

**TOPSHAM HOUSING AUTHORITY  
C/O 12 STONE STREET P.O. BOX A  
BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS  
TOPSHAM HOUSING AUTHORITY**

Town Hall Place, Topsham, Maine  
*(Location)*  
November 26, 2018

The Regular Meeting of the Board of Commissioners of the Topsham Housing Authority was called November 26, 2018. There being a quorum present, the Commissioner Schmoller called the meeting to order at 5:00 PM.

**1. Roll Call**

Present: Commissioners Helen Kincaid, Linda Dumont, Tom Schmoller, Daniel Breed and Executive Director/Secretary John Hodge

Absent: Chair Jane Scease, Vice-Chair Dennis Paine

Guests: None

**2. Member Additions**

None

**3. Approve Minutes**

The minutes of October 22, 2018 were reviewed; Commissioner Kincaid moved to approve the minutes as presented seconded by Commissioner Breed. The motion passed 4-Yeas and 0-Nays.

**4. Public Comment**

None

**5. Old Business**

- a. The discussion on a new affordable housing development was deferred to the Executive Session as it involved discussion of specific properties.

**6. New Business:**

- a. The Annual Christmas Dinner will be held on Monday, December 17<sup>th</sup> at 5:00 PM at Henry & Marty's in Brunswick.

**7. Executive Session:**

Commissioner Schmoller moved to go into Executive Session for the purposes of discussing real estate whereby premature disclosure would jeopardize the THA's

bargaining position, seconded by Commissioner Dumont. Vote: 4-yea; 0-nay; time 5:05 PM. At 5:14 the Board came out of executive session; no action was taken.

**8. Communications**

- a. The Board reviewed the budget.
- b. Mr. Hodge provided an occupancy report to the Board. We have one vacancy at Main Street and this will require moderate rehab of up to \$6,000. The Board consensus was to proceed with repairs and use replacement reserve funds where appropriate.

**9. Adjournment**

Commissioner Kincaid moved to adjourn seconded by Commissioner Breed. Vote: 4-yea; 0-nay. The next regular meeting was scheduled for January 28, 2019. Meeting adjourned at 5:20 PM.

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Secretary, John Hodge

1/28/19  
Date Approved