

# ORIGINAL



October 22, 2020 REDA Executive Board Meeting Minutes

Called to order by Chairman Mayor Miller @ 1000, determined to have a quorum.

Present:

Chairman Mayor Miller  
County Manager Allen Davis  
Aubrey Hobson  
Vernon Asbill  
John Ross Null

REDA Executive Director Bambi Kern  
REDA H/R Admin. Assistant Kirstene Campbell  
REDA Training Coordinator Megan Headrick  
REDA CIO Gary Romine

City of Artesia Police Chief Roberts  
Fire Board Chairman Jarod Zuniga  
Eddy County Fire Service Chris Chavarria  
Harvey & Simons Chris Simons

Absent: Vice Chairman Rep. Jim Townsend, Commissioner Henry

Approval of October 22, 2020 Agenda: No changes.

A motion was made to approve the agenda by Vernon Asbill, seconded by CM Davis. All in favor, motion carried.

Approval of the September 17, 2020, REDA Executive Board Meeting Minutes:

A motion was made to approve minutes by County Manager Davis, seconded by JR Null. All in favor, motion carried.

## Agenda Items

### **1. Financials Report / Budget:**

A. Quick View Financials: The only item to note is that Verint has been paid for the year. Under budget even with the OT.

A motion was made to approve financials and invoices made by CM Davis, seconded by Aubrey Hobson. All in favor, motion carried.

B. Invoices:

C. Actuals:

D. Breakout of OT:

### **2. Expenditures Review / Emergency Business / Approval: None.**

### **3. Operations Committee Meeting Decisions & Recommendations:**

A. Radio Communications Project: Chief Roberts advised that the meeting was productive, a majority of the conversation covered the radio project.

Discussions had regarding radios and the systems.

Mayor Miller asked how it would work in REDA on switching radio systems.

Chris Chavarria advised that both systems would run until any potential issues are resolved and the new system can run on its own, then switch over completely to the new system.

Chief Roberts asked Chris Chavarria if the new setup, including the KCore, would be at REDA? Asked about the City of Artesia and the repeater that the County currently uses.

Gary Romine advised that the City of Artesia is connected through the current MCore because the dispatch center consoles have to be connected and that is how the tones are generated for VFDs to be toned out with City.

Chris Chavarria advised the KCore would be at REDA until the new system is up and functional. Then the KCore would come down and City channels would go through the MCore via microwave.

Chief Roberts asked if the County system went completely down, would City still be able to talk.

Chris Chavarria said yes, on both systems.

Discussion had regarding towers, and some redundancies put in place, as well as how the City works between.

Chief Roberts asked if they would be dependent on the County network being operational to be able to use the radios?

Chris Chavarria advised that he needs to do some research on that to be able to answer.

Chief Roberts advised it just seems like that would be the case.

CM Davis mentioned it would be good to ask that question during the Motorola update and have them provide that scenario of how the City of Artesia is going to work if the County goes down.

Jarod Zuniga advised he asked about it a couple of phone calls back that it would go through some switches and have some redundancies in case of failure.

CM Davis asked that it be mapped out, and have Motorola show how it would work

Gary Romine mentioned a couple of ways that the system comes down then REDA would not be able to work.

Chris Chavarria mentioned that some of it won't work the same way, advised there have been multiple microwave and radio map updates, so he is unsure which version is being looked at now by Gary and Chief.

CM Davis advised if it has already been mapped out then it should be clear how it would work out during different scenarios.

Chris Chavarria advised that he provide updated radio mapping since the maps that Gary Romine and Chief Roberts have are outdated.

Chief Roberts advised that if he isn't mistaken that the scenario is just if the MCore, KCore isn't at REDA. If it is at REDA, then City would be hardwired in and shouldn't affect it.

Jarod Zuniga advised it would work that way, but they would lose the redundancy it is no longer in a loop, having the loop attaches from both directions. That is the reason they looked at moving it, if it is a REDA then they lose the loop and redundancy.

Gary Romine asked if it had been looked at to put a link at REDA?

Chris Chavarria advised yes, and it would be an additional cost.

Gary Romine advised that the structure and tower are already at REDA, and if it went down it would REDA the inability to communicate.

Chief Roberts advised the only other thing really discussed is the Hand-Held Licensing.

B. Mobile and Hand-Held License through Motorola: Director Kern advised they spoke about purchasing Hand-Held licensing for the agencies and instead of billing each agency bring it to the executive board for the 60/40 split. Director Kern advised she has put it out to get a quote for it and will evaluate to see how much of a difference it would be if it would be even or not.

Chief Roberts advised that that would be for CAD and not Radio.

Director Kern confirmed.

Chief Roberts advised it is mainly for Eddy County Fire Services.

CM Davis advised they talked about it at Fire Board.

Jarod Zuniga advised they may have enough.

Director Kern advised they are supposed to reevaluate every year, they are trying to get an accurate quote for the board.

CM Davis advised the keep up the good discussions.

#### **4. Directors Comments / Announcements / Reports:**

A. Personnel Report: Director Kern advised different format;

- Resignations: three resignations were received since the last meeting. Two in training, and one certified. Reasoning discussed.
- ECC Staffing Article: Started researching retaining employees. Shows that REDA is in line with other agencies in regard to the hiring process. Director Kern asking if REDA could over-hire positions like explained in the article. Mayor Miller asked that it be brought back in the next few months. CM Davis asked for a history of positions.

HR Campbell advised she could get him a list fairly easy since part of that information is given to auditors.

**B. Overview & Statistical Information:** Usual information. It is down a little bit, but not bad for right now.

CM Davis asked about data points for suicides and suicidal subjects.

Director Kern advised that she and Gary are working on a report.

Discussion had regarding the need for children to be in schools due to mental health.

- Call Count Comparison by Month

**C. Information Technology Report:** CIO Romine advised that the virtual Motorola summit is coming up that he will be participating in. CIO Romine advised REDA had a failed hard drive and have two laptops failing due to battery swelling. Will be working on replacements under warranty but may need to order two replacements.

CIO Romine reported that they have updated GIS and maps, with updated icons.

CM Davis asked if Romine got what he needed from Warren.

CIO advised yes that he had been waiting a while but now done. Thanked CM Davis.

CM Davis asked about Culberson and Reeves County.

CIO advised working on it. Tried to get it, but the agency that oversees it cannot be contacted because no one knows how.

CM Davis advised us to reach out to oilfield companies. They may be a quicker path across the state line, and they rely on Emergency Management so may be willing to help.

**D. Training Report:**

- Scholarship: HR Campbell got a scholarship for her EMT renewal. Will save about \$100.
- Training Information Request: Email request from Robbie McCormick for training information. OPS said to decline.

CM Davis made a motion to follow OPS Comm. Recommendation, seconded by JR Null. Aubrey Hobson advised he thinks it is public record. An official request would need to be put in for it.

**5. Legislative:** Director Kern advised the state is moving forward with NG911. There had been a federal push, it will take key parties going forward to help.

Chief Roberts advised he is willing to work on that.

Mayor Miller asked that Director Kern look into any left-over federal money for dispatch. Advised there may have been leftover money from small businesses, unsure if it can be used for dispatch, but wanted it to be asked.

**6. Resolutions:**

A. 20-008: Inventory / E-Waste Disposal: Motion to approve made by Aubrey Hobson, seconded by CM Davis. All in favor, motion carried.

**7. Agreements / Contracts / MOU's:**

**A. DFA Grant Agreement revision:** This only changes the amount of one of the contracts, does not change the money that is received by REDA. Will need approval from BOCC.

CM Davis made a motion to approve the revision, seconded by Vernon Asbill. All in favor, motion carried.

**B. Trans Aero Quote:** CM Davis made a motion to approve with the recommendation to become a primary one-year term, gives management discretion on the price, seconded by Aubrey Hobson. All in favor, motion carried.

**8. Consent Agenda: None.**

**9. Public Comments / Announcements:**

Jarod Zuniga advised they put the board in a hard spot but asked the board to make sure REDA is put first. Make sure that the best interest of REDA is put first in these meetings so that all service agencies get the best service that can be provided.

**10. Board Member Comments:**

**11. Closed Meeting: None.**

**12. Set next Board meeting date:** November 19, 2020 @1000.

**14. Adjourn meeting:**

Meeting adjourned at 1112.

Raye Miller  
Mayor Raye Miller, Executive Board Chairman (or designee)

11/30/2020  
Date

Bambi Kern  
Bambi Kern, REDA Executive Director (or designee)

12.3.2020  
Date