

ORIGINAL



**Regional Emergency Dispatch Authority
Operations Committee Meeting Minutes
October 9th, 2020**

October 9th, 2020, 10:30

Determination of Quorum – Quorum present

Attendance:

- REDA Executive Director Kern
- REDA Training Coordinator Headrick
- APD Chief Roberts
- AFD Fire Marshal Harvey
- ECFS Radio Communications Supervisor Chavarria
- REDA CIO Romine
- REDA CAD/RMS Admin Chris Walker
- Fire Board President Zuniga
- Trans Aero Rep. Mike Ristom

Approval of the October 9th, 2020, Operations Committee Agenda

Motion made by Supervisor Chavarria; Second by Fire Marshal Harvey – All in favor: Motion passes

Approval of September 10th, 2020, Operations Committee Meeting Minutes

Motion made by Supervisor Chavarria; Second by Fire Marshal Harvey – All in favor: Motion passes

Agenda

- 1) **OPSCOM Board Elections:**
 - a) Chairman – APD Chief Kirk Roberts
 - b) Vice-Chairman – ECFS Radio Communications Supervisor Chris Chavarria
 - c) Secretary – ECSO Lieutenant Jason Decker
- 2) **Public Service Agency Comments and Announcements**
 - a) Decision is made to include NPS as a voting member.
- 3) **Director / Announcements / Reports**
 - a) Personnel Report
 - i) Director Kern reviewed the attached report with the Board; no questions or recommendations from the Board.
 - b) September Overview & Statistical Information
 - i) Director Kern reviewed the attached report with the Board; no questions or recommendations from the Board.

- c) **Call Count Comparison by Month**
 - i) Director Kern reviewed the attached report with the Board; no questions from the Board.
- 4) **REDA IT Report**
 - i) CIO Romine reviewed the IT report with the Board. A discussion was had regarding map updates. CIO Romine also discusses recent cyber-attacks. No further questions or recommendations from the Board.
- 5) **Training Report**
 - i) Training Coordinator Headrick discussed the trainee status and new hires with the Board.
 - ii) It was also discussed whether to share training materials with an out-of-state agency. The Board did not support the sharing of training test materials with other agencies.
- 6) **MDT and HH Licenses**
 - i) Director Kern discussed with the Board the cost and quantity of MDT and HH licenses.
- 7) **Trans Aero Quote**
 - i) Director Kern discussed with the Board a quote from services that would be rendered as part of an agreement between REDA and Trans Aero. No further discussion or recommendations by the Board.
- 8) **Operations Committee Meeting Decisions & Recommendations**
 - a) **Radio Upgrade Project**
 - i) No new information provided.
 - b) **Artesia Police Department**
 - i) APD Chief Roberts has completed the tables for NIBRS. He then sent the tables to CIO Romine for inclusion into the training system.
 - ii) Chief Roberts also discusses the parent/child relationship within RMS. He has gotten no word back from Jason Henry on this issue.
 - c) **Artesia Fire Department**
 - i) Fire Marshal Harvey discussed the toning procedure north of Mill Road.
 - d) **Carlsbad Fire Department**
 - i) None
 - e) **Eddy County Sheriff's Office**
 - i) Director Kern discussed the topic of the VCSO workflow. It is currently in the possession of ECSO Records.
 - f) **Eddy County Fire Service**
 - i) Fire Board President Zuniga discussed with the Board the issue of ownership of HH devices.
 - g) **Pecos Valley Drug Task Force**
 - i) None
 - h) **Loving Police Department**
 - i) None
 - i) **NPS**
 - i) None
 - j) **NMMP**
 - i) None
- 9) **Agreements / Contracts/ Expenditures/ MOUs:**
 - a) None
- 10) **Legislative:**
 - a) None

- 11) **Resolutions:**
 - a) None
- 12) **Travel / Training:**
 - a) None
- 13) **Closed Session:**
 - i) None
- 14) **Consent Agenda:** [All items listed below have been distributed to the REDA OPSCOM Board, in advance of this meeting and are routine and non-controversial in nature, they will be enacted by a single motion. Any Board Member may remove an item from this Consent Agenda if a separate discussion is desired]: None
- 15) **Public Comments / Announcements**
 - a) None
- 16) **Board Member Comments**
 - i) None
- 17) **Set the next Operations Committee meeting date:**
 - a) *Regular Schedule would be November 12th, 2020 @ 10:00.*
- 18) **Adjourn Meeting**
 - a) Meeting adjourned

X *M. Roberts*
 Chief Roberts
 Artesia Police Department

X *Bl Hope*
 Chief Hope *Fire Marshal/Div. Chief Harvey*
 Artesia Fire Department

X
 Lieutenant Decker
 Eddy County Sheriff's Department

X
 Volunteer Fire Department Representative

E. Westfall
 CHIEF WESTFALL
 NATIONAL PARK SERVICE