

Meeting Minutes

Project: Dighton Public Library
 Meeting Date: 7-Nov-16
 Meeting Time: 6:30pm
 Next Meeting Date: 12/12/2016 tentative

Attendees:

✓ Jocelyn Tavares	Library Director	✓	Drayton Fair - LLB Architects
✓ Ron O'Connor	Library Trustee	✓	Mallory Dempty - LLB Architects
✓ Alison Cembalisty	Library Trustee	X	Kathleen Bartels - LLB Architects
X EveMarie Cabral	Library Trustee	✓	Jenn Duczowski - Friends
✓ Lorie Van Hook	Dighton Library		
✓ Britt Grealish-Rust	Dighton Library		
✓ Joanne Racine	Volunteer		
✓ Melissa Babey	Volunteer		
✓ Zack Lapointe	Volunteer		
X Dan Pallotta	P3, OPM		
✓ Rob Todisco	P3, OPM		

Initial Date	Responsible	Status	Description
11/7/16	Committee	Noted	Meeting opened at 6:30pm. Previous Minutes from October 24, 2016 reviewed. Motion to approve minutes made by Alison seconded by Melissa Minutes approved unanimously.
11/7/16	LLB	In Process	Design Update - LLB presented updated floor plans showing the second floor on top of the existing library building. Updates included new exterior elevations and renderings, material concepts and interior space configurations. Each program space responds to the Building Program's needs and projections. The committee agreed that the Young Adults space needs to be revised on the second floor to allow for better library supervision and access. LLB made the committee aware that there will be a few items that will require a waiver from the ZBA, such as the proposed building height, and the building's lot coverage percentage.
11/7/16	LLB	Noted	Design Vote - A motion was made by Melissa to approve the schematic floor plans, based on revisions discussed, and to authorize LLB to proceed with the construction estimate. Motion seconded by Laurie. Motion approved unanimously.
11/7/16	P3	Noted	Geotechnical Survey - P3 presented a proposal by UTS to perform two geotechnical borings on site to test soil conditions for a cost of \$3,000. Geotech borings are a requirement of MBLC, and the report will be included in the Grant Application. A motion was made by Alison to authorize P3 to engage UTS for Geotechnical Services for \$3,000. Motion seconded by Zack Motion approved unanimously.
11/7/16	Committee	Noted	Meeting Adjourned at 7:35pm. Next Meeting: 12/12/2016 6:30pm (tentative).

These minutes have been reported as understood by the writer. Should you note any inaccuracies or omissions, please notify this office promptly.

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