

**Village of Pecatonica Regular Board Meeting
Tuesday, September 17, 2019 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois**

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:35 p.m. on Tuesday, September 17, 2019 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Bill Determan, Kathy Doty, Marilyn Wilke, Tom Gipe, Jennifer Johnson and Paula Hachmesiter were present.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Police Chief Bob Smith, Engineer Jason Stoll of Fehr-Graham , Temporary Public Works Director Nick Berry and Treasurer Bernie Mrugala.
5. **A quorum was established.**
6. **Approve August 20, 2019 Regular Board Meeting Minutes** – A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the August 20, 2019 Regular Board meeting minutes. Discussion. All Trustees voted aye. Motion approved 6-0-0.
7. **Additions/Corrections to the Agenda** – Trustee Doty requested that Scarecrows on Main Street be added which will be 1 A. under Public Works, Emergency Purchase of Trash Pump which will be 1 B. under Public Works and Village President stated that the September 17, 2019 Warrant list amount be changed to \$334,242.79.
8. **Approval of Agenda** – A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the agenda as amended. Discussion. All Trustees present voted aye. Motion approved 6-0-0.
9. **Call to the Public** – None.

Agenda Items

A. Village President-

1. Presentation of Village of Pecatonica 2018/2019 Fiscal Year Audit by Jim Savio, CPA Sikich, LLC –

Jim Savio reviewed in detail the 2018/2019 Fiscal Year Audit. Discussion.

A motion was made by Trustee Johnson and seconded by Trustee Determan to accept the 2018/2019 Fiscal Year Audit and place on file. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

2. Select and Approve a Bank from the Quotations Received for a Capital Lease –

Reviewed quotes that were received from German American State Bank and US Bank.

A motion was made by Trustee Wilke and seconded by Trustee Johnson to approve the bid from US Bank for a Capital Lease not to exceed \$390,000 at the rate of 2.85% for 120 months. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

3. Motion to Wave Formal Bid Requirements –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to waive the formal bid requirements to make exterior repairs to Village Hall. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

4. Approve Bennett Construction, Inc. Proposal for Village Hall Exterior Repairs for \$52,047.00 –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the Bennett Construction, Inc. proposal for Village Hall Exterior repairs for the amount of \$52,047.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

5. Status Report on Contractors Performing Work for the Village of Pecatonica – Village President Smull stated that the current contractors are Norwest Construction, and Kelsey Excavating which will be covered under Public Works.

6. 150 Year Celebration Committee Report – Trustee Johnson reported that the Taste of Pecatonica on September 7, 2019 went very well, the Haunted Hayride event will be on October 12, 19 and 26, working on ideas for next year and still looking for more volunteers.

B. Unfinished Business – None.

C. New Business -

1. 2019-16 An Ordinance Adjusting Part of Refuse/Sewer/Water Bill for August 2019 Billing Cycle for Account #001-07590-00 at 107 E. 2nd Street Pecatonica, Illinois– 1st Reading –

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to waive the rules to approve Ordinance 2019-16. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to approve Ordinance 2019-16. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

2. Resolution 2019-R-08 A Resolution Approving Managed Computer Services Agreement with Computer Dynamics of NW IL, LLC, an Illinois Limited Liability Company –

A motion was made by Trustee Johnson and seconded by Trustee Determan to approve purchase of the server, software, setup and license from Computer Dynamics not to exceed \$4550.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the Office 365 Pro Plus for 10 users at \$13.90 per user per month. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the Stratus Cloud Backup at a charge of \$1.05 per month for 1-100 GB of backed up data and \$.85 per month for 101+GB of backed up data, Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Gipe and seconded by Trustee Johnson to approve the VPN Setup between Village Hall and Water/Sewer Building for \$199.50. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve an annual payment of \$3,202.80 per year for a three year agreement of managed services for one server and up to 10 workstations. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

A motion was made and seconded by Trustee Determan and seconded by Trustee Johnson to approve Resolution 2019-R-08 subject to Attorney Henry's approval. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

D. Legal (Attorney Henry) – Attorney Henry introduced Jacob Trotter an Associate at his office and is here observe and see if he would like to practice municipal law.

E. Finance (Liaison Determan)

1. Liaison Report - Trustee Determan commended everyone for staying within their budgets.

F. Planning Commission/Zoning Board

1. Next Meeting: Wednesday, October 2, 2019 at 6:00 p.m.

G. Public Works (Liaison Doty)

1. Liaison Report – Trustee Doty stated that Nick reported a visit from OSHA there are a few item to work on however, we were not dinged on anything. Nick stated there is some work to be done and they will give us to opportunity to get the items corrected.

A. Scarecrows – Trustee Doty stated that her suggestion is that a scarecrow be out in front of the business for them to decorate, the Park District has donated towards this and I will be asking the businesses if this will be ok with them to do this.

B. Trash Pump- Village President Smull stated that Nick spoke to him about switching over to a hydraulic pumping system and we are starting water main breaking season. President Smull stated that he treated this as an emergency and gave Nick approval as this has been budgeted for. Nick stated that he has spoken to some vendors once we get some quotes they will be brought back to the board. Discussion.

2. Engineer Report – Jason recapped the report that was presented and he along with Attorney Henry are working on the Bay Valley Foods easement project.

H. Public Safety (Liaison Johnson)

1. Liaison Report – No report.

Police Chief Smith commented on the July report that was presented and also stated that he cannot thank the Sheriff's Department for all of their assistance with the incident that happened on 7th street.

2. Approve Intergovernmental Agreement for Consolidated Dispatch Services – This will be removed from the agenda until further notice.

I. Economic Development Committee (Chairman Wilke)

1. Next Meeting: Monday, October 14, 2019 at 6:00 p.m. Trustee Wilke stated that work is being done aggressively in regards to marketing our property, our light post are here and would like to see something done before the snow falls.

J. Accounting Services

1. Warrant List for September 17, 2019 (see attachment) \$334,242.79-

A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the September 17, 2019 Warrant List for \$334,242.79. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

2. Approve Warrant List for Credit Cards August 2019 and Manual Check (see attachment) \$3,832.05 –

A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve the August 2019 and Manual Check Warrant list for \$3,832.05. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

3. Payroll for Period Ending September 1, 2019 (attachment) \$19,394.49 –

A motion was made by Trustee Johnson and seconded by Trustee Determan to approve the Payroll for period ending September 1, 2019 for \$19,394.49. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 6-0-0.

K. Clerk's Items (Gwenn Shirley) None.

L. Executive Session- None.

Actions on Items Arising out of Executive Session - None

M. Adjournment –

A motion was made by Trustee Gipe and seconded by Trustee Johnson to adjourn. All Trustees voted aye. Motion approved 6-0-0. Meeting adjourned at 8:00 p.m.