

General Policy Information

1. Completed Forms must be turned in before the start of all classes, workshops, and programs. These forms will be in our records for your convenience and for our information.
2. Art Supplies are included in the fees of all classes, workshops, and programs. For the Fashion design course Pattern making supplies and sewing machines required would be available for use in the studio.
3. Informed missed classes will be rescheduled. When we cancel a class for some unseen reason, a make-up class will be scheduled for the batch.
4. Classes are not scheduled on Federal or State holidays.\
5. Class Size (minimum and maximum) is predetermined by the instructor to give students the ultimate learning experience and individual attention.
6. Students are expected to follow directions, perform to the best of their abilities, and to respect others in the class. If necessary, parents will be informed of any misconduct.
7. All students should wind up their work and clean up their spaces before leaving. Fashion Design students should switch off and cover the machine before they leave.
8. Special Needs (physical, mental, or emotional) should be brought to the attention of the instructor prior to registration, in order to provide all of our students with the most effective learning environment at our studio. Information you give us will be kept in strictest confidence.
9. It is important that students are picked up on time due to necessary clean-up and prep time for the next class. Please call in advance if there will be any unusual delays.
10. Please ensure the children have had a good meal prior to attending class. (hungry kids have difficulty focusing)
11. Drinking water is available, we however encourage children to carry their own drinking water.

Payment Information:

1. Course Fees are structured as per class level and are payable on a monthly basis.
2. We request you to pay the fees in the first week of the month with reference to the student's name.
3. Payment can be made via Google Pay/ Zelle/ Venmo/ Paypal/ check.

COVID Protocol

As per CDC guidelines for vaccinated and unvaccinated people, I wanted to highlight the following:

Parent's responsibilities

- Please Ensure that the kid is not sick. If so, kindly inform me in advance.
- Please make that your kids wash their hands frequently.
- Please let the kids know that I'll also want students to wear masks all the time.
- In case any family member in this group does not feel well, kindly inform me.

What is Kalaa doing?

- A hand sanitizer dispenser is available.
- In case hand sanitizer runs out, and is not available at stores, we have hand wash soap available.
- I suggest everyone sanitize their hands at the start of the class and the end of the class.
- I'll sanitize all the surfaces that the student would come in contact with.
- I will do whatever is in my remit/ control to provide a safe environment for your kids.

Waiver

Although the safety and well-being of your child is our top priority at Kalaa Art & Design, we (Kalaa Art & Design, Nidhi Sharda studio owner, volunteers, consultants, and staff) will not be responsible for and will be forever RELEASED from any injury (ies), claims, and/or any other liability arising from your child's attendance and participation in our services and programs at Kalaa Art & Design, and/or for any lost property left behind by your child. By signing this waiver form, you agree to indemnify and hold harmless from any and all injury (ies), claims, causes of action, and/or any other liability arising from your child's attendance and participation in our services and programs the above-mentioned RELEASES at Kalaa Art & Design Arts Studio. You further affirm that you understand the contents of this agreement and are free to choose not to participate in said program or make use of said services. By signing on registration form you affirm that you have decided to allow your child to participate in programs and services provided at Kalaa Art & Design With the full knowledge that the RELEASES will not be liable to anyone for personal injuries and property damage your child or you may suffer while at Kalaa Art & Design Art Studio.

Thank you for your support!

It is a pleasure to welcome you and your child to Kalaa Art & Design Studio!