

**BRUNSWICK HOUSING AUTHORITY
12 STONE STREET P.O. BOX A
BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS
BRUNSWICK HOUSING AUTHORITY**

Conference Room, Woodlawn Terrace

(Location)

November 12, 2019

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for November 12, 2019. There being a quorum present, Chairman Jim MacLeod called the meeting to order at 12:42 PM.

1. Roll Call

Present: Chairman Jim MacLeod, Vice-Chair Sherry Mason, Commissioners Suan Morgan, Howard Nannen, Russell Pierce and Secretary Hodge

Absent: Commissioners Crystal King, Anne George

Guests: Jane Scease, BHA Staff: Deputy Director Martin Szydowski, Director of Facilities Leo Hill

2. Member Additions to the Agenda

None

3. Approval of Minutes

The minutes of the October 8, 2019 Regular Meeting were previously distributed. Vice-Chair Mason motioned to approve the minutes, with a second from Commissioner Pierce; motion approved: Yea – 5; Nay – 0

4. Public Comments

None

5. New Business

a. Secretary Hodge presented the Board with a draft to amend the Rent and Sundry Collection Policy. The purpose was to provide a reasonable amount of time for residents to cure arrearages from 2 months to 4 months. The issue of allowing direct payments from residents and use of credit cards was discussed. After the discussion, Commissioner Pierce moved to approve the proposed amendment to the Rent & Sundry Collection Policy as submitted with a second from Vice-Chair Mason; motion approved: Yea – 4, Nay – 0, Abstention – 1 (Morgan)

b. Secretary Hodge updated the Board on the community's efforts to support homeless youth. BHA staff have been very active and have supported the efforts to establish Housing Resources for Youth, a 501 c 3 non-profit whose mission is to facilitate matches between homeless youth and host homes. After discussion, the

general comments from the Board were supportive of this initiative and BHA's involvement.

c. The audited Financial Statement for OGH FY19 was reviewed by the Board. After careful review, Commissioner Pierce moved to accept the audit as presented with a second from Commissioner Morgan; motion approved: Yea – 5, Nay – 0

6. Old Business

a. Update on Perryman Village Rehabilitation Project: Secretary Hodge gave a brief update that the siding should be completed by early December. The remaining site work would have to wait until spring.

b. Update on Brunswick Public Art: Proposed Woodlawn Tower Mural: Secretary Hodge let the board know that there has been no movement with this project.

c. Update on Voluntary Streamlined Conversion: Secretary Hodge updated the Board that he will be traveling to Washington DC on Monday, November 18th to discuss this program with HUD officials. He has sent a letter to residents asking for their comments on the VSC which will be shared with the Board before any final decisions. He has also begun the process of consulting with the local government and will go before the Town Council on Monday December 16th.

7. Communications

Deputy Director Martin Szydowski reviewed the Financial, Occupancy and HCV utilization Reports.

Secretary Hodge reviewed the letter to residents on the VSC program and the letter from HUD with our SEMAP score.

The Board was informed the Annual Holiday Dinner will be on Weds. December 18th at 5:00 PM at Henry & Marty's in Brunswick.

8. Executive Session

None

9. Adjournment:

The Chairman declared the meeting adjourned at 1:34 PM.

The next meeting will be held Tuesday, December 10, 2019

12/10/19
Approved



John A. Hodge, Secretary