

# Application Checklist

In addition to submitting this online application, make sure you have provided the following items correctly to complete your application.

**Only complete applications will be processed and reviewed for approval.**

## For All Applicants:

- Most recent transcript(s) portraying 2 years of academic history at a minimum. For example, if you are a college freshman and applying for a loan for your sophomore year, you must send a college transcript and a high school transcript. Transcripts for new applicants **must be official and received directly from the institution via electronic/online method or traditional mail. Transcripts are not accepted if received from the loan applicant.** *Exception — Re-applicants are not required to provide their high school transcript again.*
- Review qualifications to ensure you meet them:  
<http://www.studentaidfoundation.org/eligibility>
- Check loan limits and make sure you are requesting the appropriate amount. Remember loans are for one school year at a time. You must re-apply each year.  
<http://www.studentaidfoundation.org/eligibility>
- Reference request are due back before your loan may be reviewed. Please advise your references that a quick turnaround may be required based upon your application submittal date. **Loans will be reviewed from May to June and final decisions will be communicated via email between June and July. SAF makes every effort during the busy application time to respond to inquiries and provide loan statuses. Inquires will receive a response within approximately 2 to 3 days or earlier; however, please note our decision timeframe.**

## For Re-applicants Only:

- High School transcript is not required.
- Photo will not be requested in the online application.
- References will not be requested in the online application.
- If there are special circumstances you wish to communicate please send a formal email ([admin@studentaidfoundation.org](mailto:admin@studentaidfoundation.org)) explaining any key details that would be valuable to the Loan Review Committee upon review of your application.