

Village of Pecatonica Regular Board Meeting
Tuesday, May 19, 2020 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:35 p.m. on Tuesday, May 19, 2020 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Kathy Doty, Marilyn Wilke, Tom Gipe and Jennifer Johnson were present. Trustees Bill Determan and Paula Hachmeister attended virtually.. Others Present: Village Clerk Gwenn Shirley. Attorney Doug Henry, Police Chief Bob Smith, Engineer Jason Stoll of Fehr-Graham(joined the meeting at 7:10 p.m.), Public Works Director Nick Berry and Treasurer Bernie Mrugala attended virtually.
5. **A quorum was established.**
6. **Approve February 18, 2020 Regular Board Meeting Minutes** – A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the February 18, 2020 Regular Board meeting minutes. Discussion. A voice call vote was taken. All Trustees voted aye. Motion approved 6-0-0.
Approve February 25, 2020 Special Board Meeting Minutes- A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve the February 25, 2020 Special Board meeting minutes. Discussion. A voice call vote was taken. Trustees Determan, Doty, Wilke, Johnson and Hachmeister voted aye. Trustee Gipe abstained. Motion approved 5 yes, 0 no, 1 abstention.
Approve March 5, 2020 Special Board Meeting Minutes- A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve the March 5, 2020 Special Board meeting minutes. Discussion. A voice call vote was taken. All Trustees voted aye. Motion approved 6-0-0.
7. **Additions/Corrections to the Agenda-** None
8. **Approval of Agenda** – A motion was made by Trustee Wilke and seconded by Trustee Doty to approve the agenda as written. Discussion. All Trustees present voted aye. Motion approved 6-0-0.
9. **Call to the Public** – None.

Agenda Items

A. Village President-

1. **Status Report on Contractors Performing Work for the Village of Pecatonica** – Kelsey Excavating is finishing up work within the village.
2. **Correspondence from Pecatonica Community Food Pantry-** President Smull read the Thank you letter from the Pecatonica Community Food Pantry
3. **Update on COVID-19 within the Village and Correspondence with the Business District Owners-**The board discussed the current COVID-19 status.

B. Unfinished Business – None.

C. New Business -

1. **Approve Lease between Village of Pecatonica and Pecatonica Community Food Pantry-** Discussion. The lease was amended to include refrigeration as a cost that would be covered by the food pantry. It was also discussed that the lease would not be automatically renewed as stated in lease agreement.

A motion made by Trustee Johnson and seconded by Trustee Hachmeister to approve the lease as amended. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

1. 2020-16 An Ordinance Amending the Village of Pecatonica Annual Matching Grant Program to Temporarily Extend the Grant Application Period in 2020-1st Reading-

A motion made by Trustee Johnson and seconded by Trustee Hachmeister to suspend the rules to Approve Ordinance 2020-16. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion made to approve Ordinance 2020-16 by Trustee Johnson seconded by Trustee Gipe. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

2. 2020-17 An Ordinance Continuing the Declaration of a Local State of Emergency in the Village of Pecatonica, Illinois- 1st Reading-

A motion made by Trustee Johnson and seconded by Trustee Gipe to suspend the rules to approve Ordinance 2020-17. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion by Trustee Johnson and seconded by Trustee Gipe to approve Ordinance 2020-17. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

3. 2020-18 An Ordinance Amending Title XV, "Land Usage", Chapter 150, "Building Regulations", Sections 150.07(A)(10)(a), "Building Permits, Inspections and Occupancy Certificates", 150.07(D)(1)€, "Additional Building Permits" and 150.07(F)(1), "Codes Adopted" of the Code of Pecatonica-1st Reading

A motion made by Trustee Johnson and seconded by Trustee Gipe to suspend the rules to approve Ordinance 2020-18. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion by Trustee Johnson and seconded by Trustee Wilke to approve Ordinance 2020-18. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. 2020-19 An Ordinance to Supplement the Appropriation Ordinance for Fiscal Year 2019-2020 for the Village of Pecatonica, Illinois (First Supplemental)- 1st Reading

A motion made by Trustee Johnson and seconded by Trustee Determan to suspend the rules to approve Ordinance 2020-19. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion by Trustee Johnson and seconded by Trustee Wilke to approve Ordinance 2020-19. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

5. 2020-20 An Ordinance Provided for the Appropriation of Funds for the Operation of the Village of Pecatonica in the County of Winnebago and State of Illinois for the Fiscal Year Beginning May 1, 2020 and Ending April 30, 2021-1st Reading- The board reviewed the ordinance and will be discussed further at the Regular Board meeting in June. This is the first reading.

D. Legal (Attorney Henry) – No report.

E. Finance (Liaison Determan)

1. **Liaison Report** – Trustee Determan discussed the current audit and explained that they are continuing to work with the auditors.
2. **Review Changes to the Capital Asset Policy-**
A motion made to make changes to the current Capital Asset Policy by Trustee Johnson seconded by Trustee Hachmeister. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.
3. **Review Fund Balance Policy-**
A motion made to make changes to the Fund Balance Policy by Trustee Johnson seconded by Trustee Gipe. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

F. Planning Commission/Zoning Board

1. **Next Meeting:** Wednesday, June 11, 2020 at 6:00 p.m. This meeting will be done through Zoom.

G. Public Works (Liaison Doty)

1. **Liaison Report** – No report.
2. **Public Works Monthly Report-**

Nick reviewed the current monthly report They reviewed the gallons treated vs. gallons billed and discussed the grant program for funding the sewer lining project.

He discussed with the board that they have completed hydrant flushing.

They are redoing the striping on Main Street between 5th Street and 7th Street at a cost of \$4,200.00.

Discussed point repairs project progress.

Discussed Clark to begin to spray for mosquitos.

Public works department will continue to work the split shifts of two on and two off.

3. **Engineer Report** – Jason recapped his report that was distributed to the Board members.

H. Public Safety (Liaison Johnson)

1. **Liaison Report** – Trustee Johnson thanked the police department for their continued work within the village.
2. **Police Department Monthly Report-** Chief Smith reviewed his monthly report.
3. **Purchase of Equipment from Jeff Stacy** –
A motion made to approve the purchase of the equipment from Jeff Stacy in the amount of \$500.00 and pay the invoice in the amount of \$487.00 to install equipment into the new patrol car by Trustee Determan and second by Trustee Johnson. Discussion. A roll call vote was taken All Trustees voted yes. Motion approved 6-0-0
4. **Approve Lexipro Agreement-** Chief Bob Smith review the agreement for services, and web based services providing rules and regulations for police departments. The annual fee is \$2277.00

A motion made to approve the agreement with Lexipro at an annual cost of \$2277.00 and allow Chief Smith to sign the agreement by Trustee Johnson seconded by Trustee Gipe. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0

I. Economic Development Committee (Chairman Wilke)

- 1. Next Meeting: Monday, June 8, 2020 at 6:00 p.m.** Chairman Wilke discussed the purchase of the hanging baskets for the light poles, she also discussed the continued research for plaques for the poles she is working with Nick Berry to find a solution.
- 2. Business Contact List-** the Economic Development committee is working on putting together a contact list of the local business.
- 3. Approve the Disbursement of \$10,000.00 from the Economic Development Committee to the Pecatonica Memorial Day Parade Fund-** Trustee Wilke informed the board that the Committee voted to forward the donation from the Sesquicentennial Committee to the Memorial Day Parade Committee. She is bringing it to the board for approval at this time.

A motion made to approve the distribution of funds in the amount of \$10,000.00 to the Memorial Day Parade Committee by Trustee Doty seconded By Trustee Wilke. Discussion, Trustee Johnson wants it on the record that she is against this donation. A roll Call Vote was Taken. Doty yes, Wilke yes, Gipe no, Johnson no, Hachmeister yes, Determan yes. Motion passes 4-2-0

A motion made to have the Memorial Day Parade Committee report monthly on activities and funds by Trustee Johnson seconded by Trustee Gipe. Discussion. A roll call vote was taken. Wilke no, Gipe yes, Johnson yes, Hachmeister no, Determan yes, and Doty abstained. Motion passed 3-2-1

Trustee Wilke stated that she will inform the Memorial Day Parade Committee of distribution of funds and reporting requirements.

J. Treasurer (Bernie Mrugala)

- 1. Warrant List for May 19, 2020 (attachment) \$75,054.94 -**

A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the May 19, 2020 Warrant List for \$75,054.94. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

- 2. Payroll for Period Ending April 26, 2020 and May 10, 2020(attachment) \$45,035.80 –**

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve Payroll for period ending April 26, 2020 and May 10, 2020 for \$45,035.80. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) None.

L. Executive Session- None.

M. Adjournment –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:35 p.m.