



2019 Beaufort Food Truck Festival Food Truck Vendor Application

Last year we raised over \$6,000 for Camp Hope and we could not have been as successful without the food trucks! After surveying guests at the festival we have chosen to go at it again! In an effort to improve this years festival we are changing a few rules.

After analyzing survey responses three themes were recognized. These being (1) long wait times, (2) high costs, and (3) the inability to sample from more than one or two trucks

In an effort to improve customer satisfaction:

1. We request that participating Food Trucks plan their menu to provide samples of their favorite food items. Preferably each truck would have at minimum 2-3 sample menu items.
2. We request that the sample menu items be appropriate to the size. (preferably \$8.00 or under)
3. This year we will ask for a flat fee of \$250.00 to be sent in with your application. Also include a photo of your food truck and a copy of your menu.



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Festival Location and Hours: The Beaufort Food Truck Festival will be held at the Beaufort Town Center- Center Stage at 2015 Boundary Street Beaufort, SC 29902. The event is scheduled for **Saturday October 12, 2019 from 11:00 am to 5:00 pm.** We are estimating to serve a minimum of 2000-2500 people considering last years success.

Application Process: The 2019 Beaufort Food Truck Festival is produced by the Lowcountry Jaycees. Applications will be accepted based on several factors. We will accept food truck and craft/artisan vendors until the event is full. This application does not guarantee acceptance. You will be notified on your status within 2 weeks of us receiving the completed application & payment.

Participants: The festival showcases the many food trucks Beaufort and its surrounding communities have to offer. Our goal is not only to introduce our community to the booming phenomenon of gourmet food trucks, but to support the small business owners who run them. We aim to create an event that features the trucks and the food they serve all while supporting a great cause: Jaycees Camp Hope.

Payment/Fees: The Food Truck participation fee is a flat rate of \$250.00. Any donations are highly encouraged and will directly benefit Jaycees Camp Hope and would be greatly appreciated. We will not process your fees unless you have been accepted into the Festival. Please make checks payable to **Lowcountry Jaycees.**

Refund Policy: All funds are committed to the production, promotion, marketing, and advertising of the festival. For these reasons, refunds are not available. In the event that the festival is canceled, every effort will be made to makeup the event on another day.

On-Site Resources: All Food Trucks must be able to operate independently of any resources at Beaufort Town Center, including water, electrical, refrigeration, and any materials. Vendors are responsible for set-up and clean-up of their space.

Beverage policy: The Lowcountry Jaycees are the only beverage vendors at the festival. Food Trucks **ARE NOT ALLOWED** to sell drink products during the event (alcoholic or non-alcoholic).

Food licenses: Food Trucks will be expected to have DHEC and business licensure available upon request during the festival.

Setup: Menu must be clearly visible to the public. Your location will be provided to you one (1) week prior to the event. You will also have the opportunity to sign up for a load-in time. Vendors will be able to set up Saturday morning beginning at 9:00am and must be completed by 10:30am. All trucks/vehicles must be parked in the designated area by 10:30am. Late arrivals will not be guaranteed their assigned location. Please check in with an event organizer upon your arrival to make sure your area has not changed. You will be required to produce your required items before setup. You are expected to be fully setup 30 minutes prior to the beginning of the event.

Breakdown: Breakdown cannot commence until 5:00pm on Saturday. Large equipment will not be pulled out until 5:00 pm or until the crowd disappates. Once your area is deemed clear and free of any trash, food, etc. you will be cleared to leave the premises.

Trash: Each Food Truck is responsible for providing at least one trash can to be located in the vicinity of their truck. Any additional recepticals would be greatly appreciated as well.

Proceeds: Food Trucks keep 100% of their proceeds for sales on the day of the event. The Lowcountry Jaycees are always grateful for any donations above and beyond the application fee.



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Food Truck Name: _____
Type of food provided: _____
Contact Person: _____ Phone #/Fax #: _____
Email Address: _____
Mailing Address: _____
City/State/Zip: _____
*DHEC License #: _____ *Business License: _____

**Please include copies of your license with your application*

We want to promote you!

Website: _____

Link to Facebook page: _____ Instagram/Twitter Handle: _____

Promote your involvement: *The Beaufort Food Truck Festival works to provide you a well-organized promoted and advertised festival, but we can't do it alone. **SHARE** your participation with your local followers and fans, so they can catch your great food at this year's festival. **Please tag The Beaufort Food Truck Festival and use the #Grub4Hope when possible.***

***Please include photos of your food truck so we may plan the event space accordingly with measurements attached. Please indicate which side of your truck the food window is located.**

PAYMENT: Flat fee payment must be received with application

Truck Fee: \$250 flat fee Any donations or Silent Auction items to benefit Jaycee Camp Hope are highly encouraged and would be greatly appreciated

Please return with payment to:

Lowcountry Jaycees at 2615 Southside Blvd Beaufort

Questions? Contact: Josh at 843-812-4587 or email us at beaufortfoodtruckfestival@gmail.com

Agreement to terms: By signing below I have agreed to all specified terms in the vendor application package. Payment in full will also signify an agreement to terms.

- If these guidelines are not upheld, my booth will be closed and fees will not be refunded.
- I understand there are no refunds due to inclement weather.
- I further understand that I will be responsible for any loss of damage to my equipment or for personal injury during the course of The Beaufort Food Truck Festival and release the Lowcountry Jaycees and Beaufort Town Center any claim whatsoever there from.
- It is further agreed that I will abide by all rules as set forth by The Beaufort Food Truck Festival Committee and will hold harmless and release the Lowcountry Jaycees and Beaufort Town Center from any civil liability hereunder regardless of the nature, cause, or extent thereof.

Signature: _____ Date: _____