

Mountain Village Montessori Charter School
Governing Board Meeting Minutes August 27th 2020 @ 8:00 am
Mountain Village Montessori Charter School
27285 Brandon Circle Steamboat Springs, CO 80487

Our Mission: To inspire all children to learn and grow as responsible global citizens in a collaborative, peaceful and safe environment. We are committed to using authentic Montessori methods with integrity to develop each child's intrinsic intelligence as they become resilient, self-directed leaders and problem solvers. As a school of choice, Mountain Village Montessori is a place for students, families, and teachers to grow together as an intentional community in the pursuit of academic excellence.

Our Vision: Mountain Village Montessori Charter School creates a respectful, safe, nurturing and diverse educational community where students, staff, parents and community members collaborate to become empowered, enriched, challenged, resilient and prepared individuals collectively meeting the demands of an ever-changing society.

- I. 8:00-8:15 Social gathering
- II. 8:15 Call to Order
 - a. Present from the School:
 - i. Michael Girodo HOS
 - ii. Darcy Walters, Director T/L;
 - iii. Julie Dinkins, Bus/Fin Mgr;
 - b. Present from the Board:
 - i. Mike Morris, chair;
 - ii. Jason Gilligan, Vice Chair;
 - iii. Jason Godley, Treasurer;
 - iv. Jessica Valand, PC, Fundraising, Marketing;
 - v. Erin Gallagher, PC, Fundraising, SAC;
 - c. Present from the Public (also, incoming Board Members):
 - i. Christine Lilly;
 - ii. Alethea Stone;
 - iii. Noel Christopher
 - vi. Jeff Merae, Facilities, MSTF;
 - vii. Tony Urbick, Secretary, Facilities, Marketing;
 - viii. Tim McCarthy, Facilities, Fundraising
- III. Reading of the Mission & Vision
- IV. Agenda Review
- V. Public Comment: Christine Lilly expressed gratitude at the support system of the school.
- VI. Approval of Minutes
 - a. June Minutes, July minutes: Jessica moved to adopt as written, Mike second, none opposed, motion carries.
- VII. HOS Report:
 - a. Michael discussed students seem to be adopting the new norms;
 - b. Interestingly 30% are fully online, we are adapting;
 - c. Lost three families to relocation due to COVID related economic issues;
 - d. Two lifestyle moves;
 - e. Bringing in families moving to Steamboat, moving from SSSD to MVMCS
 - f. Preschool enrollment down a bit;
 - g. Highlight anti-bias anti-racist program start discussion;
 - h. Outdoor learning spaces nearing completion;
 - i. Mike question on allocation for UE and LE online support between Darcy and Laura;
 - j. Jess question on G and T, ALP update: 6 in program, 4 out of school, 2 in school, Erin working with Sally, Beast Academy, working with Johns Hopkins
 - k. Update on SPED teacher, Tyler, 25 hours a week will also help with online option 1 teacher support.
 - l. Michael discussion on funding.

- VIII. Vote: Remove the Montessori adjustment training as mandatory—we cannot legally require it as we are a public school.
- IX. Committee Updates
- a. Finance Committee Update: Julie Financials Report Review
 - i. Balance Sheets: Cash on hand is up 107.56% from a year ago (PPP Loan/Wend Grant)
 - ii. Average cash on hand over past 4 months is \$617,205.43
 - iii. Jeff Question on Tabor Reserve, we should be OK
 - iv. Jason Godley question on PPP loan forgiveness, offered assistance if needed
 - v. Current Operational Budget Assumptions:
 - vi. 133 budgeted students K-5;
 - vii. 14 full day preschool 10 half day;
 - viii. Revised staffing model/hours;
 - ix. Net Income \$8400.
 - x. Discussion on unallocated (Reserve) fund balance;
 - xi. Discussion on the lift around our “own” fundraising foundation website;
 - xii. Mike Question on PPP allocation allowances—at first it was expenses, but it seems to be a moving target—we may have to pay back PPP loan over 24 months, best case is it could be forgiven, we could defer application for forgiveness until next year. Or, we can apply for forgiveness, or its “ours” to sit on.
 - xiii. Discussion on how to invest PPP or other unallocated funds, discussion on favoring local banks for funds deposit and appropriate low risk investing as may be allowed.
 - xiv. Tim question on why not apply for forgiveness vs defer;
 - xv. Board Motion to approve the check register, Mike motion, Jason second, all approved, motion carries.
 - b. SAC Committee Update—none this round
 - c. Marketing & Outreach Committee Update—Jess Valand:
 - i. Discussion on dba for naming;
 - ii. Steamboat Montessori
 - d. Parent Committee Update—Christine Lilly Working with the parents, working on presentation a la BSTF
 - i. Coordinating pods for online, spinning up geographic pods, Alethea, Rachel spinning up geographic cohort pods for making connections, field trips, Wednesday enrichment-style activities
 - e. Fundraising Committee Update—Erin Gallagher:
 - f. Launch Annual Fund in September, piggybacking on Parent Committee;
 - g. Sent invitations to Board, up to 50 allowed; Board Discussion on School agreement vs State Health Guidelines
- X. New Business
- a. Board Meeting Calendar
 - i. Mike Motion to adopt as presented, Jason second, All Approved, Motion carries
 - b. Vote on New Board Members
 - i. Noel Christopher: Mike Motion, Erin Second, All approved, Motion carries
 - ii. Christine Lilly: Mike Motion, Erin Second, All approved, Motion carries
 - iii. Alethea Stone: Mike Motion, Erin Second, All approved, Motion carries.
- XI. Move from Regular Session into Board Retreat 9:49am:
- a. 30-minute break out Session 1;
 - b. 30-minute break out Session 2;

- c. 30-minute break out Session 3
 - d. 30-minute break out Session 4
 - e. 45-minute start of discussion on strategic plan
 - f. 12:00 30-minute break for lunch, etc.
 - g. 12:30 90-minute discussion to complete strategic plan
- XII. Board Retreat adjourned, Regular session begins 1:30pm
- XIII. Old Business
- XIV. Executive Session--None
- XV. Review of Action Items
- a. Julie to review with G&G and update Board on PPP loan forgiveness outlook;
 - b. Mike, Michael, Jason Godley and Julie: Are there things we should discuss regarding next steps with unallocated (Reserve) Fund Balance;
 - c. Christine Lilly: Parent Committee to do a MSTF presentation;
 - d. Fundraising: Board Members (All) to sell 4 tickets, volunteer, spread the word for the September 12 event;
 - e. Action Item: MSTF Chair Vacancy to be decided September 25—Christine Lilly, Jeff to Chair MSTF Facilitates subcommittee
 - f. Action Item: Board Members work with Christine Lilly and Jess Valand on outreach efforts to MVMCS community.
- XVI. Next Meeting: Board Retreat September 25
- XVII. XIV. 2:00 PM Adjourn

Approved