

River Falls is closer to the Twin Cities than you think! For less time than it takes to sit in rush hour traffic in St Paul or Minneapolis, you could be working in beautiful River Falls at a school with a long history and a dedicated staff.

Heartland Montessori School is proud of its recognized status granted by the Association Montessori Internationale (AMI).

Heartland Montessori School is an authentic Montessori learning environment providing an outstanding curriculum and underlying philosophy that respects each child's individual growth and development. Children actively pursue their own interests and work at their own pace, developing independent thinking and problem solving skills that will last a lifetime. Heartland currently enrolls children between the ages of 14 months and 6 years.

Heartland is an independent non-profit run by a Board of Directors elected from its membership comprised of parents, teachers, and friends of the school. Our vision began in 1994 with a group of dedicated parents looking for an alternative to the traditional school system. For 20 years, Heartland has continued to develop its programs and environment to best meet the needs of the children and families in our community.

After School Care Specialist

Hours: Monday-Friday, 11:00 – 6:00

Status: Part time, hourly rate based on experience. School year position

Start Date: August 2019. Commitment to employment from August 28, 2019 – June 6, 2020, required.

Job Description: After School Care Specialist

Summary:

The After School Care Specialist's role is to facilitate an environment that builds upon each child's experience in the Montessori environment by upholding the general principles of the Montessori philosophy and those of Heartland Montessori School.

Length of Assignment:

Monday through Friday, based on school calendar; 11:00 – 6:00 pm (with additional prep time as needed and approved by the Head of School)

2019-20 academic school year; approximately August 28 to June 5

Job Responsibilities:

Provide independent, quality Montessori-based care for children that are enrolled in Heartland Montessori School's After School Care Program.

Autonomy to create activities, set guidelines, communicate with parents

Engage children in purposeful activities

Ensure each child's safety at all times.

Dismiss children to Parent's/Guardian's care in a safe and timely manner.

End of day duties to ensure school is ready for the next day

Other duties related to this position as assigned

Qualifications:

High School diploma; Associate or Bachelor's Degree preferred (Montessori trained a plus!)

Able to work independently with little to no supervision

Energetic and love working with children

Ability to handle emergencies in a calm and knowledgeable manner

Previous childcare experience a plus

Ability to interact with and nurture children 3-6 years of age

Attention to detail necessary

Ability to communicate effectively with classroom Guide and Parents

At least 18 years of age

CPR/1st aid training required, or obtained shortly after hire

About Heartland Montessori School

The mission of Heartland Montessori School is to provide an excellent Montessori environment in which to celebrate and foster each child's natural love of learning. We are guided in our pedagogy by the principles of Association Montessori Internationale (AMI). Heartland is a collaborative, working community of families and staff, and we are committed to cooperative governance by parents, teachers, and associate members. As we value diversity, financial accessibility is an important consideration in our visioning and decision-making processes.

Please send resume to: info@heartlandmontessori.org