

Village Chapel of Bald Head Island

2020 Committee Annual Report

The 2020 Village Chapel of Bald Head Island Committee annual report is provided below to keep our Chapel family informed of how we have managed our precious Chapel assets during this challenging time. Our Chapel is managed by a volunteer Board of Trustees and is fully supported by the generosity of donors. By exercising good stewardship, managing both the funds from donors and time donated by volunteers, we have continued to share God's word with others on the island, assist with outreach efforts on and off the island, helping the surrounding community and beyond.

The board members are assisted in many cases by vice-chairs and/or a committee. This is a volunteer-run Chapel, with two paid administrative assistants who keep the Chapel running in its day-to-day activities, unlike many churches that are run by paid full-time paid staff and in-house ministers.

This model has served us well over the years but the 2020 global pandemic has challenged us in ways which we never could have imagined. It's drastically changed how we serve our Chapel family. It's caused us to think of new ways to address the spiritual needs of the Island, to find ways to do things that were until now, unthinkable.

Keep this in mind as you review each of the reports below by our Board members, knowing that we all have our Chapel family at heart as we continue to administer to the spiritual needs of our Island in the best manner possible, given these particularly challenging times. It's been an interesting year, no doubt, and unlike anything we've ever faced. Know that we are thinking not only of this year, but of the out-years as well, when we get back to normal, or whatever our "new normal" will look like in the future.

Altar Guild

Elizabeth Kinney

The Covid-19 Virus continues to dictate what we are able to do at the Village Chapel of Bald Head Island. We are charged with observing restrictions on gatherings indoors and outdoors. We continued offering Drive-Through Communion services on the first Sunday of each month (Nov. 1 with 27 attending, Dec. 6 with 29 attending). Due to the increase in cases of Covid-19 we did not offer Drive-Through Communion services on Jan. 3 and there were no Sunday services through the month of January.

Elizabeth Kinney assisted with a private Baptism on Jan. 2. Pattie Caban set up the Baptism certificates, the linen and sea shell in advance. Elizabeth Kinney also assisted the Wester family with a private Memorial Service for Lee Wester in the scatter garden on Nov. 16.

On Nov. 29, five members of the Altar Guild met to decorate the Chapel. On Dec. 9 the Altar Guild had 30 poinsettias delivered through the Club that Pattie arranges annually. These poinsettias were used to further decorate the Chapel for the Advent season. We are not currently holding services in the Chapel due to Covid-19, but we continue to have Chapel visitors.

On Jan. 2, 2021 several members of the Altar Guild met to take decorations in the Chapel down and store them until next year. The poinsettias were offered to those who donated a plant in memory of or to honor an individual.

It has been an honor to serve the Chapel as the Altar Guild Chair and I look forward to assisting the next Altar Guild Chair.

Buildings and Grounds

Keith Bradley

The year 2020 can be described as an extreme challenge to the Village Chapel. Thanks be to the Grace of God and the resolve of trustees and volunteers to tackle the normal maintenance, mechanical failures and repairs, and property improvements. The cart was rolling and then the wheels fell off with the flood in the Chapel office and then the Covid-19 virus impact to the island and Chapel activities. A very brief synopsis follows.

In January, the Chapel office flooded due to failed water heater. Furniture, fixtures and the HVAC system were damaged. As a result, the ductwork and underpinning had to be replaced, as well as furniture and fixtures.

During the many weeks of repair work caused by the water heater break, Pattie and Jeannie set up their office workspace in the loft using a space heater to keep warm. Even though the Village generously offered temporary office space, they chose to continue working at the Chapel because that is where the records were maintained.

Thanks to a group of Chapel volunteers, Steve Dejewski and his crew from Dirt Nerds, Brian Jenest (coordinator), 25 cu. yds. of mulch was delivered and placed on the grounds, along with pruning, and re-plantings. The result was a thing of beauty. We appreciate all who volunteered to keep the Chapel grounds tidy over the past year.

Issues with the HVAC system at the Minister's Quarters necessitated replacement of the 13+ year old system.

Cleaning of the Chapel and the minister's quarters were graciously and thankfully performed by Brandy Parker's business. Thanks to Kirby and Debbie Ward and volunteers the landscaping of the grounds was kept tidy. Both these tasks were challenging due to virus restrictions and budget complications. Gayle Sanders reviewed proper cleaning methods/protocol.

Matt Baldiga, who oversaw the Chapel rehab, replaced the entire front entry and adjusted the steps to be of even height to prevent accidental stumbling. He also repaired, pressure washed and stained the back deck of the Chapel and gifted to the Chapel his workmanship and materials.

Hurricane Isaias paid a visit in the fall. Thanks to Emily Hill, Brewse Barnard, and Chip Berry for securing the Chapel, which fared well from the storm. Thanks to those who cleaned up debris following the hurricane. A large limb from the oak tree behind the Chapel came down and was cut up and removed by John & Elizabeth Kinney and Kevin Arata.

The 4th quarter of 2020 challenged the board with the Covid-19 virus restrictions. “Tightening the belt” became common practice due to Chapel funding and stewardship. The municipal water line/irrigation connection to the Chapel was relocated to the front grounds and proper back flow preventers and protective covers were installed. Cary Cart Company generously continues to relax our golf cart lease during the pandemic.

All considered, it has been an amazing year in spite of the difficulties imposed by the restrictions of the pandemic. In addition to those mentioned above, thanks to all others who dedicated time and energy toward helping to keep our chapel beautiful.

Communications

Kevin Arata

The Beacon e-newsletter

Four editions of The Beacon were published in February, May, August and November. Past editions may be found on the Chapel website at <https://villagechapelofbaldheadisland.org>

Website

Our newly redesigned mobile-friendly website launched in December 2020, along with a new web address of VillageChapelofBaldHeadIsland.org.

Social Media

We greatly increased our Village Chapel presence across all social media platforms (Facebook, Instagram, YouTube, Flickr). The Village Chapel Facebook page has seen a 47% increase in “likes” over the past year, with current page likes at just over 620 as of January 2021. We also launched our Village Chapel Flickr page in January 2020, with more than 100 photos uploaded to the page and more than 11,000 overall views of those photos recorded since the page launch. This page serves as the common public repository for all Village Chapel photos.

Virtual Worship Services

Virtual worship services, prayers and other general information were promoted via social media, the Maritime Market email and our Chapel Friends email list.

Outdoor and Special Services

More than a dozen outdoor worship services and special services were filmed and produced during the pandemic, to include live streaming of services on Facebook and posting those services on YouTube.

Relationship building / advertising

The Village Chapel leveraged its relationships with the Bald Head Association, the Village (through the Village Public Information Officer), and Claude Pope (Maritime Market emails) for pushing out Chapel-related information, especially as it relates to the pandemic, for promoting virtual Chapel services. The Positively Bald Head Facebook page was also used to share the Village Chapel Facebook posts and expand our targeted social media reach to the greater Bald Head Island audience.

Community Outreach

Sherry Roese

In spite of Covid-19 the Outreach Team continues to meet (as appropriate) to consider projects for support and has had a busy last quarter for the year!

OFF-ISLAND

Angel Tree Program

Once again we participated in this Brunswick Family Assistance project with incredible support & success. Lead again by Kathy McConnell & Kristen Henson, we chose 75 Tags for elderly candidates of Brunswick County. All the tags (up from 25 in 2019) were sponsored. Brunswick County Assistance was very grateful for our work and generosity and even offered to come to Deep Point to pick up our donations next year. Donation Funds Represented: approximately \$7,000.

Thanksgiving Card Project

We tried a new project this year that was very well received and provided some much-appreciated support to StreetReach. A total of 45 cards, with supplies generously donated by Pattie Caban, were made and given to the organization with \$25 Subway Gift Cards in each card that were distributed to the needy during the holiday week. Donation/Funds Represented: \$1,125.

S.H.A.R.E. (Supporting Hunger and Relief Efforts)

Our on-island food collection program, through Bald Head Island Services, is on hold until the spring. We hope to expand this to other island agencies when deemed manageable to continue assisting our those in need in our local community.

Southport Oak Island Inter-Faith Fellowship (SOIFF)

We met in December, however I did not feel comfortable attending after the November meeting. The By-Laws have been updated. If anyone would like to review them, there is a copy in the Chapel Office.

Donations were made to Browns Chapel AME Zion church, a member congregation on Jabbertown Road, to assist in repairs of damage sustained due to Hurricane Isaias, and to StreetReach for their Winter Sheltering Program as no meals or housing funds were coming from individual donors and churches due to Covid-19.

On-Island

Bible Studies

Ladies & Men's Studies are continuing to meet with a combination of in-person meetings (with social distancing) and others joining by zoom or call-in. Evening Study lead by Anne Rex have also resumed.

Prayer Ministry

Judy Brawner continues to reach out to the prayer team with regular needs and follows up with answers/updates when available.

Hospitality/Food (BHI Chapel Meal Outreach)

Christine Osborne has taken the lead on this effort. Please feel free to reach out to her/us if you become aware of anyone who needs to be encouraged through a meal or if you come across anyone who would be willing to provide meals when needed. Her contact is: #919-868-0643 / christine.osborne8@gmail.com.

Thanks to each member of the Board for your support of our endeavors this past year. Leading our small but growing community here on the island by example is the best way we can shine for Christ in a suffering world. Please continue to pray for our team in our desire to touch those particularly across the water with His love & compassion!

Hospitality Committee

Mary Mears

The Hospitality Committee continues to perform its mission on a modified basis as a result of the pandemic. The Chairman or other Board Members continued to act as a “greeters” at Drive-Through Communion services or outside services during the months of October - December. All those attending were advised of the necessity for masks and social distancing and all happily continued to comply.

The Chairman (and hopefully other Board Members!) will continue to be involved with any other Communion and outside services, and use information obtained from these services and incorporate into regular inside services if it is determined they can take place safely at some point in the future.

As noted in the last report, the reopening process for inside services will need to be in line with any restrictions/guidelines issued by Governor Cooper. We will need volunteers who possess not only the willingness to serve, but also possess the ability to perform a minimal amount of oversight that may be required. I don't anticipate too much difficulty, but it will be a challenge on two levels – enlisting individuals who (1) want to serve in light of the continuing Covid-19 environment, and (2) possess the ability and willingness to remind worshippers to comply with any requirements (masks, distancing, etc.). Other issues will include addressing and finalizing procedures for the collection, distribution of music sheets/bulletins, if any, not to mention any new procedures that may be necessary.

Similarly, it is anticipated that at least for the near future, only one service will be addressed and, for the time being, no “hospitality” type programs are anticipated.

Village Chapel Re-CYCLE

Gayle Sanders

Construction of the contractor village continues to hamper Re-CYCLE's ability to actively collect old bikes to be refurbished. A full Re-CYCLE receptacle sits across Edward Teach, watching to see when it will be able to receive donations again. Couple this issue with the

restrictions related to Covid-19 and I must report 2020 was truly an “OFF” year for this charity.

Only two truckloads of donated bikes were delivered to BICYCLEMAN in the spring before the pandemic began to affect us. Even so, I am very excited to report, old bikes delivered to date to BICYCLEMAN from the Bald Head Island Community are well in excess of 1350 plus parts.

Ann Mathis, Director and CEO of BICYCLEMAN, was forced to cancel the Christmas Give-away for 2020 due to covid-19 restrictions. This is the only time the Christmas Give-away has not occurred since its inception of BICYCLEMAN 30 years ago.

This project is currently on hold but stands ready to gear up at a moment's notice. Hang on to those old bikes, please, as the one thing Covid-19 has not affected is the number of children the charity, with our continued help, attempts to assist every year.

Technology and Process Improvement Committee

Ben Comer

Committee Members: Brewse Bernard, John Fisher, Dick Johnson, Ben Comer, Conn Sharp

Summary

The Technology and Process Improvement Committee has reacted to multiple events that have disrupted technology infrastructure or altered the manner in which the Village Chapel delivers services. These events include a lightning strike, water damage to the Chapel requiring significant renovations and new wiring, and pandemic.

Most technology upgrades continue to be on hold because of cost and uncertain revenue stream following the storms and the pandemic.

Lightning Strike

The Village Chapel received a partial insurance reimbursement from the Bald Head Island Association (BHA) for some of the equipment damaged during the 8/2018 lightning strike. BHA forwarded \$4,776.77 to the Village Chapel. This represents replacement funds for damaged equipment less 35% of the BHA insurance deductible (proportional contribution).

Water Heater Leak Damage

The water heater leakage and resulting damage to the chapel have created a great deal of work for Brewse. Some of the work included:

- Reconfigured office equipment to loft
- Monitored progress of reconstruction to ensure AV cables were intact for Easter.
- Conducted several end-to-end tests to ensure connections are intact
- Supported GoToMyPC setup for remote access to Desktop PC

Streaming Services

Due to budgetary reasons and lack of use before the pandemic, the Boxcast appliance, which was installed for streaming services on the internet, was discontinued, leaving the Chapel

without a standardized streaming solution once the pandemic started. However, Chapel volunteers stepped up to identify temporary streaming solutions. The Village Chapel streamed services for Palm Sunday, Easter, and many other services during the post-Covid-19 months. We had over 400 views of the Easter service, and feedback was generally positive.

Technology – General

- Upgraded Spectrum Internet Connection to improve speed
- Upgraded website to newer software technology that is easier to maintain (Wordpress)
- Continued rewrite of Audio Visual operations manual
- Supported ongoing content changes to website
- Maintained Google Calendar
- Moved and reconfigured Desktop from loft to downstairs desk
- Oversaw wiring repairs after flood damage
- Supported newsletter development process
- Conducted PC maintenance and updates

Outside Equipment Use

The Village Chapel Audio Visual equipment was successfully used during a wedding in September to amplify sound and to accommodate overflow to the BHA.

Treasure Report

David Beam

Ordinary Income/Expense	Jan-Dec 20	Jan-Dec 19	\$ Change	% Change
Total Revenue	\$173,406.85	\$206,675.88	\$33,269.03	16%
Expense				
4000.Administrative	\$83,473.91	\$91,411.75	\$7,937.84	-9%
4100.Chapel	\$11,253.02	\$39,617.80	\$28,364.78	-72%
4300.Outreach	\$8,817.16	\$17,367.27	\$8,550.11	-49%
4400.Ministers Quarters	\$10,447.51	\$21,068.22	\$10,620.71	-50%
Total Expense	\$113,991.60	\$169,465.04	\$55,473.44	-33%
Net Operating Revenue	\$59,415.25	\$37,210.84	\$22,204.41	60%
Other Expenses	\$-	\$-	\$-	0%
Net Revenue	\$59,415.25	\$37,210.84		60%
One Time Income/Expense				
Income				
Water Damage Insurance Claim	\$28,209.26			
Association Insurance Reimbursement	\$4,776.77			
Restricted Streaming Donation	\$5,000.00			
Restricted Website Design Donation	\$1,665.00			
Total One Time Income	\$39,651.03			
Expenses				
Minister's Quarters Furnishings	\$3,620.71			
Minister's Quarters HVAC	\$7,000.00			
Chapel Water Damage Repairs	\$57,661.23			
Streaming Expenses	\$5,000.00		\$2,146.25 spent to date	
Website Design Expenses	\$2,179.76			
Total One Time Expenses	\$75,461.70			
Net One Time Expenses	\$35,810.67			
Net Funds to be added to Reserves	\$23,604.58			

Investment Committee

David Beam

We will have available in the Chapel office for your inspection our Fidelity statement as of December 31, 2020.

The value of our Fidelity accounts as of:

January 1, 2020	\$ 549,163
December 31, 2020	\$ 621,874

Investment Fund activity during 2020:

Beginning Balance of all funds on Jan 1, 2020	\$549,163
Funds withdrawn	0
Funds added	4232
Dividends & Interest Earned	7145
Market Value Increase/Decrease	61,334
Balance at December 31, 2020	\$ 621,874

It has been our continuing policy to sell shares of stock as soon as practical after effective notification and receipt of the shares. Monies are then deposited in the cash funds held at Fidelity.

\$480,949 (77%) of the Chapel investments are currently in stock funds which track market indexes and \$140,924 (23%) are in money market accounts.

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The Chapel Investment Committee has researched and prepared a document entitled "*Village Chapel of Bald Head Island Endowment/Investments*". This document defines the elements within the Endowment/Investment accounts and the degree to which each element was restricted by the donor. Board Members who are not familiar with this document are urged to ask the Chapel Administrator, Pattie Caban, for a copy.

The Investment Committee in 2020 was composed of David Jessen, Gayle Sanders, Dick Johnston, Elizabeth Beam, Mary Jo Walker, and Bob Porter.

Wedding Guild

Debbie Ward

There were 17 weddings originally scheduled in 2020. Three of these were refunded and cancelled due to the Covid-19. One wedding party cancelled its wedding and donated the funds to the Village Chapel. Our total income from weddings for 2020 was \$12,500 and considering the year we came through, that was wonderful!

We had a few problems with the weddings throughout the year, some of which have to do with people abusing the key and locked doors procedures, as well being respectful of the organ and piano. I feel these issues need to be discussed by the board and we need to

implement new key control procedures.

We lost some valued members of our team and gained some new members with the influx of new homeowners and permanent residents who flooded our island this year. We appreciate the service from Susan Himes and Nonie Williams who left this year, as well as Ann Boozell who just left the island. We are currently seeking new members to train and welcome to our team!

Anne Berry has agreed to be my co-chairman on this committee. I am so appreciative of her dedication to the team and willingness to help.

Worship Committee

Emily Hill

The Worship Committee is responsible for selecting and scheduling ministers at each Village Chapel Sunday service and the various special services held throughout the year. Members for 2020 included Elizabeth Beam, Merry Bradley, Ann Cathcart, Charlie Himes, Pat Johnston, Pat Miller, FA McLeod, John Fisher, Jennifer Golwyn and Cindy Sellers. Chapel Administrator Pattie Caban, and Assistant Administrator Jeannie Robdell, serve as ex-officio members, and are valuable resources for the committee.

Due to the pandemic, worship at the Village Chapel in 2020 was strikingly different from past years. In-person services were suspended beginning on March 22. Virtual services filmed in the Chapel were held on Palm Sunday and Easter using Zoom technology. A small group of individuals explored ways to continue to reach out to the Chapel community and beyond by virtual means. As a result, the Chapel made available pre-recorded messages delivered by some of our regularly scheduled ministers and scripture readings by Chapel volunteers with accompanying music and gorgeous video. In August, Cindy Sellers, our Music Director, provided beautiful music and an accompanying narrative.

A move towards in-person worship began in October with a Drive-Thru Communion service. Approximately 60 people shared communion on Oct. 4 using pre-packaged, single-serve communion elements. It was truly a new experience for most! Based on the positive response, Drive-Thru Communion was held again on the first Sundays of November and December. A more traditional worship experience was provided in the Chapel courtyard for three Sundays in October and November and one Sunday in December. The services were live-streamed on Facebook and made available on the Chapel's YouTube channel. Due to increasing numbers of Covid-19 cases, updated CDC guidance and restrictions imposed by the State, the decision was reluctantly made to cancel the in-person Christmas Eve service. Instead, Christmas Eve and Christmas Day meditations and music were distributed through the Chapel's email list and social media site and Maritime Market email blast.

In 2020, the Chapel held a total of 23 in-person worship services and 24 weeks of virtual worship opportunities. Kudos to all the volunteers and Chapel personnel who helped make this possible during these seemingly impossible times!

Prior to the restrictions imposed by the pandemic, plans were underway with the Island's

Catholic community to again support summer Masses with the support from Sacred Heart Catholic Church in Southport and the Raleigh Dioceses. We will continue our efforts to support that ministry as the pandemic resolves.

Typically, the Worship Committee meets in the Spring to issue invitations to ministers to lead worship services for the following year. For 2021, the Worship Committee extended invitations to ministers who were not able to come due to the suspension of services followed by additional invitations to others on the list and, when possible, to new ministers seeking to serve the Chapel. As a result, the Worship Calendar for 2021 is filled. Anyone wishing to sponsor a minister should contact the office and submit the required form. New submissions will be considered for 2022 or as substitutes in 2021 in the event of a cancellation.

The pandemic continues to impose challenges to provide worship opportunities and requires significant technical and human resources along with the need for new ideas and creative minds. The Worship Committee is committed to providing worship opportunities to the Island community and welcomes anyone who would like to serve on the Committee or assist with the planning and implementation of worship opportunities for 2021 and beyond.

Chapel Donations

Please consider donating to the Village Chapel
Visit our website at www.VillageChapelofBaldHeadIsland.org and click on GIVE

Vision

The Village Chapel of Bald Head Island provides all people an opportunity to worship God, express faith, and observe Judeo-Christian traditions to connect with God, connect with others, and connect others with God.

Mission

We are a people of the Word, people of Faith,
and people of Love. Thanks be to God.

Interested in more information about The Village Chapel?
Find everything at www.villagechapelofbaldheadisland.org.
You may also reach us by email at chapelbhi@bellsouth.net
and by phone at (910) 457-1183.