

**GREATER BRUNSWICK HOUSING CORPORATION  
12 STONE STREET P.O. BOX A  
BRUNSWICK, MAINE 04011**

**BOARD OF DIRECTORS  
GREATER BRUNSWICK HOUSING CORPORATION**

Conference Room, Woodlawn Terrace  
June 11, 2019

The Regular Meeting of the Board of Directors of the Greater Brunswick Housing Corporation was called for June 11, 2019. President MacLeod called the meeting to order at 12:06 PM.

**1. Roll Call**

Present: President Jim MacLeod, Vice-President Sherry Mason, Directors Suan Morgan, John Hodge, Jane Scease, Howard Nannen, Anne George, Sue Sullivan, Jessica Tysen (arrived Item 4.)

Absent: Directors Katharine Muench, Russell Pierce,

Guests: BHA Staff: Martin Szydowski, Alicia Cash

**2. Member Additions to the Agenda**

- a. President MacLeod on behalf of the PHADA Board of Trustees thanked the Board of Directors for allowing John to run and serve a 2-year term as President of PHADA
- b. Vice-President Mason wanted to share with the Board her and John's upcoming meeting with a potential board member.

**3. Approval of Minutes**

The minutes of the May 21, 2019 Regular Meeting were previously distributed. Director Morgan moved to accept the minutes as presented, with a second from Director George: voted: Yea – 8, Nay – 0

**4. Public Comments**

None

**5. New Business**

- a. FY 2020 Budget: After review and discussion, Vice-President Mason moved to accept the budget with a second from Director Scease: motion approved: Yea – 9, Nay – 0
- b. FY 2019 Write Offs: After review and discussion, Director Sullivan with a second from Director George moved to approve the write offs for FY 2019. Motion approved: Yea – 9, Nay – 0
- c. Election of Officers: Secretary Hodge motioned to nominate the current slate of officers to be re-elected for the next year: James MacLeod, President; Sherry Mason, Vice-President; John Hodge, Secretary/Treasurer. With there being no other

nominations, one vote was cast by Secretary Hodge for the slate of nominees and the motion passed.

- d. Authorizing of New Bank Account for Tax & Insurance: After discussing the benefit of having a separate account for Tax & Insurance and Replacement Reserves for tracking purposes, Director Sullivan moved to approve the creation of an account for Tax & Insurance at Bath Savings Institution with a second from Director George. Motion approved Yea – 9, Nay – 0.

**6. Old Business**

- a. THA Development Plans: Director Hodge informed the board that there is nothing new to report on this project. He is waiting to hear from the 3<sup>rd</sup> party beneficiary and the seller of the property is holding off on listing the property with an agent for now.
- b. Update: 13 Swett Street: Director Hodge informed the board that preliminary plans have been sent to the planning staff and codes enforcement to rebuild 2 townhouse style units and 1 single level unit and is currently waiting on approval before having the architect move forward with final plans.

**7. Communications**

Staff member Martin Szydowski reviewed the occupancy report with the Board.

**8. Executive Session:**

None

**9. Adjournment**

The President declared the meeting adjourned at 12:38 PM.

The next regular meeting will be held Tuesday, August 13, 2019.

8/13/19  
Approved

  
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John A. Hodge, Secretary