

INFORMATION REGARDING VISITOR, WORKER AND DELIVERY GATE ENTRY

This is a reminder that you are responsible for making arrangements for entry by visitors, workers and delivery persons, especially during non-working hours or off days.

Regular gate coverage is limited to 8 am to 4 pm Mon-Fri.

Please have your guests, business deliveries, or contractors call you for admittance if you have not made prior arrangements with Terri Woerner at (423) 253-4094.

PLEASE, call Terri Woerner, 423-253-4094, and let her know when you have guests or workers coming. They will need to give their name and who they are going to see or work for.

If their vehicle has a sign on it that would be great because she can more easily recognize workers. It would be most helpful if realtors had a sign on their vehicle to identify themselves, too. Realtors showing property must have a gate key-card from the homeowner or show a business card to the gatekeeper.

DURING OFF-HOURS:

Please ask your visitors to phone you since the gate intercom will not be answered after hours and on weekends.

If your worker or material delivery truck(s) require access through the larger entry gate, please notify and make arrangements with Terri Woerner or notify a board member to ensure that the service gate will be unlocked when they arrive. Thank you for observing these courtesies.