

Coronavirus Health and Safety Information for Students and Parents

This document is supported by the College Health and Safety Policy

What we are doing to keep you safe

- Carrying out a comprehensive and continuous risk assessment to ensure that we adhere to health and safety guidance related to coronavirus.
- Both college sites have been deep cleaned.
- Operating in year group 'bubbles'
- Students will stay in one classroom where possible, but may move for specialist lessons such as DT and art.
- Implement a one way system with the 'bubble' area to enable social distancing.
- Signage around the site to promote regular handwashing and good hygiene.
- Sanitisation stations placed around the college.
- Removal of excess furniture and equipment from rooms where possible to maintain social distancing.
- Propping open doors, where fire safety allows, to maximise air circulation.
- Restricting visitors to the college. Visitors will be admitted one at a time to reception areas and will only enter the college if necessary and only if they have a pre-arranged appointment.
- Signage and floor markings placed outside to indicate social distance queuing gaps.
- Providing sanitising gel in every classroom where there are no handwashing facilities.
- Assigning different entrances to groups of students by year group.
- Ensuring that all rooms in use are cleaned thoroughly at the end of each day.
- Ensuring that shared facilities are cleaned between users
- Providing sanitising wipes or spray and paper towels in each room to enable desks to be sanitised in between cleans if required.
- Ensuring a plentiful supply of soap to enable frequent hand washing as per government guidelines.
- Providing lidded bins in each room to enable 'catch, kill, bin'. Tissues will be available if required.
- Inspecting areas regularly to ensure good hygiene.
- Allowing you to wear face coverings, if you wish, in corridors where social distancing cannot be maintained. Please ensure that you follow guidance on effective and safe use of [Face Coverings](#). Considering the environmental impact of disposable face coverings, it is preferable that you have a reusable, washable face covering.
- Telling all stakeholders not to come to the college if they are displaying symptoms of coronavirus and to seek a [test](#).

What you must do to stay safe

- Follow all instructions from staff.
- Ensure that you bring your own equipment to college – the college will not be able to supply equipment if you forget.
- Avoid sharing equipment with friends.
- Where possible observe social distancing – avoiding close contact with others.
- A one-way system has been implemented in the college wherever possible; please keep to this. Stickers will be placed on the floors to indicate direction of travel.
- Heed any 'out of bounds' and no entry signs – these are there for your safety and to enable us to manage the site effectively and safely.

- Ensure that face coverings, if worn, are managed in line with [government guidance](#)
- Avoid mixing with students that are not in your 'bubble'
- If you are travelling to college on public transport, please ensure you wear a face covering as per government legislation.

What if a learner or staff member displays symptoms of coronavirus?

- The most common symptoms of coronavirus (COVID-19) are recent onset of any of the following:
 - a new continuous cough
 - a high temperature (above 38c)
 - a loss of, or change in, your normal sense of taste or smell (anosmia)
- The College will follow guidance from East Sussex County Council on how to manage a suspected case of coronavirus.
- The affected person will be sent home and advised to seek a [test](#). Please refer to current government guidance with regards to your household [Guidance for households with possible coronavirus infection](#)
- Advise all members of the 'bubble' that there is a suspected case and that they should take appropriate precautions as per government guidance. At this point, we will not inform the wider college community unless there has been widespread contact with the person displaying symptoms.
- The area that they have been using will be disinfected following Government Guidance on COVID-19 cleaning of non-healthcare settings
- However, if the affected person tests positive for coronavirus, the college will follow East Sussex County Council guidance on how to manage a confirmed case of coronavirus. At this point, we will write to the wider college community.
- People that have come into contact with the affected person will be advised to self-isolate for 14 days. There is no requirement for the wider household of the learner or staff member to isolate unless symptoms develop. Staff, learners, and members of their household are eligible for testing if they develop symptoms.
- As part of the national test and trace programme, if other cases are detected within the cohort or in the wider setting, Public Health England's local health protection teams will conduct a rapid investigation and will advise you on the most appropriate action to take. In some cases a larger number of other children/young people may be asked to self-isolate at home as a precautionary measure – perhaps the whole class, site or year group. Where settings are observing guidance on infection prevention and control, which will reduce risk of transmission, closure of the whole setting will not generally be necessary
- **These points are in line with government guidance as of 1/9/20. They will be updated if advice changes.**