

Financial Agreement I (We) understand that:

1. Application fees, testing fees, enrollment fees, and re-enrollment fees represent a considerable amount of processing time on the school's part. Enrollment fees hold a spot in a class which may result in other students being turned away. For these reasons, the application/testing fee and the enrollment fee cannot be refunded or transferred to another student under any circumstances.

2. Tuition can be paid monthly, by semester, or by the year. Auto draft will continue to be a requirement of monthly tuition payments. Semester and yearly tuition will be billed through FACTS the same as monthly, however, these payments can be paid by auto draft, manually in FACTS or a check brought into the office.

Incidentals (lunches, shirts, hoodies, sports fees, banquets, etc.) have the option of auto draft, manual payments in FACTS or a check brought into the office.

3. Payments are due UPON RECEIPT of monthly Incidentals (non-tuition) statements which are emailed at the beginning of each month, September through July. Payments MUST be received in the Finance Office on the 20th of each month.

4. Accounts which continue to be past due by the 20th of the month will be charged a \$25.00 late fee and receive a call from the Finance Office. Parents who find themselves in financial difficulty are urged to contact the Finance Office as soon as possible. If payment is not received by the 15th of the following month, a withdrawal conference will be scheduled with Administration.

5. The school specifically has the right to hold transcripts, report cards, and not allow final exams to be administered for students until all tuition and fees are current. In the event of default, student enrollment may be terminated.

6. Tuition alone is insufficient to fund the school's operation. As all students benefit from monies raised during fundraisers, I (We) understand the support of each family is crucial and will assist with fundraising as we are able. I (We) recognize that all donations to the school are tax deductible and are spent to enhance the educational opportunities of our children.

7. In case a student withdraws before the end of the school year, parents are responsible for tuition, based on the number of days the child was enrolled at FBCA. Withdrawals occurring between August 1 and September 1 will result in the loss of one month of tuition. Curriculum costs (embedded within tuition) will not be refunded. Enrollment fees and application fees are non-refundable.

8. Accounts must be current to be considered for enrollment and grade placement for the following year.

I (We) agree to pay tuition and all miscellaneous charges incurred during the school year according to the provisions of this agreement.