

# NORTHTOWN HOMEOWNERS' ASSOCIATION

## Clubhouse Reserved Use – Application / Contract Maximum Building Capacity - 125 people

**Reservation Fees:** Resident Funeral Related: (No charge) [ ]  
*Main Hall & Kitchen:* Family Use \$25.00 per Half Day [ ]; Family Use \$50.00 per full day (6 or more hours) [ ]  
Sponsored Group: \$75.00 per half Day [ ] Sponsored Group \$150.00 per full day (6+hrs) [ ]

*Small Rooms – 25 person capacity:* \$25.00 each per half day [ ] \$50.00 each per full day [ ]

**Note:** All reservations require a **\$250.00 refundable advance Security Deposit.** [ *Local Checks Only* ]

PRINT NAME: \_\_\_\_\_ ADDRESS \_\_\_\_\_  
LOT # \_\_\_\_\_ PHONE \_\_\_\_\_  
EVENT DATE \_\_\_\_\_ TIME \_\_\_\_\_ AM/PM until: \_\_\_\_\_ AM/PM

The Hall **MUST** be vacated at/by **11PM** on the date of reservation. For every full or part ½ hour beyond 11PM, a charge of \$50.00 will be retained from your Security Deposit. Please **Initial** your agreement \_\_\_\_\_

**Type Event:** \_\_\_\_\_ # of attendees: \_\_\_\_\_ \*

>> This is NOT a prohibited use as defined in Clubhouse Policy and Procedure . \_\_\_\_\_ **Initial**  
>> Only beer and/or wine may be present at any event. **HARD LIQUOR IS PROHIBITED.** \_\_\_\_\_ **Initial**

In addition to my above-initialed assurances, I have been provided with and shall adhere to Northtown's Clubhouse use rules. I understand that I must be present at the event and am totally responsible for the conduct of my guests while in Northtown; I am personally responsible for any and all damages occurring during the tenure of my reservation; and that I am responsible for returning Northtown's property to its original condition prior to the end of my reservation.

I agree with these terms. Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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Below this line for Association Use ONLY -

\$250 Security Deposit *plus* reservation fee of \$ \_\_\_\_\_ local check(s) received by Association Office: \_\_\_\_\_

Authorized Clubhouse Representative: \_\_\_\_\_ Date: \_\_\_\_\_

[ ] Contract Awarded: \_\_\_\_\_, Presiding Officer. Date filed: \_\_\_\_\_  
**Copy of this agreement to be provided to the above signing owner. Original filed in Office.**

@ **End** of reserved use: *Noted Condition* of Area(s):  
\_\_\_\_\_  
\_\_\_\_\_

[ ] Check for Deposit Refund in the amount of \$ \_\_\_\_\_ is hereby authorized; [ ] Refund sent Date: \_\_\_\_\_  
Authorized Northtown Representative. \_\_\_\_\_ Date: \_\_\_\_\_