

## **Montessori Lead Elementary Guide**

### **About us:**

Bright Water Montessori School inspires a passion for learning in an intentionally diverse Montessori community of children from 16 months to the 6th grade. We nurture independence, a love of learning, self-esteem, cooperation, creative thinking, and respect for self and others.

### **Our Ideal Candidate:**

- Bright Water Elementary is a charter school serving a diverse group of children and families in an urban setting, we are looking for people who will thrive in our fast-paced, innovative, and often challenging environment. In order to succeed here, candidates must be:
  - Able to persevere in the face of everyday challenges, both big and small.
  - Motivated to work in a social justice-oriented school, which includes reflecting on our own racial biases and developing a culturally responsive curriculum for our classrooms.
  - Mission-driven and prepared to work urgently toward closing the achievement gap and ending educational inequity through achievement of student outcomes.
  - Invested in the Montessori approach to education as truly transformational, both for the child and the world.
  - Comfortable interacting with diverse families and have experience with creating a welcoming and inclusive environment for all students.

### **Requirements & Qualifications:**

- Bachelor's Degree
- For Classroom Lead Guides: AMS- or AMI-credentialed or willing to work toward certification
- Minnesota Teaching License or the ability to acquire a variance upon recommendation by the school
- Excellent oral and written communication
- Commitment to anti-bias, anti-racist teaching and reflection
- Experience working with children affected by trauma
- Civility, honesty, and integrity; as reflected in daily interaction with faculty, children and parents
- Ability to develop appropriate relationships in support of teaching and learning
- Possess positive and high expectations for yourself and for student success
- Ability to organize materials, manage deadlines, and prioritize effectively

### **Job Description:** Elementary Lead Guide

#### **Daily/Weekly/Monthly/Yearly Responsibilities Include:**

- Preparing and maintaining the physical environment to optimize student learning. Planning and implementing lessons.
- Supporting a culturally-responsive, and anti-racist mission of the school.

- Observing and conducting systematic progress tracking to ensure success for every child.
- Modifying instruction to meet the needs of students with diverse backgrounds and learning styles.
- Maintaining a positive, productive, and safe learning environment through effective classroom management strategies.
- Collaborating with other members of the grade level team to plan lessons, organize field trips, analyze data, etc.
- Maintaining positive and productive relationships with families by making positive phone calls to every family at least once every month, sending home a classroom newsletter on a regular basis.
- Administering assessments throughout the school year.
- Communicating effectively with students, families, and members of the staff.
- Supervise the classroom assistants, aides, substitutes, and parent volunteers. Provide necessary instruction and training for those assisting in the classroom environment.
- Facilitate a respectful environment for children and adults by advocating conflict resolution and Grace and Courtesy lessons.

### How to Apply

- Go directly to our employment page at <https://brightwatermontessori.bamboohr.com/jobs/>, OR
- Go to our website at <https://www.brightwatermontessori.org/> and click on the Employment tab to apply online.

**Statement of Non-Discrimination:** Bright Water Montessori Schools is committed to a policy of equal treatment and opportunity in every aspect of its relation with its applicants, staff members, and families, without regard to race, color, ethnicity, religion, gender, sexual orientation, national origin, disability, age, marital status, military status, pregnancy, or parenthood. People of diverse backgrounds are strongly encouraged to apply.