



City of Williston

Application for Variance

Please remit to: **Planning and Zoning Department**
 City of Williston
 50NW Main St
 Williston, FL 32696

For more information please call 352-528-3060 ext. 111.

PART A. BASIC INFORMATION -PLEASE READ BEFORE COMPLETING

A variance is a quasi-judicial action taken by the Board of Adjustment and Code Enforcement that alters a specific requirement of the City of Williston Land Development Regulations.
A variance cannot be used to permit a use or activity not permitted by the Land Development Regulations and a variance cannot be used to permit a use or activity expressly prohibited by the Land Development Regulations.
Generally, the Board of Adjustment must find that there are special circumstances that exist that are peculiar to the land, structure, or building that do not result from actions of the applicant or property owner. Personal hardships are not acceptable justifications for variances to the Land Development Regulations.
Once an application for variance has been submitted and the application fee of \$360.00 has been paid, the Planning and Zoning Staff will begin processing the application. An applicant should expect a hearing to be held to consider their application within four to six weeks.
The applicant will be notified of any public hearings or special meetings held in regards to their application.
Variances to the subdivision regulations will be heard by the City Council and not the Board of Adjustment.
No written petition by an owner of real property for a variance for a particular parcel of property, or part thereof, shall be filed with the land development regulations administrator until the expiration of 12 calendar months from the date of denial of a written petition for a variance for such property, or part thereof, unless the board of adjustment specially waives said waiting period based upon a consideration of the following factors: 1. The new written petition constitutes a proposed variance different from the one proposed in the denied written petition. 2. Failure to waive said 12-month waiting period constitutes a hardship to the applicant resulting from mistake, inadvertence, or newly discovered matters of consideration.

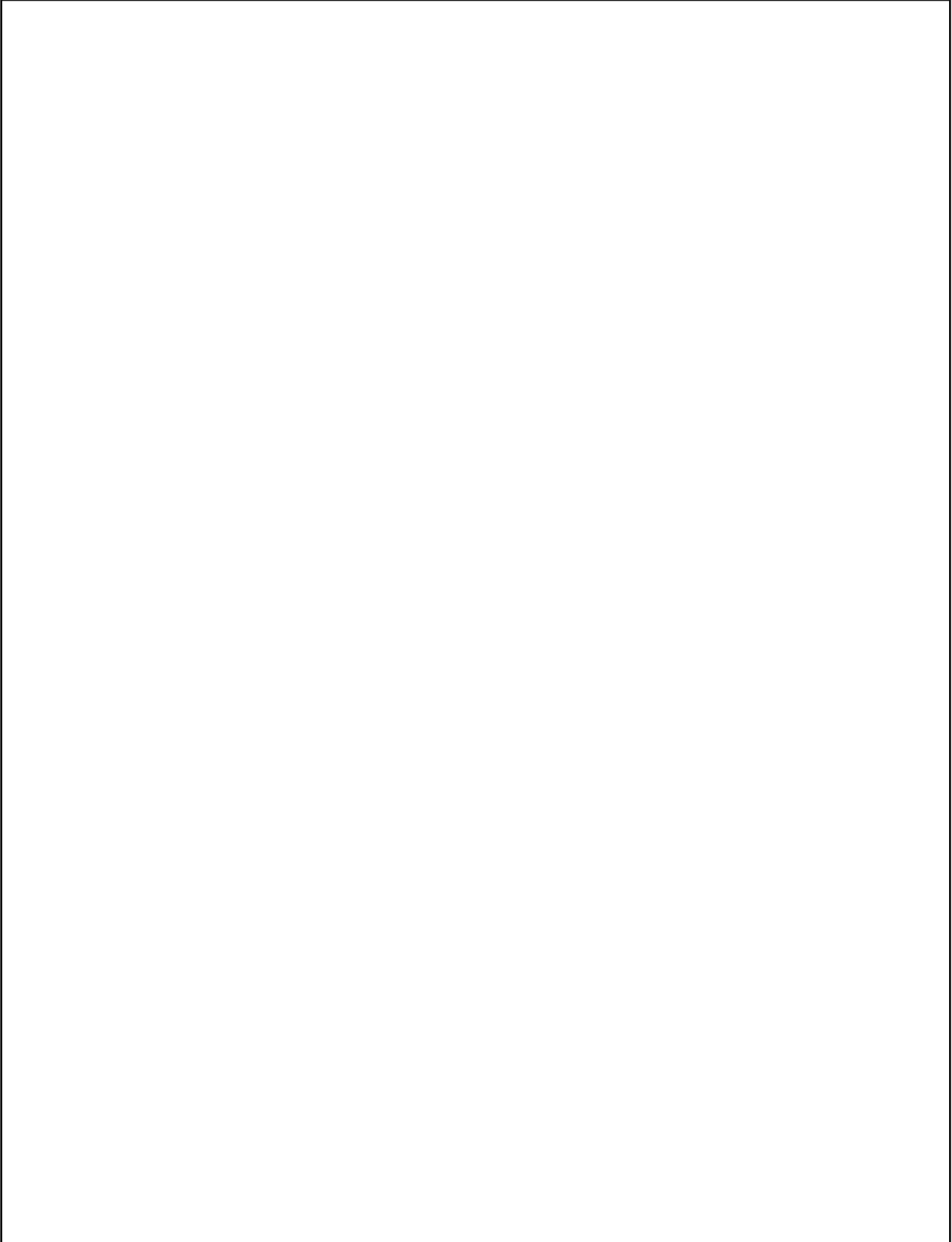
Staff Use Only

Application Number	V1__- ____
Date Received	

PART B. APPLICANT AND OWNER INFORMATION (please complete legibly)

Date (date application is signed)	
Applicant Name	
Applicant Contact (Phone No./ Email)	
Location of property to be affected by this variance (address)	
Levy County Parcel ID	
Legal Description of Property to be affected by this variance	
Property Owner	
Contact Information (Phone No./ Email)	
Brief description of variance being requested (attach additional sheets if necessary)	
Section(s) of City of Williston Land Development Code to be considered	
<p>By signing below, the property owner acknowledges that the information provided to the City on this application is true and correct to the best of their knowledge, that they have read PART A of this Form, and that the applicant listed above is authorized to submit any and all information required by the City for the purposes of this application for a variance.</p>	
Signature of Property Owner	

PART C. PROPOSED SITE PLAN – (Please provide a proposed site plan showing the location of use, existing structures, parking areas, restrooms, ingress/ egress to roadways, sidewalks, flow of traffic, and adjacent streets; *please call out specific area that would impacted by any approved variance*). You may attach a separate and/or larger site plan.



PART D. RESPONSE TO FINDING CRITERIA (Section 46-133 (2))

The Board of Adjustment and Code Enforcement will consider the application based on the criteria found below. Please respond to each item as completely and thoroughly as possible. Additional sheets may be attached as needed with this application.

<p>a. Special conditions and circumstances exist which are peculiar to the land, structure, or building involved and which are not applicable to other lands, structures, or buildings in the same zoning district.</p>	
<p>b. The special conditions and circumstances do not result from the actions of the applicant.</p>	
<p>c. Granting the variance requested will not confer on the applicant any special privilege that is denied by these land development regulations to other lands, buildings, or structures in the same zoning district.</p>	<p>Continued on next page</p>

PART D. RESPONSE TO FINDING CRITERIA CONTINUED

<p>d. Literal interpretation of the provisions of these land development regulations would deprive the applicant of rights commonly enjoyed by other properties in the same zoning district under the terms of these land development regulations and will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of these land development regulations would result in unnecessary and undue hardship on the land</p>	
<p>e. The variance granted is the minimum variance that will make possible the reasonable use of the land, building, or structure.</p>	
<p>f. The grant of the variance will not be contrary to the public interest and where, owing to conditions peculiar to the property and not the result of the actions of the applicant, a literal enforcement of these land development regulations would result in unnecessary and undue hardship on the land.</p>	

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Or Email completed form to: city.planner@ci.williston.fl.us