



Village of Milan
Regular Council Meeting
April 28, 2021

The April 28, 2021 Regular Council Meeting was called to order with the Pledge of Allegiance by Mayor Pam Crosby.

Roll call: Rospert – yes, Taylor – yes, Shafer – yes, Deland – yes, McIlrath – yes, Bickley – yes.

Also, present: Mayor Pam Crosby, Fiscal Officer Cathy Ramey, Administrator Brian Rospert, and Attorney Jim Barney.

Motion by Bickley, seconded by Shafer, to approve the Minutes of the March 24, 2021 Regular Council Meeting. Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, Deland – yes, McIlrath – yes, Rospert – yes.

Motion by Rospert, seconded by McIlrath, to approve the Minutes of the April 8, 2021 Special Council Meeting. Roll Call: Deland – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes, Shafer – yes.

Motion by Taylor, seconded by Rospert, to approve the Minutes of the April 8, 2021 Council Work Session. Roll Call: Taylor – yes, Shafer – yes, Bickley – yes, Deland – yes, McIlrath – yes, Rospert – yes.

Motion by Rospert, seconded by Deland, to approve the Council bills for the period of March 24th – April 28th. Roll Call: Shafer – yes, Deland – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Deland, seconded by Taylor, to approve the Utility bills for the period of March 24th – April 28th. Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, Deland – yes, Bickley – yes, Rospert – yes.

CITIZEN PARTICIPATION

Open public participation is accomplished by allowing the public to email in during the first 15 minutes of the meeting to fiscal@milanohio.gov.

Melissa Stallkamp with the Salvation Army Milan Service Unit is asking Village Council for their approval again this year to utilize the space behind the Electric Barn for their Community Garden. They have the necessary insurance rider, upon Council approval.

Motion by Rospert, seconded by McIlrath, to allow the Salvation Army Milan Service Unit to use the space behind the Electric Barn for their Community Garden.

Roll Call: Deland – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes, Shafer – yes.

Mayor Crosby read a request for the Chamber of Commerce Cruisin’ on the Square to take place on Tuesday evenings May through September except for the Tuesday following Labor Day with the closure of Park Street from 5:00 PM – 8:00 PM.

Motion by McIlrath, seconded by Taylor, to approve Cruisin’ on the Square Car Show to take place on Tuesday evenings, May through September except for the Tuesday following Labor Day and the closure of Park Street from 5:00 PM – 8:00 PM.

Roll call: Rospert – yes, Taylor – yes, Shafer – yes, Deland – yes, McIlrath – yes, Bickley – yes.

A request for the Erie County Farm Bureau, to use the Village Square for Tractor Cruisin’ to take place on Sunday August 29th with the closure of Park Street from 1:00 PM – 4:30 PM.

Motion by McIlrath, seconded by Rospert, to allow the Tractor Cruisin’ to take place on the Village Square and the closure of Park Street from 1:00 PM – 4:30 PM and to be in compliance with all Covid precautions.

Roll call: Bickley – yes, Taylor – yes, Shafer – yes, Deland – yes, McIlrath – yes, Rospert – yes.

OLD BUSINESS

Streets, Sidewalks and Storm Sewers – None

Safety – ODOT awarded the Safe Routes to School Infrastructure Project to Smith Paving out of Norwalk, OH in the amount of \$387,279.92, 13.17% below the State of Ohio estimate of \$446,000.00. Once contract with Smith is signed, a pre-construction meeting will be held. Construction could begin as early as June/July.

Finance – None

Regional Planning, Building Codes & Inspection – Case Trial involving 103 S. Main Street is scheduled for May 10, 2021 in Erie County Common Pleas Court.

The Planning Commission held a Continuance Meeting on March 18th to consider solar arrays; The Commission moved to have our Solicitor draw up an Ordinance to reflect that only roof mounted solar arrays that cannot be seen from the street, are the only permitted uses. There is a Continuance Meeting scheduled for April 29th at 6:00 PM in the Milan Township Town Hall.

350 Melanie Lane; Property Maintenance, the Zoning Inspector reports that all violations have been cleaned up.

Utilities – The North Substation Phase I Electric Transformer Project; continues going well and schedule with a completion date in May.

The Village received the official award letter stating that the grant application through Diesel Mitigation Trust Fund to support the installation of two, Level 2 electric vehicle charging stations in the amount of \$15,000 was approved. A signed agreement with Ohio EPA will need to be signed to proceed.

Motion by Deland, seconded by Bickley, to sign the Agreement with the Ohio EPA, for the Diesel Mitigation Trust Fund to support the installation of two, Level 2 electric vehicle charging stations in the grant award amount of \$15,000.

Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, Deland – yes, Bickley – yes, Rospert – yes.

Civic Contacts and Historical Preservation – An invitation was sent inviting the Mayor and Village Council members to attend a dedication “Healing Tree” ceremony by the Milan Garden Club that will be in the Village Square on Tuesday May 4, 2021 at 6:00 PM, weather permitting.

Parks and Tree – None

Records Commission – Records Commission Meeting will be scheduled June.

Citizens Property Maintenance – None

Communications – None

NEW BUSINESS

Streets, Sidewalks and Storm Sewer – Street Committee member McIlrath discussed the meeting that was held on April 14th. Milan Manor project that was postponed last year will begin this year and to include the entrance portion into Milan Manor. Potential Oak Street, Huron Street project and around the A-Field, also discussed was ODOT District 3 proposed Ordinance and the Safe Routes to School project and ODOT’s responsibility for their part to maintaining Main Street. Administrator Rospert spoke with ODOT on their responsibility and will also be in Ordinance that ODOT will continue to do the line striping and sign repairs, continue salt and snow removal and road maintenance with an agreement signed with the Village. ODOT notified the Village is responsible for road maintenance in between road projects. Administrator Rospert will meet with the ODOT manager in Milan this week to try to come up with a resolution on the road condition and how it can be fixed until the project in 2023. Rospert is looking into pricing for the Oak, Huron and A-Field project. Once in, another Street Department meeting will be scheduled. Administrator Rospert summarized the Street Department daily activities during the month of April.

Motion by Rospert, seconded by Bickley, to accept the recommendation of the Street Committee to approve the Milan Manor Road hill pavement project and award this work to Erie Blacktop in the amount of \$27,744.00.

Roll Call: Taylor – yes, Shafer – yes, Bickley – yes, Deland – yes, McIlrath – yes, Rospert – yes.

Motion by McIlrath, seconded by Taylor, to send Erie County Engineer Jack Farschman a letter of support for Erie County Board of Commissioners to form a Transportation Improvement District.

Roll Call: Shafer – yes, Deland – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Safety – Jason Palmquist resignation letter for the police department.

Motion by Bickley, seconded by Shafer, to accept Jason Palmquist letter of resignation from the Milan Police Department.

Roll Call: Rospert – yes, Taylor – yes, Shafer – yes, Deland – yes, McIlrath – yes, Bickley – yes.

Motion by Rospert, seconded by Deland, to appoint Richard Shiltz, James Bartus, Justina Demarchi and Dillon Lewis to permanent part-time patrol positions to include a fifty-cent raise.

Roll Call: Taylor – yes, Shafer – yes, Bickley – yes, Deland – yes, McIlrath – yes, Rospert – yes.

A Safety Committee meeting is scheduled for May 5th at 3:30 PM in the Council Chambers.

Finance – Fiscal Officer Cathy discussed the information in the Council binders, which included Bank report and Statement of Cash. A finance meeting is scheduled for Thursday May 20th at 4:30 PM.

Regional Planning, Building Codes & Inspection – The Zoning Inspector issued Accessory Building Permits at 25 Bond St. and 36 W. Church St., A Facade Improvement Permit at 47 E. Front Street and Fence Permits at 9 Lockwood Road and 44 Landsdown Drive. Property Maintenance issues were followed up at 350 Melanie Lane, 73 and 180 Center Street and 49 Pawnee Drive.

Utilities – Administrator Rospert summarized daily activities during the month of April for the Water/Sewer and Electric Departments.

Civic Contacts and Historical Preservation – Motion by Taylor seconded by McIlrath, to allow the American Legion Milan Post to host the Memorial Day Parade on Monday May 31st, and to comply with the current Covid regulations.

Roll Call: Shafer – yes, Deland – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Parks and Trees – Mayor Crosby read the Arbor Day Proclamation. On April 30th, in recognition of Arbor Day the Village planted an Autumn Blaze Maple on Center Street.

The Tree Commission approved the removal of a dying Maple Tree at 83 Edison Drive.

Councilman Stefan Taylor recently donated a picnic table to the Village which was installed at Sleepy Hollow Park.

Friends and college classmates would like to donate a Shubert Chokecherry tree to the Village in memory of their classmate Kelly Norvell (Goodwin). Council approved and the tree will be planted at Lockwood Road Park on Friday April 30th.

Records Commission – Pam Crosby, Carla Rospert, Nancy Justice, Cathy Ramey, Bob Meister, Julie Stelzer and Patricia Deland completed the Ohio Attorney General’s Sunshine Laws Certified Training on Friday April 16th.

Citizens Property Maintenance Commission – None

Communications – Administrator Rospert commended Julie Stelzer for her hard work and efforts in creating the new Village of Milan webpage.

Landsdown LLC would like to schedule a meeting to talk to Council on a proposal of a condo development.

UNFINISHED BUSINESS

Discussion of Work Session scheduled for May 13th at 6 PM

LEGISLATION

Ordinance – Next Number will be 794-04-21

Resolution – Next Number will be 612-04-21

AN ORDINANCE REPEALING ORDINANCE NO. 644-08-14 WHICH SET THE MEETING DATES FOR THE VILLAGE COUNCIL AND DECLARING AN EMERGENCY

Motion by Rospert, seconded by Bickley, to suspend the rules.

Roll Call: Bickley – yes, Taylor – yes, Shafer – yes, Deland – yes, McIlrath – yes, Rospert – yes.

Motion by Rospert, seconded by McIlrath, to adopt by title only.

Roll Call: Taylor – yes, Shafer – yes, Bickley – yes, Deland – yes, McIlrath – yes, Rospert – yes.

AN ORDINANCE AUTHORIZING AND DIRECTING THE FISCAL OFFICER TO EXPEND NOT MORE THAN \$9,500.00 FROM THE CAPITAL IMPROVEMENT FUND TO PAY FOR A SERVER FOR THE VILLAGE OF MILAN AND DECLARING AN EMERGENCY

Motion by Taylor, seconded by Shafer, to suspend the rules.

Roll Call: Shafer – yes, Deland – yes, Bickley – yes, McIlrath – yes, Rospert – yes, Taylor – yes.

Motion by Bickley, seconded by McIlrath, to adopt by title only.

Roll Call: Deland – yes, Taylor – yes, Shafer – yes, Rospert – yes, McIlrath – yes, Bickley – yes.

APPROVAL AND GRANTING CONSENT TO THE DIRECTOR OF THE OHIO DEPARTMENT OF TRANSPORTATION AUTHORITY TO, APPLY, MAINTAIN AND REPAIR STANDARD LONGITUDINAL PAVEMENT MARKINGS AND ERECT REGULATORY AND WARNING SIGNS ON STATE HIGHWAYS INSIDE VILLAGE CORPORATE LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO REMOVE SNOW AND ICE AND USE SNOW AND ICE CONTROL MATERIAL ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATE LIMITS, AND

GIVING CONSENT OF THE VILLAGE FOR THE OHIO DEPARTMENT OF TRANSPORTATION TO PERFORM MAINTENANCE AND/OR REPAIR ON STATE HIGHWAYS INSIDE THE VILLAGE CORPORATION.

Motion by McIlrath, seconded by Rospert, to suspend the rules.

Roll Call: McIlrath – yes, Taylor – yes, Shafer – yes, Deland – yes, Bickley – yes, Rospert – yes.

Motion by Deland, seconded by Taylor, to adopt by title only as an emergency.

Roll Call: Rospert – yes, Taylor – yes, Shafer – yes, Deland – yes, McIlrath – yes, Bickley – yes.

Questions for Next Meeting - None

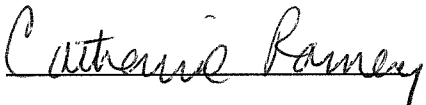
Adjournment

Motion by McIlrath, seconded by Rospert, to adjourn tonight’s meeting.

Roll call: Deland – yes, Taylor – yes, Shafer – yes, Rospert – yes, McIlrath – yes, Bickley – yes.



Carla Rospert, Council President



Catherine Ramey, Fiscal Officer