

Regular Meeting of the Pecatonica Village Board Minutes

Tuesday, November 20, 2018 at 6:30pm

Village Hall 405 Main St. Pecatonica, IL

1. Call to Order by Village President Bill Smull on Tuesday November 20, 2018 at 6:30 pm at Village Hall.
2. Moment of Silence.
3. Pledge of Allegiance.
4. Roll Call: Trustees Bill Determan, Marilyn Wilke, Jennifer Johnson, Paula Hachmeister, and Tricia Metz and Tom Gipe were present.

Also in attendance was Bill Smull Village President, Gwenn Shirley Clerk, Attorney Doug Henry, Public Works Director Nick Berry, Police Chief Bob Smith, Village Engineer Jason Stoll and Nick Bava of Sikich.

5. Establishment of a Quorum.
 6. Approval of the October 4, 2018 Special Board Meeting Minutes- Motion made to approve the October 4, 2018 Special Board Meeting Minutes by Trustee Johnson with a second by Trustee Determan. Discussion, 6 ayes, 0 nays, motion passes.
 7. Additions/Corrections to Agenda- none
 8. Approve the Agenda- A motion made to approve the agenda by Trustee Determan second by Trustee Metz. Discussion 6 ayes, 0 nays, motion passes.
 9. Call to the Public-none
- A. Village President's items
1. Introduction of Village of Pecatonica Girl Scout Troop-President Smull introduced the girls to the Trustees. The girls were given a tour of Village Hall and the Police Department; they also had time to ask questions. The girls were presented with a certificate to help in obtaining their Inside Government Badge.
 2. Presentation of Village of Pecatonica 2017/2018 Fiscal Year Audit by Nick Bava, CPA of Sikich, LLC- Nick Bava reviewed the results of the Fiscal Audit. He provided the board with copies of 4 separate reports. Mr. Bava discussed items on each report. Discussion. A motion made to accept Sikich, LLC's audit for the 2017/2018 fiscal year by Trustee Johnson second by Trustee Metz. Discussion Roll Call Determan yes,

Hachmeister yes, Wilke yes, Gipe yes, Johnson yes, Metz yes. 6-0-0 Motion approved.

3. Presentation of 2019 Property and Casualty Insurance Proposal by Bethany Kleiner of Dimond Bros. Insurance, LLC- Ms. Kleiner reviewed the renewal of our insurance policy, she informed the board of any changes to coverage and cost involved. Discussion. A motion made to approve the ICRMT in the amount of \$42,270 by Trustee Wilke second by Trustee Johnson. Discussion, Roll Call Hachmeister yes, Wilke yes, Gipe yes, Johnson yes, Metz yes, Determan yes. 6-0-0 Motion approved. A motion made to accept the bid from Dimond Bros for the worker's comp and Illinois Risk fund in the amount of \$13,525 by Trustee Determan second by Trustee Johnson. Discussion, Roll Call Wilke yes, Gipe yes, Johnson yes, Metz yes, Determan yes, Hachmeister yes. 6-0-0 Motion approved.
4. Presentation of Internet Service for the Village of Pecatonica by Scott Piehn, JCWIFI- Scott Piehn presented the board with a proposal for lease agreement of a space on the Water tower, he reviewed his business plan and details of the request. Discussion. A motion made to allow Attorney Henry and President Smull to move forward with negotiations with JCWIFI by Trustee Johnson second by Trustee Metz. Discussion Roll Call Gipe yes, Johnson yes, Metz yes, Determan yes, Hachmeister yes, Wilke yes. 6-0-0 Motion approved.
5. Status Report on Contractors Performing Work for the Village of Pecatonica- To discuss during the Engineer's report.
6. 150th Year Celebration Committee Report- Trustee Johnson gave status report for the January event, The Sesquicentennial Pageant. She also discussed the monthly events planned for each month. Discussion

B. Unfinished Business- None

C. New Business- 2018-18 An Ordinance Adopting An Amended Policy Prohibiting Sexual Harassment for the Village of Pecatonica, Illinois-**1st Reading-** Attorney Henry informed the board of changes made to the 2018-18 ordinance that were adopted by the state legislation. A motion to waive the rule process to have this ordinance to be passed by Trustee Wilke second by Trustee Metz. Discussion Roll Call Johnson yes, Metz yes, Determan yes, Hachmeister yes, Wilke yes, Gipe yes. 6-0-0 Motion approved. Motion to approve Ordinance 2018-18 to include exhibit A by Trustee Johnson second by

Trustee Metz. Discussion Roll Call Metz yes, Determan yes, Hachmeister yes, Wilke yes, Gipe yes, Johnson yes. 6-0-0 Motion approved.

- D. Legal(Attorney Doug Henry)- Status Update on 425 Washington Street Pecatonica, Illinois- Attorney Henry gave a status update on the home at 425 Washington Street, he reviewed the findings of our Building Inspector and advised on the procedure required to move forward. Discussion. A motion made to allow Attorney Henry to move forward with notifying the homeowner of current violations and the steps required to secure the home by Trustee Metz second by Trustee Determan. Discussion Roll Call Determan yes, Hachmeister yes, Wilke yes, Gipe yes, Johnson yes, Metz yes. 6-0-0 Motion approved
- E. Finance- (Liaison Determan)
1. Liaison Report- Trustee Determan informed the board that the Tax Levy ordinance will be ready for approval at the December 6, 2018 Special Board Meeting.
 2. Review of October 2018 Financial Reports- Trustee Determan reviewed the October financial reports. Discussion
 3. Motion to Accept Audit and Place on File- A motion made to accept the Audit and Place it on file by Trustee Johnson second by Trustee Metz. Discussion Roll Call Hachmeister yes, Wilke yes, Gipe yes, Johnson yes, Metz yes, Determan yes, 6-0-0 Motion approved.
- F. Planning Commission/Zoning Board-
1. Next Meeting: Wednesday, December 5, 2018 at 6:00pm
 2. Recommendation from Planning Commission/Zoning Board for Variance Request at 429 Washington Street Pecatonica, IL – President Smull informed the board of the findings from the Zoning and Planning Board in regards to 429 Washington Street to be divided into two separate parcels. This to be added to the December 6, 2018 Committee of the Whole and Special Board meeting for action. Discussion
- G. Public Works (Liaison Johnson)
1. Liaison Report- Trustee Johnson referred to Public Works Director Nick Berry, he reviewed the monthly reports. Nick also informed the board that Well #1 is still out of service. He gave the board a status update on the repairs and expected date of completion. Nick went on to discuss the replacement of the diffusers at the plant and the completion dates of the project. Discussion

4. Discuss/Approve Purchase of Trailer- Nick discussed the bids and need for the new trailer. A motion made to approve the purchase of the Trailer for Public Works from NITE Equipment not to exceed \$11,777.00 by Trustee Wilke second by Trustee Hachmeister. Discussion Roll Call Wilke yes, Gipe yes, Johnson yes, Metz yes, Determan yes, Hachmeister yes, 6-0-0 Motion approved.
2. Engineers Report- Jason gave an update on the IEPA loan status; it has been assigned to a reviewer so progress is being made. The first round of review comments should be ready for the board in mid-December. He gave update on Phase 2 design plans are also moving forward. He is hoping to be out for bids for the project early spring. He gave update on the Michaels televising project that is completed and he will have presentation ready for the December Committee of the Whole meeting. Jason discussed the Test well project and plans for a future home for the new pump house.

H. Public Safety (Liaison Gipe)-

1. Liaison Report- none
2. Monthly Report- Chief Smith reviewed the monthly report for October. Chief Smith also discussed the status of the 911-dispatch center and the proposal of the shared cost. Discussion. Officer Stacy addressed the board on the involvement of the Police Department in the No Shave November fundraiser. Discussion.

I. Economic Development Committee (Chairman Hachmeister)-

1. Chairman's Report- Next Meeting is Monday, December 10, 2018 at 6:00pm
2. Discuss/Approve Economic Development Committee sponsoring of the Flag Program for the Village of Pecatonica- Joe Musso addressed the board he explained the program and what he is requesting the board to do moving forward. Mr. Musso is to provide the Village Clerk with a copy of the letter from the States Attorney. She will forward the letter to Mr. Henry for his review.

J. Accounting Services

1. Warrant List November 1, 2018 (Attachment) \$28,221.69 – A motion made to approve the Warrant list for November 1, 2018 in the amount of \$28,221.69 by Trustee Wilke second by Trustee Johnson. Discussion Roll Call Gipe yes, Johnson yes, Metz yes, Determan yes, Hachmeister yes, Wilke yes. 6-0-0 motion approved.
2. Warrant List November 20, 2018 (Attachment) \$54,437.48- A motion made to approve the Warrant list for November 20, 2018 in the amount of \$54,437.48 by Trustee Metz second by Trustee Johnson. Discussion Roll Call Johnson yes, Metz yes, Determan yes, Hachmeister yes, Wilke yes, Gipe yes. 6-0-0 motion approved.

K. Clerk's Items (Gwenn Shirley) - None

L. Executive Session- none

M. Adjournment- Motion made by Johnson second by Determan to adjourn meeting adjourned at 8:44pm