

**Mountain Village Montessori Charter School  
Governing Board Meeting Agenda  
March 20th, 2020 @ 1:00 pm  
Mountain Village Montessori Charter School  
27285 Brandon Circle  
Steamboat Springs, CO 80487**

**Our Mission:** To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child’s intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Mountain Village Montessori is a place for students, families, and teachers to grow together as an intentional community in the pursuit of academic excellence.

**Our Vision:** Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

I. Call to Order 1:05pm

Michael Girodo HOS

Julie Dinkens, Bus, Finance Mgr

Darcy Walters, Staff Liaison, Instructional Coach

Mike Morris, Chair

Jason Gilligan, Vice Chair

Jason Godley, Treasurer

Tony Urbick, Secretary, Facilities

Jess Valand, PC, Mktg,

Erin Gallagher, MSTF/ SAC, Fundraising

Tim McCarthy, Fundraising, Facilities

Jeff Merage, MSTF, Facilities

II. Reading of the Mission & Vision

III. Agenda Review

A. Public Comment—No members of public present

IV. Approval of Minutes

A. 02/14/20 Tony Motion, Jess Second, no opposed, motion carries.

V. HOS Report

A. Discussion on launch of online learning, tremendous job by teachers and staff, special callout to Darcy and Julie for their efforts in Online learning launch and Business Continuity.

B. Discussion on various operational scenarios for rest of school year, and various opportunities for next year on staffing, increasing enrollment and marketing.

VI. New Business

A. Staffing Contingency Plan and Policy-VOTE

B. Jason Gilligan motion to adopt Leadership Contingency policy as presented to make part of our Bylaws and submit to CSI by June. Jeff Merage Second, none opposed, motion carries.

VII. Committee Updates

A. Finance Committee

a. Jason Gilligan motion that Financials have been reviewed.

b. 19/20 & 20/21 PPR Discussion

c. Pre-School Tuition

d. Staff Salaries

- B. Student Accountability Committee—No Update
  - C. Facilities Committee
    - a. Discussion on opportunities with Lease re: shutdown.
  - D. Fundraising
    - a. Annual Fund good first week, discussion on prospects given current situation. \$40k to date.
    - b. Car Wash May 9th?—TBD
    - c. Discussion on appropriate methods and opportunities for fundraising.
  - E. Middle School Task Force—No Update.
  - F. Marketing & Outreach Committee
    - a. Name change effective with 2020-21 school year—discussion on DBA, logistics, website—Vote tabled until April 24.
  - G. Parent Committee Update
    - a. Volunteer audit—25 hours per year—dropoff has been noticed, but rough numbers is about 1/3 of families at all levels of volunteer engagement, and around 8 percent of robustly engaged families currently producing the volunteer lift for the school, from classroom reading support to committee volunteers.
- VIII. Old Business
- A. Goals to accomplish by 6/30/20-Thanks Board for completing worksheet.
  - B. Key Actions for 2020-21
    - a. HOS Contract
    - b. Charter Renewal
  - C. Performing Arts Feasibility Study
- IX. Executive Session—None
- X. Review of Action Item
- A. VOTE on Name Change –Board—Next meeting.
  - B. Parent Committee to discuss and submit ideas for Teacher Appreciation Week by next Board Meeting.
  - C. Darcy to help Teachers create a Google Classroom for entire community.
  - D. Erin to send out fundraising document to Board
  - E. Jess to look at ways to make volunteering needs more transparent and available to MVMCS parent community
  - F. Will not charge for April or May preschool, will continue to provide services online, committed to pay preschool teachers and staff, ask for parents who are able to consider continuing payment of tuition during this time and noting as Annual Fund donation on check in case there's a tax benefit. (Consult your tax professional.)
  - G. Hold onto Past Due invoices and review at April 24 meeting for Board action.
  - H. MSTF to provide Curriculum update for next Board meeting.
- XI. Next Meeting April 24, 2020
- XII. Adjourn 2:45pm