

NORTHTOWN HOMEOWNERS' ASSOCIATION, INC.  
**COMMON AREA USE REQUEST & PERMIT**  
Rev. 09/13/2016

**Intended Use:** Vehicle: [ ] Trailer: [ ] Dumpster/Storage Pod: [ ] Equipment: [ ] Materials: [ ]

**Reason:** \_\_\_\_\_

Use back for continuation of Reason →

**Authorities:**

**CC&R Article VI Permissions & Prohibitions, Section 7:** ... No vehicle, trailer, equipment or materials shall be stored on any portion of the Common Area without a valid Association Permit to do so. Said permit shall be granted in accordance with additional rules and regulations as adopted by the Board of Directors.

- A. Submission of Association request form, ...**to include map of requested area** and intended use thereof.
- B. Review by and approval of the Board of Directors. The Association Seal shall serve to validate the permit.
- C. The requestor shall be required to maintain the Common area in a condition such as it was prior to the permitted use.
- D. Common Area Use Permits are NOT transferable and permission may be terminated by the Association, without cause by a thirty (30) day written notice of intent. Violation of any of the terms of use shall result in an immediate revocation of the Permit.
- E. The requestor shall pay for all related fees and possible costs incurred by the Association. A refundable security deposit and/or fee may also be charged by the Association for designated uses.

**Common Rule #3:** No person shall place or make any deletions, nor any changes whatsoever to the Common Areas of the property without the written permission of the Board of Directors. This includes, but is not limited to, Streets, Sidewalks, Curbs, Sprinklers, Plants, Ground covers, Exterior Furniture, Structures and Lights.

**REQUESTED BY (Print) NAME:** \_\_\_\_\_

**STREET ADDRESS:** \_\_\_\_\_

**LOT NO:** \_\_\_\_\_ **PHONE #:** \_\_\_\_\_ **Request DATE:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Authorized Signature:** \_\_\_\_\_ **Title:** \_\_\_\_\_

----- Area Below for Board Use Only -----

**Stipulations:** Deposit: \_\_\_\_\_ Fee: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CORPORATE  
S E A L

Use back for continuation of Stipulation(s)

**This permit is issued for a period not to exceed \_\_\_\_\_ days, beginning:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

**Note:** *Approved Northtown Permits must be entered into the minutes of the Next Regular Board Meeting.*