

NORTHTOWN HOMEOWNERS' ASSOCIATION, INC.

REQUEST FOR WAIVER OF LATE FEE

Revised: 3/19/2013

To: Northtown Homeowners' Association, Inc.
Attn: Treasurer
2202 E. Waltann Lane
Phoenix, AZ 85022

* DATE: ____/____/____

From: Print Name _____

Print Address _____

Print City _____ State _____ Zip _____

* 1. I have been assessed a late fee of: \$ _____

* for the month(s) of: _____, 20_____

_____, 20_____

* 2. I hereby request the Board of Directors waive this late fee for the following reason(s):

Extended Illness

Extended Hospitalization

Death of family member

Previous excellent payment history

* 3. I certify that I am now current with my annual HOA assessment.

* Signature _____ * Lot #: _____

----- *Area Below for Board Use Only* -----

Board will respond as below to this request within 30 days FROM * **DATE Received:** ____/____/____

Approved. * Signature _____

Denied, due to _____

_____ Use opposite side for continuations. →

* Log #:

* Reply DATE: ____/____/____

Notice - Waiver Receipt & Reply are to be logged and entered into the minutes of the Next Regular Board Meeting.