

Village of Pecatonica Regular Board Meeting
Tuesday, August 20, 2019 at 6:30 p.m.
Village Hall 405 Main Street. Pecatonica, Illinois

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:37 p.m. on Tuesday, August 20, 2019 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** - Trustees Kathy Doty, Marilyn Wilke, Tom Gipe, Jennifer Johnson and Paula Hachmesiter were present. Trustee Bill Determan was absent.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Engineer Jason Stoll of Fehr-Graham , Temporary Public Works Director Nick Berry and Treasurer Bernie Mrugala.

5. **A quorum was established.**
6. **Approve July 16, 2019 Regular Board Meeting Minutes** – A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the July 16, 2019 Regular Board meeting minutes. Discussion. All Trustees voted aye. Motion approved 5-0-1.

Approve July 23, 2019 Special Board Meeting Minutes – A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve the July 23, 2019 Special Board meeting minutes. Discussion. Trustees Doty, Wilke, Johnson and Hachmeister voted aye. Trustee Gipe abstained. Motion approved 4-0-2.

Approve August 1, 2019 Committee of the Whole Meeting Minutes – A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the August 1, 2019 Committee of the Whole meeting minutes. Discussion. All Trustees voted aye. Motion approved 5-0-1.

Approve August 1, 2019 Special Board Meeting Minutes - A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve the August 1, 2019 Special Board meeting minutes. Discussion. All Trustees voted aye. Motion approve 5-0-1.

7. **Additions/Corrections to the Agenda** – Village President Smull stated that Section E. Finance 3. strike the words Wastewater Treatment Plant and replace it with, “Reserves for Major Repairs” also in the same section 4. strike the words the Wastewater Treatment Plant Money Market Account at German American State Bank and replace it with, “Motor Fuel Tax Account at US Bank” and Trustee Hachmeister requested to add an update on the 3123 N. Pecatonica Road Property which will be #3 under Village President Items.
8. **Approval of Agenda** – A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to approve the agenda as amended. Discussion. All Trustees present voted aye. Motion approved 5-0-1.
9. **Call to the Public** – Scott Brockway stated his concerns about a possible leak at his property which might be related to the Fire Department turning off the valve too quickly and spoke on an article by the Illinois Comptroller’s office that outlines what Motor Fuel Tax funds could be spent on.

Agenda Items

A. Village President-

1. Status Report on Contractors Performing Work for the Village of Pecatonica – Village President Smull stated that the current contractors are Norwest Construction, Kelsey Excavating, storm sewer repairs and HD Waterworks will be covered under Public Works.

2. 150 Year Celebration Committee Report – Trustee Johnson outlined some of the details pertaining to a Taste of Pecatonica that will be on September 7, 2019 and working on ideas for next year and still looking for more volunteers.

3. Update on 3123 N. Pecatonica Road Property– Village President Smull stated that multiple developers and businesses have been spoken to about the property but nothing is in concrete yet, we don't expect to sit on this property for more than a year, the house will be torn down and there is a good influx of interest but nothing in stone yet. Discussion.

B. Unfinished Business – None.

C. New Business -

1. 2019-16 An Ordinance to Adopt Official Zoning Map for the Village Pecatonica, Illinois– 1st Reading –

Neil Ritter, Chair of Planning and Zoning provided some background information about the new zoning map.

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to suspend the rules to approve Ordinance 2019-16. Discussion. A roll call vote taken. All Trustees voted yes. Motion approved 5-0-1.

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to approve Ordinance 2019-16. Discussion. The motion was amended to include the two maps. A roll call vote taken. All Trustees voted yes. Motion approved 5-0-1.

2. 2019-17 An Ordinance Amending Village of Pecatonica Credit Card Policy – 1st Reading

A motion was made by Trustee Wilke and seconded by Trustee Doty to suspend the rules to approve Ordinance 2019-17. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

A motion was made by Trustee Wilke and seconded by Trustee Doty to approve Ordinance 2019-17. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

3. Resolution 2019-R-05 Resolution to Amend the Village of Pecatonica Purchasing Policy -

A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve Resolution 2019-R-05. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

4. Resolution 2019-R-06 Resolution to Approve Fair Housing Policy –

A motion was made by Trustee Hachmeister and seconded by Trustee Johnson to approve Resolution 2019-R-06. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

5. Resolution 2019-R-07 Resolution of Support and Commitment of Local Funds –

A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve Resolution 2019-R-07. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

D. Legal (Attorney Henry) – No report.

E. Finance (Liaison Determan)

1. Liaison Report - None.

2. Review Budget Comparison Report – Bernie reviewed the budget comparison reports that were presented.

3. Approve Transfer of Funds of \$95,301.75 from German American State Bank Certificate of Deposit that Matures August 26, 2019 to the Reserves for Major Repairs Money Market Account at German American State Bank –

A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve the transfer of funds of \$95,301.75 from German American State Bank Certificate of Deposit that matures August 26, 2019 to the Reserves for Major Repairs money market account at German American State Bank. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

4. Approve Transfer of Funds of \$108,191.30 from German American State Bank Certificate of Deposit Motor Fuel Tax Funds that Matures September 5, 2019 to the Motor Fuel Tax Account at US Bank –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the transfer of funds of \$108,191.30 from German American State Bank Certificate of Deposit Motor Fuel Tax Funds that Matures September 5, 2019 to the Motor Fuel Tax Account at US Bank. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

F. Planning Commission/Zoning Board

1. Next Meeting: Wednesday, September 4, 2019 at 6:00 p.m.

2. Recommendation from Zoning Board of Appeals Map Amendment Request- The map amendment will be presented in ordinance form at the September 5, 2019 meeting.

G. Public Works (Liaison Doty)

1. Liaison Report – No report.

2. Approve Quote to Purchase GPS Mapping System and Line Locator –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the quote received from J & R Supply not to exceed \$15,000 for the GPS Mapping system and the \$50.00 monthly charge. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

3. Approve Quote from Bonnell Industries for Pump and Clutch Replacement on 2002 International Dump Truck –

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to approve the quote from Bonnell Industries for Pump and Clutch Replacement on 2002 International Dump Truck not to exceed \$2900.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

4. Engineer Report – Jason recapped the report that was presented.

5. Review and Approve Bids for the Storm Sewer Extension Project – Jason reviewed the storm sewer extension bids that were received. Discussion.

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to approve the base bid to Northern Illinois Service Company not to exceed \$150,000.00. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to approve alternate bid 1 for \$89,685.00 to Northern Illinois Service Company contingent upon a written agreement between the Village and Bay Valley Foods that Bay Valley Foods will contribute \$60,000.00 to the Village for the public improvements in alternate bid #1. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approve 5-0-1.

H. Public Safety (Liaison Johnson)

1. Liaison Report – Trustee Johnson asked about more signs being posted since school is back in session. Discussion. Trustee Johnson to speak to the School District about splitting the cost with the Village and to report back to the Board.

2. Approve Intergovernmental Agreement for Consolidated Dispatch Services – Attorney Henry reported that the meeting scheduled August 5, 2019 was cancelled and a new date has not been set.

I. Economic Development Committee (Chairman Wilke)

1. Next Meeting: Monday, September 9, 2019 at 6:00 p.m.

2. Discuss Memorial Brick Program - Trustee Wilke reported that this project has turned into a nightmare. Many of the bricks have been chipped and broken. The bricks are of various sizes There are currently seventy-five unused bricks down at Public Works. One of the ideas that came up at the committee meeting was to take all of the intact memorial bricks that we do have we would like to utilize those in an honorary area. In the meantime when we put up the new lights post we would do just all cement around them like all the other light poles. This will give us more time to work on creating the honorary area. There are seventeen light poles that were documented with memorial plaques and when the new poles are installed these plaques will be installed on them. Discussion. A straw poll was taken to remove the memorial bricks and replace with concrete. Everyone voted yes.

J. Accounting Services

1. Warrant List for July 31, 2019 (see attachment) \$39.95-

A motion was made by Trustee Johnson and seconded by Trustee Hachmeister to approve the July 31, 2019 Warrant List for \$39.95. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

2. Approve Warrant List for August 20, 2019 (see attachment) \$74,197.08 –

A motion was made by Trustee Johnson and seconded by Trustee Wilke to approve the August 20, 2019 Warrant list for \$74,197.08. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

3. Payroll for Period Ending August 4, 2019 (attachment) \$20,861.18 –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to approve the Payroll for period ending August 4, 2019 for \$20,861.18. Discussion. A roll call vote was taken. All Trustees voted yes. Motion approved 5-0-1.

K. Clerk's Items (Gwenn Shirley) None.

Bernie reported that we are very close to having an operational system of the meters talking back to the tower from LOCIS. We have some issues where they are not reading properly. Village President Smull stated that this infuriates me as Core and Main was just in here and all of these issues were to be resolved. I will be on the phone with them first thing in the morning and they are going to get this rectified immediately. I am almost ready to have the Attorney to create a legal document stating that if one of these meters are reading incorrectly they will be liable for 110%. Bernie stated that these are the old meters not the new ones. Going forward we need to have a legal document stating that if any of these meters coming in are reading incorrectly they will be held responsible 100% accountable.

L. Executive Session- None.

Actions on Items Arising out of Executive Session - None

M. Adjournment –

A motion was made by Trustee Johnson and seconded by Trustee Gipe to adjourn. All Trustees voted aye. Motion approved 5-0-1. Meeting adjourned at 8:28 p.m.