

# ORIGINAL



## Regional Emergency Dispatch Authority Operations Committee Meeting Minutes

February 11th, 2021

February 11th, 2021, 10:30

Determination of Quorum – Quorum present

### Attendance:

- REDA Executive Director Kern
- REDA Training Coordinator Headrick
- APD Chief Roberts
- AFD Fire Chief Kevin Hope
- ECSO LT. Jason Decker
- Fire Board Chairman Jarod Zuniga (Phone)
  - \*Designated representative for Eddy County Fire Services
- REDA CIO Romine
- Fire Marshal Brenden Harvey

Approval of the February 11th, 2021, Operations Committee Agenda

- Motion made by Chairman Zuniga; Second by Chief Hope
  - All in favor: Motion passes

Approval of January 14<sup>th</sup>, 2020, Operations Committee Meeting Minutes

- Motion made by Chief Hope; Second by Lt. Decker
  - All in favor: Motion passes

### Agenda

#### 1) Public/Service Agency Comments and Announcements

- a) Carlsbad Fire Department - None
- b) Fire Board - None
- c) Loving PD - None
- d) NMMP - None
- e) NMSP - None
- f) OEM - None
- g) TransAero - None

#### 2) Director / Announcements / Reports

- a) Personnel Report

- i) Director Kern reviewed the attached report with the board, no questions, or recommendations from the board.
    - ii) Director Kern discusses with the board the qualifications for the open Supervisor position, no changes from the board.
  - b) Overview & Statistical Information
    - i) Director Kern reviewed the attached report with the board; no questions or recommendations from the board.
  - c) Call Count Comparison by Month
    - i) Director Kern reviewed the attached report with the board, no questions, or recommendations from the board.
  - d) **REDA IT Report**
    - i) CIO Romine reviewed the IT report with the board. No questions or recommendations from the board.
  - e) **Training Report**
    - i) Training Coordinator Headrick discusses the trainees and new hires with the board. No questions or recommendations from the board.
  - f) **TransAero Update**
    - i) Director Kern discusses with the board the trip to the TransAero Dispatch Center in Utah. She also shares the changes that have been occurring within the dispatch center in order to accommodate the new atmosphere that surrounds dispatching for TransAero.
- 3) **Policy / SOG**
  - i) Director Kern discusses with the board the revised Fire / EMS Toning procedure. ECFS expressed concerns about the Volunteer response when AFD gets toned out for County calls. It was discussed and agreed upon that REDA add hazmat response for AFD/VFD automatic aid to the REDA Fire/EMS Toning SOG.
  - ii) No change to the Fire Alarm Toning directive
  - iii) No change to AFD response for both stations' directive
  - iv) No change to processing alarms and signals SOG
- 4) **Operations Committee Meeting Decisions and Recommendations**
  - a) Artesia Police Department
    - i) None
  - b) Artesia Fire Department
    - i) None
  - c) Carlsbad Fire Department
    - i) None
  - d) Eddy Country Sheriff's Office
    - i) Director Kern discusses the Arrest report with ECSO
    - ii) Director Kern discusses the new asphyxiation pane with ECSO
    - iii) Lieutenant Decker discusses the fact of Training RMS issues when trying to implement workflow.
    - iv) Director Kern discusses NIBRS reporting and procedures with ECSO
  - e) Eddy County Fire Service
    - i) Fire Board Chairman Zuniga reports no updates to the radio upgrade project. He advised they are still negotiating with the State.
    - ii) Volunteers are looking to change to a new reporting system that is called "Rover"

- iii) Fire Board President Zuniga discusses redistricting of the VFD's. He advised it is still pending. No questions or recommendations from the board.
  - iv) Fire Board President Zuniga discussed his concerns with dispatchers from clipping themselves. Director Kern and T.C. Headrick advised this has been covered with the dispatchers as well as discussed in the REDA Supervisors meetings.
- f) NPS
- i) None
- 5) **Agreements / Contracts/ Expenditures/ MOUs:**
- a) Director Kern discusses the Motorola completion of P1CAD Query IF Software Modification Milestone. Advised the board that more testing is needed to confirm it's functioning as expected.
- 6) **Legislative:**
- a) None
- 7) **Resolutions:**
- a) None
- 8) **Travel / Training:**
- a) None
- 9) **Closed Session:**
- a) None
- 10) **Consent Agenda:** [All items listed below have been distributed to the REDA OPSCOM Board, in advance of this meeting and are routine and non-controversial in nature, they will be enacted by a single motion. Any Board Member may remove an item from this Consent Agenda if a separate discussion is desired]: None
- 11) **Board Member Comments**
- i) None
- 12) **Set the next Operations Committee meeting date:**
- a) *Regular Schedule would be March 11<sup>th</sup>, 2021 @10:00.*
- 13) **Adjourn Meeting**
- a) Meeting adjourned. Lieutenant Decker made the motion to adjourn, Chief Hope seconds the motion.

X 

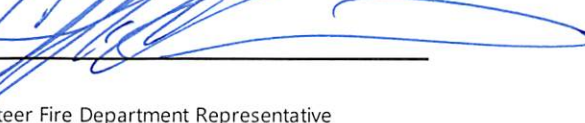
Chief Roberts  
Artesia Police Department

X 

Chief Hope  
Artesia Fire Department

X

Lieutenant Decker  
Eddy County Sheriff's Department

X 

Volunteer Fire Department Representative