



**Regional Emergency Dispatch Authority  
Operations Committee Meeting Minutes  
November 12th, 2020**

**November 12th, 2020, 10:30**

Determination of Quorum – Quorum present

**Attendance:**

- REDA Executive Director Kern
- REDA Training Coordinator Headrick
- APD Chief Roberts
- AFD Fire Marshal Harvey, (Phone)
- REDA CIO Romine
- REDA CAD/RMS Admin Chris Walker
- National Parks Service Chief Westpfahl

Approval of the November 12th, 2020, Operations Committee Agenda

All in favor: Motion passes

Approval of October 9<sup>th</sup>, 2020, Operations Committee Meeting Minutes

All in favor: Motion passes

**Agenda**

- 1) **Public Service Agency Comments and Announcements**
  - a) None
- 2) **Director / Announcements / Reports**
  - a) Personnel Report
    - i) Director Kern reviewed the attached report with the board; no questions or recommendations from the board.
  - b) October Overview & Statistical Information
    - i) Director Kern reviewed the attached report with the board; no questions or recommendations from the board.
  - c) Call Count Comparison by Month
    - i) Director Kern reviewed the attached report with the board; no questions from the board.
- 3) **REDA IT Report**
  - i) CIO Romine reviewed the IT report with the board. CIO Romine also discusses the current life cycle of our hardware and software. No further questions or recommendations from the board.
- 4) **Training Report**

- i) Training Coordinator Headrick discussed the trainees and new hires with the board. No questions or recommendations from the board.
- 5) **Operations Committee Meeting Decisions & Recommendations**
- a) Radio Upgrade Project
    - i) The start time for the upgrade has been pushed a few months. Chief Roberts discusses with the board the tour that Alan Davis took of REDA.
  - b) Artesia Police Department
    - i) APD Chief Roberts has sent off the NIBRs letter to the State. Once it is returned he will be able to report crime statistics straight to the FBI.
    - ii) Chief Roberts also discusses the parent/child relationship within RMS. He has gotten no word back from Jason Henry on this issue.
  - c) Artesia Fire Department
    - i) None
  - d) Carlsbad Fire Department
    - i) None
  - e) Eddy County Sheriff's Office
    - i) Director Kern discussed the topic of the VCSO workflow. It is currently in the possession of ECSO Records. We are waiting on Dawn McCarty to test it on Training before we move it to Production.
  - f) Eddy County Fire Service
    - i) None
  - g) Pecos Valley Drug Task Force
    - i) None
  - h) Loving Police Department
    - i) None
  - i) NPS
    - i) Chief Westpfahl discusses with the board the fact that REDA will start getting more traffic over the radio from NPS.
  - j) NMMP
    - i) None
- 6) **Agreements / Contracts/ Expenditures/ MOUs:**
- a) Director Kern discusses with the board the two contract proposals that REDA has with Motorola. One is for 50 licenses and the 2<sup>nd</sup> is for 100 licenses.
- 7) **Legislative:**
- a) None
- 8) **Resolutions:**
- a) Director Kern discusses with the board the new holiday schedule proposal for next year.
- 9) **Travel / Training:**
- a) None
- 10) **Closed Session:**
- a) None
- 11) **Consent Agenda:** [All items listed below have been distributed to the REDA OPSCOM Board, in advance of this meeting and are routine and non-controversial in nature, they will be enacted by a single motion. Any Board Member may remove an item from this Consent Agenda if a separate discussion is desired]: None
- 12) **Public Comments / Announcements**

a) None

13) **Board Member Comments**

i) None

14) **Set the next Operations Committee meeting date:**

a) *Regular Schedule would be December 10<sup>th</sup>, 2020 @ 13:00.*

15) **Adjourn Meeting**

a) Meeting adjourned

X 

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Chief Roberts  
Artesia Police Department

X

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Chief Hope  
Artesia Fire Department

X

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Lieutenant Decker  
Eddy County Sheriff's Department

X 

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Volunteer Fire Department Representative

X

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Chief Westpfahl  
National Parks Service