

**DIGHTON PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES**  
**November 13, 2014**  
**7:00 PM**

Call to Order Trustee Meeting at 7:05 PM

Roll Call – Ron O’Connor, Alison Cembalisty, EveMarie Cabral, Jocelyn Tavares  
Alison moved to approve October 9 minutes. EveMarie seconded it. Minutes approved.

Old Business

- Discussed the different workshops attended throughout October
- Britt attended workshop on Privacy and Security, which explained issues involving protecting patron policy, according to state law.
- Jocelyn attended Small Libraries, American Disabilities Act (ADA)/Historic Buildings workshop and Library Design Roundtable.
  - Small Libraries was an all day workshop geared to libraries in communities of 10,000 residents and under.
  - ADA/Historic Buildings gave an overview of the 2010 act and how it plays in older buildings. Worked on ADA Checklist. Given by the New England ADA Center, a division of Human Centered Design.
  - Library Design was a roundtable discussion of trends in design. Questions of import were getting a sense of collection space: community space ratio.
- CPC Application was submitted.
- Vandalism on library property has subsided since the Middle School Principal and Dighton Police got involved with issue.

New Business

- Discussed statistics and several different ways of looking at it. Highest circulated item type is the book. Also created a comparison of item circulation between October 2013 and October 2014.
- Alison is working on programming that focuses on nature and wildlife, specifically an educational program on coyotes.
- Jocelyn brought up the idea of a Staff Development Day encompassing the aforementioned Privacy and Security workshop and also one on mobile devices and e-readers.
- The Southeastern Massachusetts Libraries Legislative Breakfast is Friday, February 6, 2015, with a snow date of Friday, February 13.
- Trustees and Jocelyn will plan a separate brainstorming meeting in January 2015 to get the Building Plan started. It is required for the Planning and Design grant, and it will be necessary to the study to look at the existing facility.

Friends

Correspondence

Upcoming Programs

- Discussed November and December programs.

Personnel Issues

- Significant staff shortage in December, but remaining staff will cover December. Look ahead to January as we learn about recovery time.

Questions/Input

- Discussion of scheduling December meeting. Several conflicts. Tentative meeting date is Wednesday, December 17.

#### Adjournment

- Ron moved to adjourn. Alison seconded. Meeting adjourned at 8:30 PM.

Approved