

## Maintenance Technician

Midtown Cleveland

1<sup>st</sup> shift 7:30am to 2:30pm, Monday thru Friday

2<sup>nd</sup> shift Monday thru Friday 4:00pm to 9:00pm and some Saturdays

\$14.00 to \$15.00 an hour

Job Purpose: Perform routine duties, repair, inspect equipment and systems and report issues

### Duties and Responsibilities:

- Complete repairs at various sites including electrical, carpentry, plumbing, masonry, glazier, and painting tasks
- Perform weekly, monthly, quarterly and yearly building preventative maintenance duties
- Repair and treat structures such as showers, floors, sinks, walls, and carpets
- Adjustment of locks on cabinets
- Repair door hinges, clean plugged key slots, change filters on ventilating, heating, and air conditioning units
- Servicing kitchen appliances and reporting mechanical malfunctions to supervisors
- Moving and assisting in transportation of furniture and equipment
- Setting up and breaking down cubicle, identify repairs and report to supervisor
- Activating and deactivating building alarms during regular work hours and after work hours
- Perform other duties as needed

### Skills:

- Must have reliable transportation
- Ability to operate a forklift is helpful
- Two years' experience in maintenance, repairs and using various power and hand tools
- Good communication skills written and verbally

### Basic Skills:

- Able to pass drug test and background search
- Strive for good attendance
- Follow OSHA's regulations
- Practice Covid-19 guidelines

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