

**BRUNSWICK HOUSING AUTHORITY**  
**12 STONE STREET P.O. BOX A**  
**BRUNSWICK, MAINE 04011**

**BOARD OF COMMISSIONERS**  
**BRUNSWICK HOUSING AUTHORITY**

Conference Room, Woodlawn Terrace

*(Location)*

February 12, 2019

The Regular Meeting of the Board of Commissioners of the Brunswick Housing Authority was called for February 12, 2019. There being a quorum present, Chairman Jim MacLeod called the meeting to order at 12:53 PM.

**1. Roll Call**

Present: Chairman Jim MacLeod, Vice-Chair Sherry Mason, Commissioners Russell Pierce, Katharine Muench, and Secretary Hodge

Absent: Commissioner Anne George, Howard Nannen, Suan Morgan

Guests: Jane Scease, BHA Staff: Marty Szydowski

**2. Member Additions to the Agenda**

None

**3. Approval of Minutes**

The minutes of the January 15, 2019 Regular Meeting were previously distributed. Commissioner Muench motioned to approve the minutes, with a second from Vice-Chair Mason; motion approved: Yea – 4, Nay – 0

**4. Public Comments**

None

**5. New Business**

a. Rental Assistance Demonstration program: The Board reviewed the RAD program again after previously applying and then terminating its original application. The reason to revisit was that the new rents in 2019 are substantially higher than what was offered in 2013. Mr. Hodge reviewed the program with the Board and the consensus was that we should explore this program again. Vice-Chair Mason motioned to authorize the Brunswick Housing Authority to submit an application to HUD for the RAD program, seconded by Commissioner Pierce. After discussion, the motion was approved 4-Yeas; 0-Nays.

**6. Old Business**

a. Update on Perryman Village Rehabilitation Project: Secretary Hodge reported that staff has met with the low bidder. It was determined there was some issues with the projected work being proposed and the bidder's, Meade Construction, pricing. It was

determined that another meeting would be set to review the scope of work and the proposed materials to see if we can move forward with the project.

**7. Communications**

Marty Szydlowski went over the BHA financials, the occupancy report and the HCV Utilization report. The letter to landlords and HCV recipients were acknowledged as was the article on the Perryman HISET graduate. Mr. Hodge also informed the board that the BHA had a HUD Voucher Management System (VMS) review and the report will indicate we had no errors or discrepancies. He thanked Mr. Szydlowski for his efforts to prepare for this review and the job well done.

**8. Executive Session**

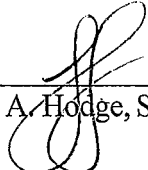
None

**9. Adjournment:**

The Chairman declared the meeting adjourned at 1:35 PM.

The next meeting will be held Tuesday, March 12, 2019

3/12/19  
Approved

  
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John A. Hodge, Secretary