

ONTARIO PROFESSIONAL ENGINEERS AWARD FOR ENGINEERING PROJECT OR ACHIEVEMENT NOMINATION FORM

Please include one completed nomination form or photocopy to your nomination materials. Please print or type on the nomination form (except for signature requirements). Nominations are considered to be made by those who sign the form, even if representing a group of members. **At least three of the five nominators must be professional engineers registered in good standing with Professional Engineers Ontario (PEO).** The first-signed nominator will be considered the sponsor and will be the contact with the Ontario Society of Professional Engineers Awards Committee (OAC).

Information about the project or achievement's Principal Engineer is required. The Principal Engineer may also serve as a sponsor or nominator for the project or achievement. **Note:** only the Principal Engineer will be invited to the awards gala as a guest of the Ontario Professional Engineers Awards to receive the award.

The Ontario Professional Engineers Awards are presented annually. **The nomination deadline is 4:00 p.m. EST on the last Wednesday in February;** however, nominations may be submitted any time during the year. Nominations submitted after the deadline may be considered, with or without changes, before the deadline for the following year's program at the request of the lead nominator.

Completed nomination packages, excluding the nomination form, **cannot exceed 20 pages.** The nomination package page count will start with "Project Description" on page 5 and includes all supporting documentation, such as letters of support, resumes, media clippings, etc.

PROJECT OR ACHIEVEMENT INFORMATION

Name of the nominated project or achievement:	
Complete address of the project or achievement:	
Information about the Principal Engineer:	
Name:	
PEO Licence number:	
Business address:	
Business telephone:	
Business email:	
Home address:	
Home telephone:	
Home email:	
Send all correspondence to:	Business address: <input type="checkbox"/> Home address: <input type="checkbox"/>

NOMINATION ELIGIBILITY CRITERIA

<p>Was the project or achievement conceived, designed and executed with significant input by Ontario engineers or by a team of engineers where the majority (at least 51 per cent) are registered as professional engineers (P.Eng.) in Ontario?</p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>
<p>If the majority (at least 51 per cent) of Ontario engineers involved in the project or achievement were part of a large, multi-professional team, did they have significant say in conceiving, designing and executing the project or achievement (please explain)?</p>
<p>In what year was the project completed or did the engineering team make a significant achievement?</p>
<p>Has the engineering project or achievement been proved successful within the past one to five years?</p> <p>Yes: <input type="checkbox"/> No: <input type="checkbox"/></p>

NOMINATION

We, the undersigned, hereby nominate _____ for consideration by the Board of the Ontario Society of Professional Engineers for an award for an Engineering Project or Achievement. Our engineering project or achievement was conceived, designed and executed with significant input by Ontario engineers or by a team of engineers where the majority of them (at least 51 per cent) were professional engineers registered in good standing in Ontario. The Ontario engineers played a significant role in the project or achievement and had a significant say in the conception, design and execution of the project or achievement.

We, the undersigned, have read and understand the procedures and terms of reference for this award, and have read and do verify all supporting evidence attached to this nomination.

NOMINATORS

(first-signed nominator is considered the sponsor and main contact and must complete the Disclaimer on page 4)

SPONSOR - Name:			
Date:			
PEO Licence number:		PEO member Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Occupation:			
Address:			
Email address:			
Business telephone:			
Telephone (home)		Telephone (bus.):	
Signature:			

2. Name:			
Date:			
PEO Licence number:		PEO member Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Occupation:			
Address:			
Email address:			
Business telephone:			
Telephone (home)		Telephone (bus.):	
Signature:			

3. Name:			
Date:			
PEO Licence number:		PEO member Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Occupation:			
Address:			
Email address:			
Business telephone:			
Telephone (home)		Telephone (bus.):	
Signature:			

4. Name:			
Date:			
PEO Licence number:		PEO member Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Occupation:			
Address:			
Email address:			
Business telephone:			
Telephone (home)		Telephone (bus.):	
Signature:			

5. Name:			
Date:			
PEO Licence number:		PEO member Yes: <input type="checkbox"/>	No: <input type="checkbox"/>
Occupation:			
Address:			
Email address:			
Business telephone:			
Telephone (home)		Telephone (bus.):	
Signature:			

DISCLAIMER

Consent to use information supplied

I agree with and support this nomination for this awards program, and the release for publication of the information supplied. I understand and agree that the information supplied will be published and made publicly accessible through a variety of video, print and web-based publications by the Ontario Society of Professional Engineers

I ACKNOWLEDGE THAT I HAVE READ AND THAT I UNDERSTAND this consent form.

Signature of sponsor: _____

Print name: _____ Date: _____

The information collected on this form is used for the immediate purpose to nominate PEO licence holders for awards. For more information, see OSPE's Privacy Policy at www.ospe.on.ca/privacy-policy.

PROJECT DESCRIPTION

Please describe in the categories below how the project meets the selection criteria. Sample questions to consider in your description are included to assist you.

Impact on society and/or industry and/or engineering (30 points)

How many people's lives have been positively affected by this engineering project or achievement? Can the project or achievement be applied to future engineering projects by other teams of engineers? What is the magnitude of the project's or achievement's impact? How important is the project or achievement to Ontario's economic and social well-being?

Ingenuity (20 points)

How innovative was the conception, design and execution of the engineering project or achievement? Can this innovation be applied to future engineering projects or by other teams of engineers? Has this innovation advanced the field of engineering?

Project complexity (20 points)

How complex was the project or achievement and or the problems overcome by the team of engineers? How cost effective were the solutions to overcome the problems? Can the solutions be applied to future projects to overcome problems?

Environmental impacts (20 points)

Was the project or achievement realized in a manner that promoted sustainable development? Were the environmental impacts of the project or achievement minimized?

Client expectations (10 points)

How closely did the project or achievement meet client expectations? Was the project or achievement completed on time and on budget?

Letters of Support from Nominators

A letter of support from **each of the five** nominators is required to provide additional information on the project or achievement as part of the nomination package. The letters of support will be included in the page count.

Note: Personal and business letterhead can be used if appropriate.