



August 20, 2020 REDA Executive Board Meeting Minutes

Called to order by County Manager Allen Davis @ 1000, determined to have a quorum.

Present:

County Manager Allen Davis
Aubrey Hobson
Vernon Asbill
Sandi Countryman

REDA Executive Director Bambi Kern
REDA H/R Admin. Assistant Kirstene Campbell
REDA Training Coordinator Megan Headrick
REDA CIO Gary Romine

City of Artesia Police Chief Roberts

Absent: Vice Chairman Rep. Jim Townsend, Commissioner Henry, John Ross Null, Chairman Mayor Miller

Approval of August 20, 2020 Agenda:

Motion made to approve amended agenda by Vernon Asbill, seconded by Aubrey Hobson. All in favor, motion carried.

Approval of the June 18, 2020 REDA Executive Board Meeting Minutes:

Motion made to approve minutes by Aubrey Hobson, seconded by Vernon Asbill. All in favor, motion carried.

Agenda Items

1. Financials Report / Budget:

A. Quick View Financials: Most line items are lower than expected, except for NMSIF, since that is paid all upfront. Mayor Miller had sent over his questions and they have all been resolved.

B. Invoices: Motion made to approve Invoices made by Vernon Asbill, seconded by Sandi Countryman. All in favor, motion carried.

C. Actuals:

2. Expenditures Review / Emergency Business / Approval: None.

3. Operations Committee Meeting Decisions & Recommendations:

A. Verbal Report: Chief Roberts advised the radio project is the biggest thing.

Vernon Asbill asked about participation from all agencies.

Chief Roberts advised all the members were there.

4. Directors Comments / Announcements / Reports:

A. Personnel Report: Director Kern advised that they are going through a hiring process. Started with sixteen applicants and ended with two. The last three hired are in training and moving along. Trainees were discussed.

B. Overview & Statistical Information: There is quite an increase to paperwork. Records of calls are also up from last year, and they up on Suicidal and Domestic call types.

1. Call Count Comparison by Month

C. Information Technology Report: CIO Romine advised same info. No major projects this year because of budget cuts and restrictions. 96% of the tech in the center is out of date and cannot be serviced. Discussion had regarding a few of the items that need to be replaced and approximate cost of what they may be.

CIO Romine advised the board that the AC fan had gone out in the RF shelter. Discussion had regarding what FLETC had done, and the issues we had and resolution.

County Manager Davis asked for an assessment of vulnerabilities and asked that any of the high-risk items be brought to the board.

It was brought up that a list was made, but the budget was cut, and those items were taken out. Director Kern advised they still have the list that was sent out with the original budget, she advised she will send it back out.

Discussion had regarding information storages and discussion being had with other agencies regarding this. Discussion also had regarding Lea County's system going down, and GIS layers to help if it happens again.

D. Training Report: Director Kern advised they currently have four actively in training and two coming in. No word on state academy on when or how it will proceed, will have to work on getting extension letters.

Discussion had on what to do regarding incentive pay since it is normally given after certification, and if they aren't able to attend for a while maybe give half at a year, and the other half when they are certified. No decisions made at this time regarding that.

E. Radio communication project and the changes that will benefit REDA: Director Kern advised that this is a County Agreement, there was some incentive involved for REDA including 4-5 new consoles, installed and upgraded.

Chief Roberts voiced concerns in regard to interoperability and advised they can't upgrade right now due to costs.

CM Davis advised that Motorola said that the new towers and radios would work with existing in the area.

Chief Roberts advised new radios would be required for interoperability to occur.

More discussion had regarding radios and the worry regarding the assurances Motorola is providing.

5. Legislative: Director Kern wanted to thank Rep. Townsend for trying to get accountability from DFA.

Vernon Asbill advised to reach out to local reps for capital outlay funds.

CM Davis advised that the capital outlay funds were swept.

More discussion had regarding how the DFA grant is encumbered, and the monies that were swept were for improvements.

Director Kern also advised the board that the enhanced 911 is no longer a go since the funds were swept, NM is one of four states that is not capable.

6. Resolutions:

A. 20-004 Year End Line Item Adjustments: Motion made to approve by Vernon Asbill, seconded by Sandi Countryman. All in favor, motion carried.

B. 20-005 Approved FY21 Budget: Motion made to approve by Aubrey Hobson, seconded by Vernon Asbill. All in favor, motion carried.

7. Agreements / Contracts / MOU's:

Sparks contract is brought up, one of the contracts is being cancelled because they can no longer service one of the copiers in dispatch.

CM Davis asked about how copy heavy REDA is. There was some discussion regarding leasing. Aubrey Hobson advised that the City of Artesia leases.

CIO Romine advised that the memory and hard drives would not be able to go back.

Vernon Asbill asked that we talk to JR Null in regard to what the Artesia Public Schools does.

8. Consent Agenda:

Motion made to approve consent agenda by Sandi Countryman, seconded by Vernon Asbill. All in favor, motion carried.

A. DFA Grant Agreement (Ratification Only)

B. Motorola Service Agreement for REDA K2 Core and Consoles, July 1, 2020 through June 30, 2021.

C. Motorola Service Agreement for REDA Verint Logger Maintenance, July 1, 2020 through June 30, 2021.

D. Sparks Contract Renewal.

E. 911 Services PO Motorola Service Agreement USC000002973. (Grant Agreement Line Item)

9. Public Comments / Announcements: None.

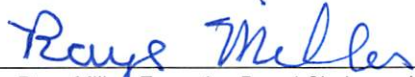
10. Board Member Comments:

11. Closed Meeting: None.


12. Set next Board meeting date: September 17, 2020 @1000.

14. Adjourn meeting:

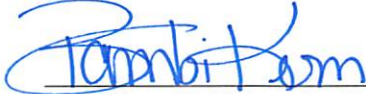
Meeting adjourned at 1107.



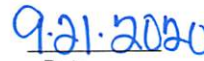
Mayor Raye Miller, Executive Board Chairman (or designee)



Date



Bambi Kern, REDA Executive Director (or designee)



Date