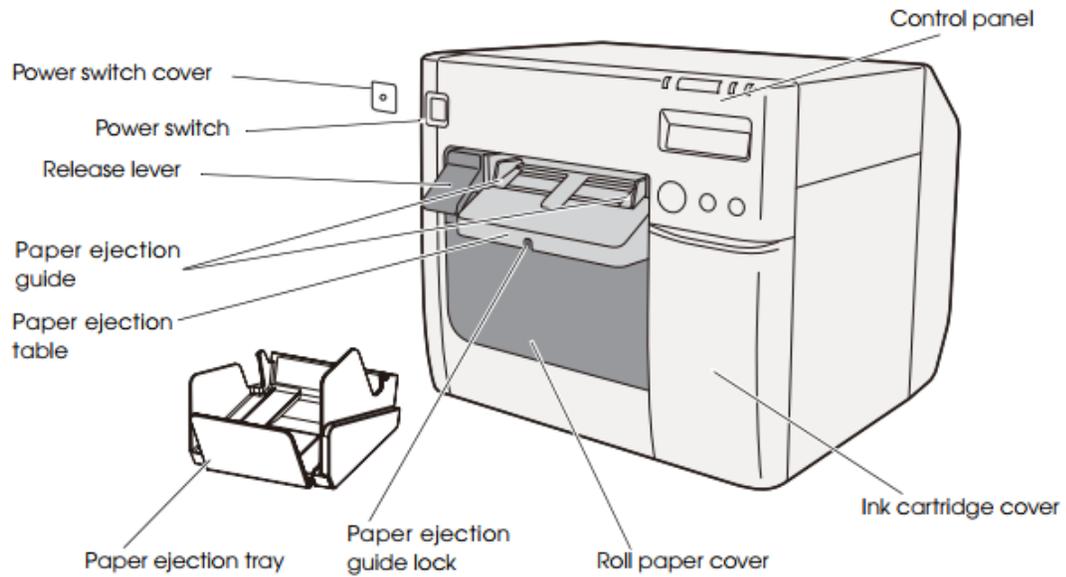
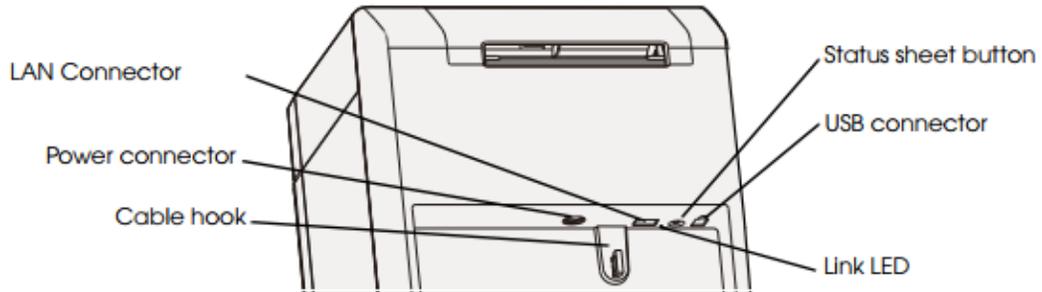


How to Set Up Your Epson C3500 Printer

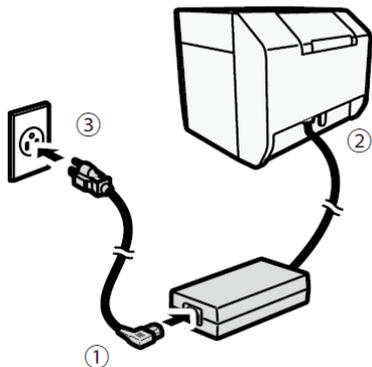
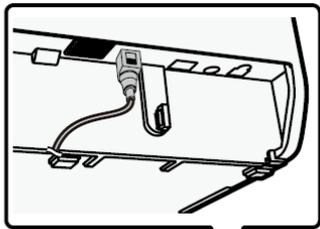


Installing Cables

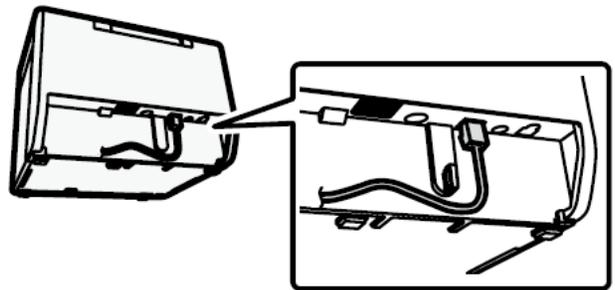
Connector (lower rear)



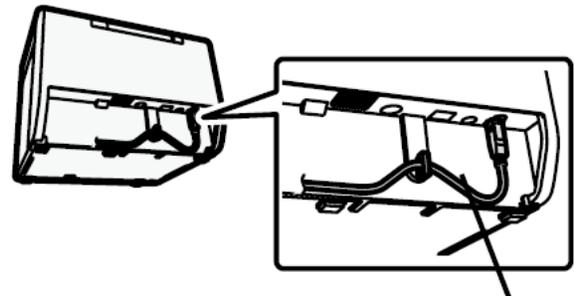
1. Insert plug into back of printer and outlet of wall.



2. Insert Ethernet cable into back of printer and LAN ports 1-4 of your router.



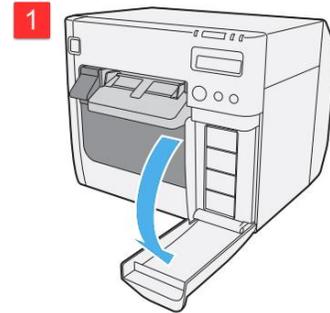
Optional: Insert USB plug into back of printer and into the computer USB port.



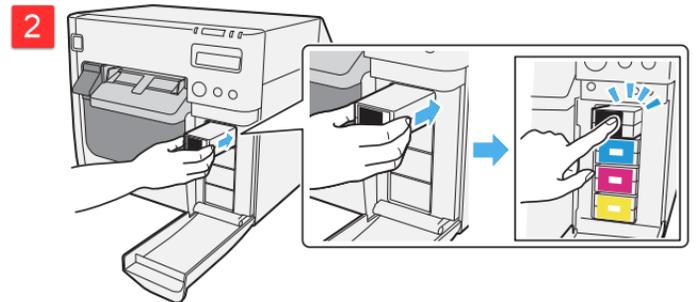
Installing INK Cartridges

Press the Power button and wait at least 4 seconds until internal operations stop.

1. Pull the front right panel of the printer down to open the INK compartment.



2. Shake the new INK cartridge 4 or 5 times before removing the cartridge packaging and slowly push the cartridge into each slot according to the colored labels until you hear a click.



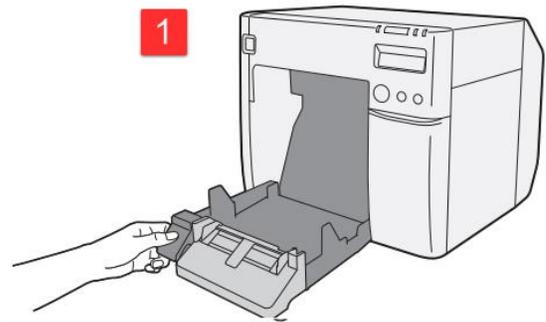
⚠ Caution: Do not turn off the printer or open the ink cartridge cover while charging ink (Power light is flashing). Opening the cover may cause the ink to be recharged, resulting in more ink being consumed. May cause printing malfunction.

⚠ Caution: Do not touch the IC chip on the cartridge. Doing so may cause operating or printing malfunction.

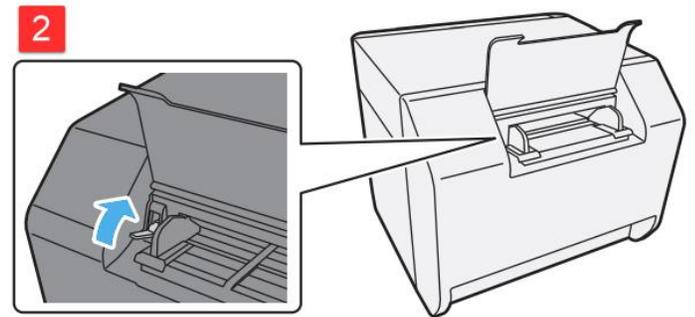
Installing Media

Option 1: FANFOLD Badge Stock

1. Open the front face of the printer by lifting the dark gray latch UP.

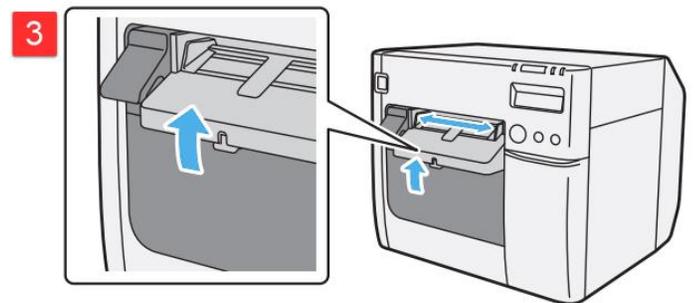


2. Open the back panel of the printer and lift the blue lever to adjust the media guide.

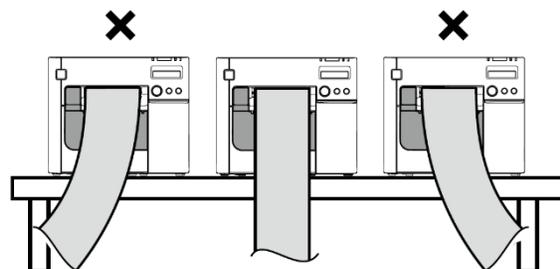


Feed the fanfold with the black timing mark facing down and blank/pre-printed side facing up with the timing mark leading out first.

3. Pull the dark gray lip down in the center of the media dispenser and adjust the media guide. Push the lip back up, lock in place, and close the front door to begin auto calibration.

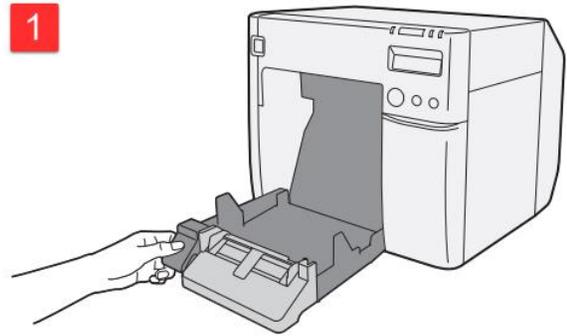


Note: Be sure your media behind the printer is not obstructed or feeding at angles to prevent random tears.

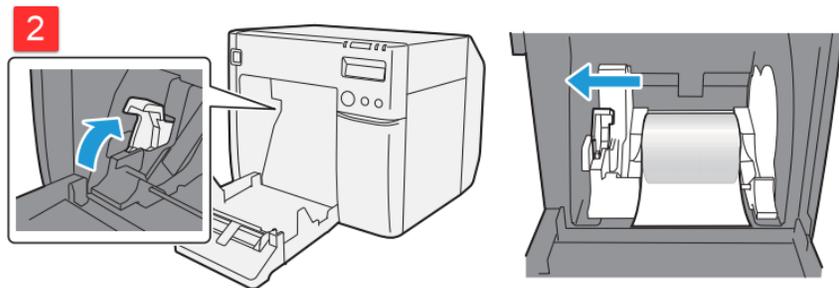


Option 2: ROLL Badge Stock

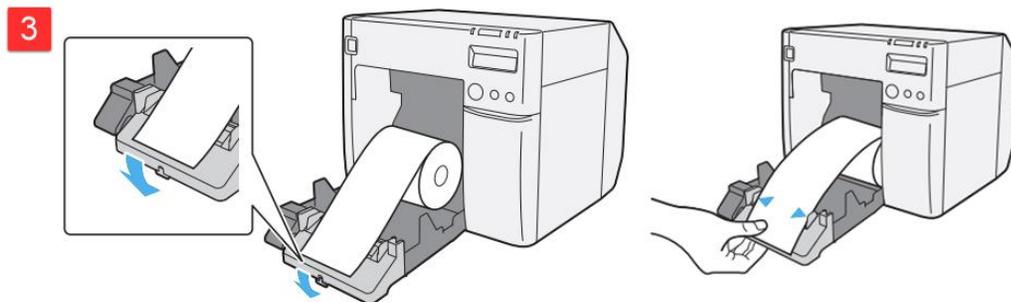
1. Open the front face of the printer by lifting the dark gray latch UP.



2. Lift the blue latch to unlock the roll guide and adjust as needed.



3. Be sure the media guide is set to wide stance and insert the roll inside the printer. Close the front panel leaving a bit of paper sticking out to begin auto calibration.



Installing Dispense Tray

Insert the tray beneath the media dispenser and snap left/right notches into the setting. Adjust as needed for paper length.

