

**Village of Pecatonica Committee of the Whole**  
**Thursday November 7, 2019 at 6:30 p.m.**  
**Village Hall 405 Main Street. Pecatonica, Illinois**

---

1. **Call to Order** – The meeting called to order by Village President Bill Smull at 6:30 pm on November 7, 2019
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** - Trustees Bill Determan, Kathy Doty, Marilyn Wilke, Tom Gipe, Jennifer Johnson, and Paula Hachmeister were present.  
  
Others in attendance were President Bill Smull, Assistant Village Clerk Darla Stram, Treasurer Bernie Mrugala, Public Works Director Nick Berry, Village Engineer Jason Stoll, and Village Attorney Doug Henry.
5. **A quorum was established.**
6. **Additions/Corrections to the Agenda**- add JC Wi-Fi New proposal presentation A4, add Review Handbook changes A5, add Dissolution of 150<sup>th</sup> AD HOC committee.
7. **Approval of Agenda**- Motion to approve the agenda by Trustee Johnson seconded by Trustee Determan. All Trustees voted aye. Motion approved 6-0-0.
8. **Call to the Public:** None

**Agenda Items**

**A. Village President's Items (President Smull)**

1. Presentation of 2020 Property and Casualty Insurance by Bethany Kleiner of Dimond Bros. Insurance, LLC- Bethany Kleiner presented the board with the proposal for Property and Casualty Insurance for 2020. The board members reviewed the proposal for renewal. Discussion.
2. Adult Recreational Use of Cannabis- Discussion-. A motion made to allow Attorney Henry to move forward to prepare ordinance and present it to the board at the next Regular Board Meeting by Trustee Johnson seconded by Trustee Determan. Discussion, all Trustees voted aye. Motion approved 6-0-0
3. Status Report on Contractors Performing Work for the Village of Pecatonica- Contractors working in the Village are Northern Illinois Service Co., Kelsey Excavating and Kirby Cable Services.
4. JC Wi-Fi presented the Village with new proposal- The proposal would include adding service on Water tower on 5<sup>th</sup> Street-Discussion Attorney Henry to amend current contract to include the addition and will be sent to the Regular Board meeting on November 19, 2019.
5. Discuss Changes to the Employee Handbook- The board discussed proposed changes to the Employee Handbook. Changes to the handbook were presented to the board for review and will be discussed at the next Regular Board meeting on November 19, 2019.

6. Dissolution of the 150<sup>th</sup> AD-Hoc Committee- A motion to dissolve the 150<sup>th</sup> Ad Hoc Committee by Trustee Johnson seconded by Trustee Determan. Discussion all Trustees voted aye. Motion approved 6-0-0

**B. Finance (Liaison Determan)**

1. Liaison Report – Discussed the proposed Tax Levy information that was provided to the Trustees for their review. He also reminded the board that they would begin working on budgets in the upcoming months
2. Review Financial Reports- Discussion.

**C. Public Safety (Liaison Johnson)**

1. Liaison Report- Trustee Johnson took a moment to thank the Police Department for all of their work within the community and with our residents.
2. Police Chief's Monthly Report (Bob Smith) – Police Chief Bob Smith reviewed his monthly report. Discussion. He also updated the board on the “No Shave November” and the participation of the officers in the fund raiser event.
3. Discuss Invoice Received from City of Rockford for Record Management System- the Chief reviewed the invoice and discussed the new management system. Discussion

**D. Public Works (Liaison Doty)**

1. Liaison Report – Trustee Doty gave an update on the meter project and gave a review of the recent Electronic Recycling.
2. Public Works Director Report (Nick Berry) –The board reviewed the monthly report. Discussion. Nick went on to discuss upcoming repairs needed for the 1995 dump truck. He will be bringing back quotes for the work needed. Nick informed the board that he had completed and pass his certification test.
3. Engineers Report-

**Pecatonica Water System Improvements Project**

- IEPA is continuing their review of the project plan for the IEPA loan. There has been some coordination and clarifications made by Bernie on the Village rate structure, but no update from IEPA yet as to when we will receive approval to advance to the loan application portion of the project.
- IEPA, Public Water Supply Office, did however issue us a construction permit for the water main project.
- Design is underway on the Well 3 and Well house project. Expect plans ready for IEPA permit review on this by the end of the year.
- As a reminder, elevated tank rehab plans/specs have already been completed and, like the water main plans, are ready for bid as soon as we advance through the loan application process with IEPA.

### **Pecatonica Sewer Lining Grant Application (CDBG)**

- No word back from DCEO yet on our grant application for sewer lining. We expect grant awards to be announced in early 2020.

### **Pecatonica Storm Sewer Extension Project**

- Work has resumed and the contractor is expected to complete all pipe work north of Bay Valley Foods by the end of the week. Patching on 1<sup>st</sup> Street expected to be done in the next few weeks (weather permitting).
- Next week, crews will begin pipe work on Bay Valley Foods property.

### **Pecatonica Sanitary Sewer Point Repairs**

- Kelsey has resumed work on point repairs. He has completed a second repair for sewer along Main Street.
- Additional work was needed on this Main Street repair. Further investigation showed pipe failures further upstream. Additional pipe was needed to fix these upstream failures.
- Kelsey also replaced the bottom section of the upstream manhole. The bottom section was previously a brick structure with a concrete cone section on top. With approval from the Mayor, this bottom section was replaced while crews had the pipe exposed for replacement.

### **3123 N. Pecatonica Road, Boundary Survey**

- Boundary survey is complete and delivered to the Village
- Pins have been set and are marked with wood stakes
- Topo map with aerial contours has been delivered to the Village at the request of the Mayor

### **E. Executive Session- None**

- F. Adjourn-** A motion made to adjourn at 7:39 p.m. by Trustee Johnson seconded by Trustee Hachmeister. All Trustees voted aye. Motion approved 6-0-0.

Next Committee of the Whole meeting: **Thursday December 5, 2019 Village Hall at 6:30 pm**