

**GREATER BRUNSWICK HOUSING CORPORATION  
12 STONE STREET P.O. BOX A  
BRUNSWICK, MAINE 04011**

**BOARD OF DIRECTORS  
GREATER BRUNSWICK HOUSING CORPORATION**

Via Zoom  
June 9, 2020

The Regular Meeting of the Board of Directors of the Greater Brunswick Housing Corporation was called for June 9, 2020. President MacLeod called the meeting to order at 12:04 PM.

**1. Roll Call**

Present: President Jim MacLeod, Vice-President Sherry Mason, Directors: John Hodge, Jane Scease, Russell Pierce, Anne George, Thomas Schmoller, Michael Veilleu, Suan Morgan (arrived at item 5b)

Absent:, Directors: Sue Sullivan, Crystal King,

Guests: BHA Staff: Mark Galvez, Alicia Cash

**2. Member Additions to the Agenda**

None

**3. Approval of Minutes**

The minutes of the May 12, 2020 Regular Meeting were previously distributed. Director Scease moved to accept the minutes as presented, with a second from Director Schmoller voted: Yea -7, Nay - 0

**4. Public Comments**

None

**5. New Business**

a. Appoint Director to the GBHC Board: Director Hodge informed the board that Howard Nannen's term expired for the Brunswick Housing Authority Board of Commissioners and that Jane Scease was appointed as the new Commissioner. Because of her appointment to Commissioner, that opened a GBHC Director's position in which Director Hodge invited Michael Veilleux to introduce himself in consideration of being appointed as a Director for GBHC. Mike has been a resident in his current Brunswick home since 1985 and works for Bowdoin College, where he will be retiring from in the near future. Director Hodge nominated Michael to the Board of Directors with a passing vote: Yea - 7, Nay - 0

b. Review & Accept Audited Financial Statements for Housing Associates of Brunswick, LP (Creekside) FY 2019: Director Hodge went over the previously

distributed Audited Financial Statements noting that there were no findings. After a brief discussion Director Morgan moved to accept the audited financial statements with a second from Vice-President Mason. Motion Approved: Yea – 9, Nay – 0

c. Review & Adopt Budget for FY 2020: Director Hodge proposed a first draft of the budget to the board. Due to staffing changes there was limited time to provide a final draft. He informed the board that he plans to provide a final draft for approval at a later meeting. Director Scease moved to approve the draft budget with a second from Director Morgan. Motion Approved: Yea -9, Nay -0

d. Collection Loss Write-Offs for FY 2020: After review and discussion, Director Pierce moved to approve the write-offs for FY 2020 with a second from Director Scease. Motion approved: Yea 9-, Nay – 0

e. Election of Officers: Director Morgan motioned to nominate the current slate of officers to be re-elected for the next year: James MacLeod, President; Sherry Mason, Vice-President; John Hodge, Secretary/Treasurer. Motion approved: Yea – 9, Nay - 0

## 6. Old Business

a. THA Development Plans: Director Hodge informed the board that Topsham Housing Authority is finalizing their application to submit to the Planning Board on June 16<sup>th</sup> and there will be a meeting on July 7<sup>th</sup> for the public to review. He also informed the board that an application will be prepared for submission to Maine Housing for the 4% Tax Credit Program.

b. Update Board: 13 Swett Street: Director Hodge reported that counters and waxing of the floors is nearing completion. He made the board aware that the biggest challenge has been getting payments from the insurance company. To date, 9 requisitions had been submitted and only 3 have been paid out.

## 7. Communications

Staff member, Mark Galvez, Director of Finance reviewed the Financial Reports and the Occupancy Reports.

## 8. Executive Session:

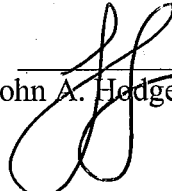
None

## 9. Adjournment

The President declared the meeting adjourned at 12:44 PM.

The next regular meeting will be held Tuesday, August 11, 2020.

8/11/2020  
Approved

  
John A. Hodge, Secretary