

**Mountain Village Montessori Charter School  
Governing Board Meeting Agenda  
April 24th, 2020 @ 12:30 pm  
Mountain Village Montessori Charter School  
27285 Brandon Circle  
Steamboat Springs, CO 80487**

**Our Mission:**

To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Mountain Village Montessori is a place for students, families, and teachers to grow together as an intentional community in the pursuit of academic excellence.

**Our Vision:**

Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. Call to Order
  - Michael Girodo HOS
  - Julie Dinkens, Bus, Finance Mgr
  - Darcy Walters, Staff Liaison,
  - Instructional Coach
  - Mike Morris, Chair
  - Jason Gilligan, Vice Chair
  - Jason Godley, Treasurer
  - Tony Urbick, Secretary, Facilities
  - Erin Gallagher, MSTF/ SAC, Fundraising
  - Tim McCarthy, Fundraising, Facilities
  - Jeff Merage, MSTF, Facilities
  - Jess Valand PC, Marketing
  - Ryan Marks, CSI
- Members of the public
  - Kelly Schaeffer, Michelle Roos, Soren Berkey, Jessica DeRuyter, Corrina Schliske, Christine Lilly
- II. Reading of the Mission & Vision
- III. Agenda Review
  - A. Public Comment Jessica DeRuyter, Mike Morris
- IV. Approval of Minutes—Tabled to Next Meeting
- V. New Business
  - A. CSI Renewal Process-Ryan Marks will be joining from CSI
    - a. Discussion on general overview, the upcoming Renewal process with CSI, MVMCS Authorizer, Timeline, Strategic Plan Update, Visit from CSI Board in September, Final Submission in October, Committee Meeting in November, Board Attendance and/or School Representation expected, December CSI Board Meeting decision rendered.
    - b. Discussion on Assessment Data with shortened School Year,
    - c. Discussion on Renewal Process adapting to the moment, transparency with any changes that may result from CSI process evaluation.
- VI. Committee Updates
  - A. Finance Committee
    - a. Current Financial Review:
    - b. Jason Gilligan motion to approve check register, second Mike Morris, none opposed, motion carries.

- c. Julie presented cumulative financials, ending with projected FY 20 year end of \$31k
  - d. Julie: \$60k less in preschool tuition, landlord discussion results pending, Jason Gilligan made the point that 10 students is the “flex” in the conservative budget numbers, or an \$80k hit in PPR
  - e. Vote to pay Staff through end of School Year:
    - 1. Jason Gilligan Motion to pay staff through the end of the year, Jessica second, none opposed.
  - f. FY21 Budget Projections
    - 1. Vote to allocate additional funds into budget tabled—Board will revisit with updated projections at May Board meeting
    - 2. Discussion on funding cuts, will reconvene back in May.
- VII. HOS Report (Moved down in agenda due to CSI and Finance Schedule Need)
- A. Michael: From the HOS Report, we request like a board vote on a Resolution allowing a change in end dates. MOTION: End on Friday before Memorial day weekend, 5/22. Mike Morris Motion, Erin Gallagher second, none opposed, motion carries.
  - B. Discussion on next year, lot of variables, better if still incomplete understanding hoped for by next Board Meeting.
  - C. Discussion on funding initiatives and curriculum initiatives.
  - D. Discussion on salary and class day times for next year: Table vote to next Board meeting.
- VIII. Committee Updates, Continued:
- A. Student Accountability Committee
    - a. No report
  - B. Facilities Committee
    - a. No Report
  - C. Fundraising
    - a. Annual fund
      - 1. Looking to reduce the amount down to \$10k for planning, contingency on Duel impact, Amazon Smile for MVMCS is live, support your school with every Amazon Purchase!
      - 2. \$500 in additional donations booked in April.
    - b. Discussion on Large Ask Grants and Donations, Erin and Jason among other Board Members and Fundraising committee members soliciting funds, both programmatic and un-tethered grants currently being pursued.
    - c. Erin ask for Board, Parent Community funding network relationship leads.
    - d. Fundraising calendar change Duel going to be May 21<sup>st</sup>, Annual Fund drive at school fundraising. Michelle Garner offering a business directory to our donors, offering support to them.
  - D. Middle School Task Force
    - a. Review Curriculum Committee Report—Clare Berkey
    - b. Discussion on glass structure, size, setting the tone, building the team.
    - c. Next Steps – reach teachers interested in PBL Mark 2 and float idea of time/ grant funding to flesh it out. Familiarity with transition to SSHS key.
    - d. Discussion on timeline, and moving onto Facilities and Finance components, internal training initiatives, transportation,
    - e. Jeff to reconvene “meeting of the minds.” Finance/ Budget to sit down a budget. Facilities and Finance—start working on putting together numbers for Middle.

- E. Marketing & Outreach Committee
  - a. No report
- F. Parent Committee Update
  - a. No report
- IX. Old Business
- X. Executive Session—none.
- XI. Review of Action Items
  - A. Emily, Jess De Feyter, Michael, SAC will have met before next meeting
  - B. Middle School: Jeff to reconvene “meeting of the minds.” Finance/ Budget to sit down a budget. Facilities and Finance—start working on putting together numbers for Middle School, a timeline to put plans into action
  - C. Jess sent on the Idle loan package information to Michael for Review.
- XII. Next Meeting May 29, 2020
- XIII. Adjourn

Approved