



TOWN OF BURLINGTON

Human Resources Department

Joanne M. Faust, SPHR, Human Resources Director

Cheralyn Rosati, Human Resources Coordinator

Notice of Job Vacancy

Local Building Inspector

Reporting to the Inspector of Buildings, the Local Inspector performs technical work connected with the interpretation, processing and enforcement of 780 CMR of the Massachusetts State Building Code, the Zoning Bylaws of the Town of Burlington, and all other applicable regulations.

Essential functions include, but are not limited to:

- Performs office and field work required to explain, interpret, provide guidance, and enforce building regulations; confers with builders, architects, engineers, property owners, and the general public.
- Reviews plans for building construction and alteration to determine compliance with regulations.
- Inspects buildings to monitor compliance and safety.
- Investigates alleged zoning violations and takes appropriate action.
- Maintains associated logs, records, and reports.
- Performs related tasks as required.

Minimum qualifications include at least five years of experience in the supervision of building construction or design or a two year associate degree in a field related to building construction or design or any combination of education and experience which would confer equivalent knowledge and ability. Additionally, must have a general knowledge of the quality and strength of building materials; a general knowledge of the accepted requirements for building construction, fire prevention, light, ventilation and safe exits; and a general knowledge of other equipment and materials essential for safety, comfort, and convenience of the occupants of a building or structure, and any regulatory energy requirements. Must be certified as a Local Building Inspector or Building Commissioner/Inspector of Buildings by the Board of Building Regulations and Standards, or the ability to be certified within 18 months of appointment in accordance with 780 CMR R7. Must hold an unrestricted Massachusetts Construction Supervisors License. Valid driver's license required, along with computer skills, the ability to read blueprints, and the ability to deal effectively with the general public, property owners, and members of the building community.

This position is included within the Burlington Municipal Employees Association bargaining unit. Salary for this position is within Grade 10, of the BMEA contract and includes comprehensive and generous benefits. This is a full-time position.

Apply at <https://burlington.catsone.com/careers> (preferred). Alternatively, applications may be obtained at Town Hall or at www.burlington.org and directed to:

Joanne Faust, Human Resources Director
Town of Burlington
29 Center Street
Burlington, MA 01803

Applications received by July 16, 2021 will receive first consideration. Position will remain open until filled.

POST: Town Hall, Town Hall Annex, Human Services Center, Library, DPW, Recreation Maintenance, Police and Fire Departments



29 CENTER STREET • BURLINGTON, MASSACHUSETTS 01803 • TEL (781) 505-1160 • FAX (781) 238-4696
www.burlington.org • hr@burlington.org

The Town of Burlington is an Equal Opportunity Employer