



March 18, 2021 REDA Executive Board Meeting Minutes

Called to order by Chairman Mayor Miller @ 1000, determined to have a quorum.

Present:

Chairman Mayor Miller  
County Manager Allen Davis  
Aubrey Hobson  
John Ross Null  
Vernon Asbill

REDA Executive Director Bambi Kern  
REDA H/R Admin. Assistant Kirstene Campbell  
REDA Training Coordinator Megan Headrick  
REDA CIO Gary Romine

City of Artesia Police Chief Roberts  
Harvey & Simons Chris Simons

Absent: Vice Chairman Rep. Jim Townsend, Commissioner Henry

Approval of March 18, 2021 Agenda: Asked that item 1 be done first, then the Audit report then move forward with the Agenda as written.

Motion made to approve agenda and the modifications by County Manager Davis, seconded by JR Null All in favor, motion carried.

Approval of the January 28, 2021 REDA Executive Board Meeting Minutes:

Motion made to approve minutes by Aubrey Hobson, seconded by County Manager Davis. All in favor, motion carried.

Approval of the February 28, 2021 REDA Executive Board Meeting Minutes:

Motion made to approve minutes by Aubrey Hobson, seconded by County Manager Davis. All in favor, motion carried.

### Agenda Items

#### **1. Financials Report / Budget:**

A. Quick View Financials: Under budget, each category looks good. Mayor Miller had one question and it was answered satisfactorily.

Motion made to approve financials and invoices made by JR Null, seconded by CM Davis. All in favor, motion carried.

B. Invoices:

C. Actuals:

D. Breakout of OT:

E. Audit Presentation: Motion made to accept the audit as presented by CM Davis, seconded by JR Null. All in favor, motion carried.

#### **2. Expenditures Review / Emergency Business / Approval: None.**

#### **3. Operations Committee Meeting Decisions & Recommendations:**

A. Meeting Minutes Draft: Chief Roberts advised the discussion was operational, which included the added duties of Trans Aero, how they may expand and what the contract looks like. Nothing new on the radios at

this time, tower work on hold for the state contract to be worked out. CM asked about the E911 address and advised he is worried about lat/long and public being able to get those.

**B. Radio Communications Project:**

**4. Directors Comments / Announcements / Reports:**

**A. Personnel Report:** Director Kern advised

- Supervisor Promotion Process: Both the Supervisor and QAQI processes are in progress.
- QAQI Promotion Process:
- Hiring Process: One hiring process will be conducted at the end of the month.

**B. DFA Grant Agreement Tracker:** Verint and Vesta will be submitted to DFA to have both systems upgraded. DFA is also wanting us to put in for new furniture, they are wanting to do all of it together.

**C. Budget:** The Mayor spoke about GRTs and income sources being down. Mayor Miller advised he is only wanting to see a 5% overall increase. Discussion had in regard to PERA and Insurance to make sure that each employee has the same take-home income amount. The board asked that the budget be sent out before the next meeting to see if it can be approved by or before then.

**D. Overview & Statistical Information:** Will include Trans Aero, these numbers were also given to DFA to try and fund two additional desk positions.

**E. Information Technology Report:** Flight Vector went down Monday night, no fault of ours. FLETC had done a data center shut down where our data is stored with only a 20 mins heads up. This has been discussed to make sure it does not happen again. AFD has maps updates.

**F. Training Report:**

- First PSAP in NM to successfully submit all EMD to website.

**G. CAD RMS Support:** Flight Vector went down shortly, ECSO is almost up and running for CAD. Currently making sure all agencies are set up and running in CAD/RMS.

**H. Trans Aero Report:** Included a lot of learning. 37 calls were received in the first 7 days. Positions and equipment will be re-evaluated each time a new asset is put in service.

**5. Legislative:** SB403 was given to the board members, it is currently in the finance committee and Director Kern does not see it moving forward this year. One that did not pass would have impacted PERA.

**6. Resolutions:**

**A. National Public Safety Telecommunicator Week:** Same resolution from each year. It was asked that the date be changed, and it was given the number 005.

Motion made to approve by Aubrey Hobson, seconded by Vernon Asbill. All in favor, motion carried.

**7. Agreements / Contracts / MOU's: None.**

**8. Consent Agenda:** Mayor Miller asked for just one person to attend. There was some discussion about sending more than one, but less than the three. The board made a motion to defer approval and allow staff to visit with Chairman and CM Davis about this. Motion made by JR Null, seconded by Vernon Asbill. All in favor, motion carried.

**A. APCO Conference: August 14<sup>th</sup> – 20<sup>th</sup>:** Director Kern, TC Headrick, and QAQI (TBD)

**9. Public Comments / Announcements: None.**

**10. Board Member Comments:**

Aubrey Hobson advised there are going to be some changes to PERA, it is discussed a half-percent increase over the next 30 years on each side.

**11. Closed Meeting: None.**

**12. Set next Board meeting date:** April 15, 2021 @1000.

**14. Adjourn meeting:**

Meeting adjourned at 1126.

*Raye Miller*

\_\_\_\_\_  
Mayor Raye Miller, Executive Board Chairman (or designee)

*4/21/2021*

\_\_\_\_\_  
Date

*Bambi Kern*

\_\_\_\_\_  
Bambi Kern, REDA Executive Director (or designee)

*4-21-2021*

\_\_\_\_\_  
Date