

**Regular Meeting of the Pecatonica Board of Trustees**  
**Tuesday, May 16, 2017 at 6:00 pm**  
**Village Hall 405 Main St. Pecatonica, IL**

1. **Call to Order:** Village President Bill Smull called the meeting to order at 6:00 PM on Tuesday, May 16, 2017 at the Village Hall.
2. **Moment of Silence observed.**
3. **The Pledge of Allegiance was recited.**
4. **Roll call was taken.** Trustees Marilyn Wilke, Bill Determan, Jennifer Johnson, Tom Gipe and Paula Hachmeister were present. Trustee Tricia Metz was absent.

Others Present: Village Clerk Gwenn Shirley, Attorney Doug Henry, Police Chief Bob Smith, Public Works Director Mark Rust and Mandy DeWall, Manager of WIPFLi, LLC, Accounting Services

5. **A quorum was established.**
6. **Approval of meeting minutes.** A motion was made and seconded to approve the minutes from the April 18, 2017 meeting. The motion was made by Determan and seconded by Johnson. All Trustees present voted aye, with one absent. Minutes approved.
7. **Additions/Corrections to the Agenda:** Added to the agenda is 3A, discussion on the Dollar General TIF.

Warrant List: A change in the amounts on the Clerks General and W/S Warrant List was made to show \$73,519.47. Also there was a change to the Treasurer's General and W/S Warrant list to show \$5,409.55, both for checks that needed to be issued from May 1<sup>st</sup>. The motion was made by Wilke and seconded by Gipe, motion passed with all ayes.

8. **Approval of Agenda:** A motion was made and seconded to approve the agenda as amended by Hachmeister and seconded by Determan. Ayes 5, Nays 0, Absent 1. Amended agenda approved.
9. **Call to the Public:** None

**Agenda Items**

- A. **Village President's Items (President Smull)**

1. Poppy Day Proclamation, May 27, 2017 was ready by President Smull.

**2. Meeting Times:**

After discussion, it was decided to change the Village Board Meeting time to 6:30P.M. Motion made by Hachmeister, seconded by Wilke, all ayes with one absent. This change becomes effective with the June 20<sup>th</sup> meeting.

**3. Oath of Office –**

Mandy DeWall, Manager of WIPFLi, LLC, Accounting

Jason Stoll, Senior Project Manager of Fehr Graham & Assoc., Village Engineer

**3A. Discussion on Dollar General TIF**

Robert Miller, a developer, is asking to address the Village Board in reference to Dollar General and the TIF. This will be informational only without any obligation.

After much discussion and a show of hands it was agreed upon to grant Mr. Miller's request.. Mayor Smull contacted Trustee Metz via phone and she also agreed to hear Mr. Miller. Mayor Smull will contact Mr. Miller and arrange for him to be at a Committee of the Whole meeting.

**4. Appointments -**

Gwenn Shirley – Village Clerk, Motion by Determan, second by Wilke, all ayes.

Robert Smith – Police Chief, Motion by Johnson, second by Determan. all ayes.

Mark Rust – Director of Public Works, Motion by Gipe, second by Wilke, all ayes.

Casper Manheim – Building Inspector, Motion by Determan, second by Gipe, all ayes.

Lyle Christen – Building Enforcement Officer, motion by Gipe, second by Determan, all ayes.

Economic Development Committee – Marilyn Wilke, Trustee and Jennifer Johnson, Trustee.

Liquor Commission – Trustees Johnson, Determan, Wilke. And Mayor Smull Commissioner.

**B. Unfinished Business**

1. Memorial Day Parade Insurance  
After discussion a motion was made by Determan to approve an expenditure not to exceed \$550.00 for the premium. Monies will be reimbursed by the Economic Development Committee to the Village at a minimum of \$500.00. The second was made by Johnson. Voting aye, Gipe, Johnson, Hachmeister, Wilke, and Determan. Absent was Metz.
2. Discussion on an Amendment to the Redevelopment Agreement (RDA) between the Village and the Developer – Grove Street TIF:

Attorney Henry composed an email which will be forwarded to the Trustees with information in reference to the Grove Street TIF. It will be on the agenda for the next Committee of the Whole meeting.

**C. New Business –**

1. Approval of Quote for Computer Desktop Replacement and Server:  
Discussion was on costs from Best Buy, Winnebago County and also gifted computers from Pecatonica High School. Chief Smith will continue to gather information and present it to the next Committee of the Whole Meeting.

**D. Legal (Attorney Doug Henry)** – The Village had asked Attorney Henry to clarify Sec. 50.25 B-1-A in reference to water connection fees. The ordinance will stand as is.

**E. Finance Committee (Liaison Determan)** –  
Trustee Determan noted there is an audit forthcoming the week of June 19<sup>th</sup>.  
The Economic Development Committee will have a separate Fund, Revenue, Expense Account and Report within the Village.

**F. Planning Commission/Zoning Board**  
The Mayor noted that Planning and Zoning will schedule monthly meetings after he contacts Chairman Ritter. If there is no action to be taken they will be cancelled in accordance with the Open Meetings Act.

**G. Public Works (Liaison Gipe)** - Director Rust had secured quotes on a riding mower for Public Works. It was decided to purchase a Ferris mower from Peabody's at a price not to exceed \$14,000. A motion was made by Wilke, seconded by Hachmeister. Voting aye, Johnson, Gipe, Hachmeister, Wilke, Determan. Metz was absent.

Motion passed.

Director Rust also requested to purchase a concrete saw and blade. He received three quotes and determined that J & R Equipment would be the best fit for his needs. A motion was made by Johnson, seconded by Wilke to purchase the saw and blade at a cost not to exceed \$2500.00. Voting aye was Johnson, Gipe, Hachmeister, Wilke, Determan. Metz was absent. Motion passed.

**H. Public Safety (Liaison Metz) not *present* - None**

1. Chief Smith informed the Board that the new squad is being upfitted with equipment from his previous car at a cost of \$1300.00. He suggested that sealed bids be taken for the sale of his previous squad that has been replaced.

**I. Economic Development Committee (Chairman Hachmeister)**

1. Chairman's Report:

Chairman Hachmeister reported that the plantings on Main Street have been completed with the help of the Girl Scouts. Cost was \$74.00.

The painting of the Osh Kosh sign has been started.

There was discussion at the E D meeting as to attaining a professional planning service. The company is from Stockton and specializes in ideas for community improvement.

**J. Treasurer:**

1. Warrant Lists (attachment)

Treasurers General and W/S                      Add \$5,409.55  
Clerks General and W/S from \$112,747.32 to \$73,519.47

A change in the amounts on the Clerks General and W/S Warrant List was made to show \$73,519.47. Also there was a change to the Treasurer's General and W/S Warrant list to show \$5,409.55, both for checks that needed to be issued from May 1<sup>st</sup>.

Discussion:

The motion was made by Gipe and seconded by Determan to change the Warrant Lists. Roll call vote was taken. Voting yes was Johnson, Gipe,

Hachmeister, Wilke and Determan. Absent Metz. Motion passed.

K. **Clerk's Items (Gwenn Shirley)** –

None.

L. **Executive Session** – None

M. **Adjourn** – Meeting adjourned at 7:28P.M.

Next Village Board meeting: Tuesday, June 20, 2017 at 6:30 P.M. at Village Hall.

Respectfully Submitted,

Julie Sutton