

Regular Board Meeting
Tuesday, December 18, 2018 at 6:30 pm
Village Hall 405 Main St. Pecatonica, IL

1. **Call to Order** - Village President Bill Smull called the meeting to order at 6:34 pm on Tuesday, December 18, 2018 at Village Hall.
2. **Silent moment observed.**
3. **The Pledge of Allegiance to the American Flag.**
4. **Roll call** -. Trustees Bill Determan, Paula Hachmeister, Marilyn Wilke, Tom Gipe and Tricia Metz were present. Trustee Jennifer Johnson was absent.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Engineer Jason Stoll of Fehr-Graham, Police Chief Bob Smith, and Temporary Public Works Director Nick Berry
5. **A quorum was established.**
6. **Approve the December 6, 2018 Special Board Meeting Minutes** – A motion was made by Trustee Wilke and seconded by Trustee Metz to approve the December 6, 2018 Special Board meeting minutes. Discussion. Trustees Determan, Hachmeister, Wilke, Gipe and Metz voted aye. Motion approved 5-1-0.
7. **Additions/Corrections to the Agenda-** Village President Smull added A. 7. Civic Live Notification Policy.
8. **Approval of Agenda-** A motion made by Trustee Wilke and seconded by Trustee Hachmeister to approve the agenda as amended. Discussion. All Trustees present voted aye. Motion approved 5-0-1.
- 9 **Call to the Public:** None.

Agenda Items

A. Village President's Items (President Smull)

1. Presentation and Approval of 2019 Health Insurance Proposal Submitted by Niedermeier Agency –

Jim Niedermeier presented to the Village Board the different options that are available for the 2019 Group Health Insurance for Village employees.

Discussion.

A motion was made by Trustee Wilke and seconded by Trustee Hachmeister to approve the Blue Cross Blue Shield Policy G532PPO at a monthly renewal rate of \$5,321.89.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

2. Update on Website –

Village President Smull reported that we were not able to get any follow up on the issues with the website from the designer of it. GoDaddy was contacted directly and all of the issues were resolved at this time and a policy is being worked on.

3. Approve Bernie Mrugala Consulting Contract –

Village President Smull stated that everyone has a copy of the contract and Attorney Henry outlined the changes that were made.

A motion was made by Trustee Determan and seconded by Trustee Wilke to enter into a contract with Bernie Mrugala Consulting for a period of January 1, 2019 – January 31, 2020 in the amount of \$37,729.60.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

4. Procedure on Special Holidays –

Village President Smull stated that he had tried calling some of the Trustees in regards to an email received from some of the Congressmen in regards to all government offices being closed for the passing of our 41st President of the United States. I made the call to close the office. The personnel policy states that since this was a holiday it would be treated the same as any other holiday.

Right after Public Works was notified they called back to report a water main break. We should not have to create another policy since this is already covered in the current personnel policy. Village President Smull apologized for not getting notification out in a timely manner to the Trustees.

5. Status Report on Contractors Performing Work for the Village of Pecatonica –

We have a current open contract with Cahoy at this time and information about this will be covered under Public Works.

6. 150 Year Celebration Committee Report –

Village President Smull reported that things are moving along very well at this time. The murder mystery dinner details are being worked out and more information will be available after Christmas, the pageant isn't doing very well.

7. Civic Live Notification Policy –

Village President Smull stated that when we approved Civic Live we did not approve the protocol to be used. This is a work in progress and will be finalized at the next Committee of the Whole meeting.

B. Unfinished Business - None

C. New Business

1. Approve Intergovernmental Agreement for Consolidated Record Management with the City of Rockford –

Police Chief Smith reported that details are still being worked out.

2. 2018-22 An Ordinance Authorizing the Sale and/or Disposal of Personal Property Deemed Surplus by the Village of Pecatonica, Illinois – 1st Reading

A motion was made by Trustee Determan and seconded by Trustee Hachmeister to waive the rules to approve Ordinance 2018-22.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

A motion was made by Trustee Wilke and seconded by Trustee Metz to approve Ordinance 2018-22.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

3. Approve Agreement Between Village of Pecatonica and RRD Holding Company D/B/A Gill's Freeport Disposal –

Attorney Henry outlined some of the changes to the new agreement and some of details that are being worked on. Should be able to bring changes to the Committee of Whole meeting next month.

D. Legal (Attorney Doug Henry) – nothing to report

E. Finance (Liaison Determan) –

1. Liaison Report -
2. Review of November 2018 Financial Reports –

Trustee Determan stated that everyone is holding to their budgets at this time for the most part and we are still within the appropriations. Sometime after the 1st of year will be meeting with Liaisons, Department Heads and Bernie to start budget preparations for the next fiscal year and to also work on changing the format so that when the bills are paid it will be known exactly where the funds are coming from.

F. Planning Commission/Zoning Board – Next meeting Wednesday, January 2, 2019 at 6:00 p.m.

G. Public Works (Liaison Johnson not present)

1. Liaison Report - no report

Temporary Public Works Director Berry reported that that Well 1 is back in service, sludge shed was emptied a couple of weeks ago and Trustee Metz commended the Public Works Department on the blacktop work that was done.

2. Approve Fehr Graham Proposal for Operations Support Services –

Village President Smull stated that the Fehr Graham Proposal for Operations Services was reviewed by Attorney Henry. The current contract is through the end of this year. This new contract is through December 31, 2019.

A motion was made by Trustee Wilke and seconded by Trustee Hachmeister to approve the Fehr Graham Proposal for Operations Support Services to not exceed \$40,000.00.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

3. Engineers Report –

Engineer Stoll reported that he spoke with IEPA and they are still reviewing our submittal and we should have some feedback by Christmas, Cahoy is currently working on the test well and they are about 300 feet down so far which is about half way. We are under budget this year on the current operations support services contract. About \$25,000 was budgeted and we should come in at around \$20,000.

4. Review Michel's Sanitary Sewer Televising Project Report –

Engineer Stoll provided detail information in regards to the map of that was shared with the Trustees that outlined the future water main project and the sanitary sewer main point repairs that are needed.

A motion was made by Trustee Determan and seconded by Trustee Metz to give authorization only to Fehr Graham to take the point repairs out for bid that were identified in the report and to start the work this Spring.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Motion approved 5-0-1.

Engineer Stoll reviewed with the Village Board some of actual footage of the sewer televising that was conducted and provided more information as to what was being reviewed. The map list the point repairs that were identified by both Michel's and VisuSewer.

Trustee Metz excused herself from the meeting at 7:50 p.m.

H. Public Safety (Liaison Gipe)

1. Liaison Report – None

Police Chief Smith reported good progress is being made on the dispatching and one of our full time officers is off at this time.

Village President Smull reported that are some building issues in the Police Department at this time. The bathroom ceiling tile is falling down and a leak in the roof is causing some major problems at this time. I discussed this with the Finance Chair and I will take some of the capital outlay funds that are in the administration budget and fund the building repair issues in the police department.

The roof leak is an emergency and the Chief is assisting in getting bids. So far we have one bid from Freeport Industrial Roofing whom has previously done all of our roofing work and Bennett Construction has expressed an interest in bidding on the project also. The bathroom is in complete disarray and the funds in the administration budget will also assist with this. We are also getting bids on this work. I will keep everyone posted.

I. Economic Development Committee (Chairman Hachmeister) -

1. Chairman's Report – There will be no January meeting, the banners have been ordered for the sesquicentennial with delivery to Village Hall and they will be put up in March. Thanked Gwenn and Darla for assisting. Our future project will entail us putting

all of our efforts toward working on the street lights on Main Street. This will be our number one project for next year.

2. Discuss and approve Recipients for Business Grant Program –

Chairman Hachmeister reported that at the last Economic Development meeting they discussed and reviewed the four applications that was received for the Business Grant Program. It was recommended that Lucky Quilt Company be awarded \$500, The 3rd Street Station \$2250.00 and Pec Playhouse Theatre \$2250.00.

A motion was made by Trustee Hachmeister and seconded by Trustee Wllike to award Lucky Quilt Company \$500 from the Business Grant Program.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2.

A motion was made by Trustee Hachmeister and seconded by Trustee Wllike to award The 3rd Street Station \$2250.00 from the Business Grant Program.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2

A motion was made by Trustee Hachmeister and seconded by Trustee Wllike to award Pec Playhouse Theatre \$2250.00 from the Business Grant Program.

Discussion.

A roll call vote was taken. All Trustees present voted yes. Village President Smull voted yes. Motion approved 5-0-2

J. Accounting Services

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| 1. | Warrant List December 18, 2018 (attachment) | \$54,431.26 |
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A motion was made by Trustee Determan and seconded by Trustee Wllike to approve the warrant list as presented for the amount of \$54,431.26

Discussion

A roll call vote was taken. All Trustees and Village President Smull voted yes. Motion approved 5-0-2.

K. Clerk's Items (Gwenn Shirley) – nothing to report

L. Executive Session – None

M. Adjournment

Trustee Wilke moved and Trustee Hachmeister seconded a motion to adjourn the regular meeting at 7:59 p.m.