

**CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING
AGENDA**

DATE: TUESDAY, SEPTEMBER 03, 2019
TIME: 6:00 P.M.
PLACE: WILLISTON CITY COUNCIL ROOM

CALL TO ORDER

ROLL CALL

MEMBERS:

Mayor Jerry Robinson
President Nancy Wininger
Vice-President Marguerite Robinson
Councilman Charles Goodman
Councilman Justin Head
Councilman Elihu Ross

OTHERS:

City Manager Scott Lippmann
Interim City Clerk Latricia Wright
City Attorney Fred Koberlein

OPENING PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

ITEM – 2 – PUBLIC PARTICIPATION

ITEM – 3 – CONSENT AGENDA

A. MINUTES: AUGUST 20, 2019 REGULAR CITY COUNCIL MEETING

ITEM – 4 – OLD BUSINESS

A. STAFF AND BOARD UPDATES

• MAYOR UPDATE ON POLICE AND FIRE DEPARTMENT

B. DISCUSSION WITH POSSIBLE ACTION: RETIREE HEALTH INSURANCE

C. DISCUSSION WITH POSSIBLE ACTION: SURPLUS PROPERTY IN BRONSON

D. DISCUSSION WITH POSSIBLE ACTION: PROPOSED HUMAN RESOURCE
MANUAL

E. DISCUSSION WITH POSSIBLE ACTION: OFFER LETTER FOR CITY CLERK
POSITION

F. DISCUSSION WITH POSSIBLE ACTION: STORM WATER ISSUE NW MAIN ST

ITEM – 5 – NEW BUSINESS

- A. DISCUSSION WITH POSSIBLE ACTION: RESTROOMS AT CITY PARKS
- B. DISCUSSION WITH POSSIBLE ACTION: REVIEW APPLICATION FROM GLYNN MARSH FOR PENSION BOARD 185
- C. DISCUSSION WITH POSSIBLE ACTION: FREDDIE BELL

ITEM – 6 – PUBLIC PARTICIPATION

ITEM – 7 – ANNOUNCEMENTS

ITEM – 8 – ADJOURNMENT

Council Meeting Procedures for members of the Public

1. All cell phones to be turned off when entering the Council Chambers;
 2. Once the audience has taken their seat and the meeting begins, there will be no talking between audience members during the course of the Council meeting. If anyone continues to talk within the audience and is called down 3 times during the course of the meeting, on the third time that person will be escorted out of the Council meeting;
 3. The audience must be recognized by the President before being allowed to address the Council;
 4. The member of the audience that is recognized will proceed to the podium, state their name and then proceed with their comments;
 5. The audience member will be limited to not more than 5 minutes to speak based on Resolution 2003-14;
 6. There will be no personal attacks made by any member in the audience toward a sitting Councilperson, and likewise for any sitting Councilperson;
 7. There will be no conversation between a member of the audience that has been recognized and any other member of the audience when speaking while at the podium;
 8. If an audience member wants to speak more than the allotted 5 minutes allowed then that person should make a request to City Hall so that the item may be placed on the agenda.
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CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

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Agenda

Minutes of the City Council meeting may be obtained from the City Clerk's office. The minutes are recorded, but not transcribed verbatim. Persons requiring a verbatim transcript may make arrangements with the City Clerk to duplicate the recordings, or arrange to have a court reporter present at the meeting. The cost of duplication and/or court reporter will be borne by the requesting party.

In accordance with Section 286.0105, Florida Statutes, notice is given that if a person wishes to appeal a decision made by the City Council with respect to any matter considered at this meeting they will need a record of the proceedings, and for such purpose may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based.

In accordance with Section 286.26, Florida Statutes, persons with disabilities needing special accommodations to participate in this meeting should contact the Mayor through the City Clerk's office no later than 5:00 P.M. on the day prior to the meeting.

**CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING
MINUTES**

DATE: TUESDAY, AUGUST 20, 2019
TIME: 6:00 P.M.
PLACE: WILLISTON CITY COUNCIL ROOM

CALL TO ORDER – at 6:00 p.m.

ROLL CALL

MEMBERS:

Mayor Jerry Robinson
President Nancy Wininger
Vice-President Marguerite Robinson
Councilman Charles Goodman
Councilman Justin Head
Councilman Elihu Ross

OTHERS:

City Manager Scott Lippmann
Interim City Clerk Latricia Wright
City Attorney Fred Koberlein

OPENING PRAYER AND PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Robinson opened with prayer and the Pledge of Allegiance to the American Flag.

ITEM – 1 – ADDITIONS, DELETIONS, CHANGES AND APPROVAL OF THE AGENDA

City Manager Scott Lippmann informed the Council Resolution 2019-43 had been revised. Vice President Robinson moved to accept the agenda with changes. Councilman Head seconded. By a show of hands, motion carried. 5-0.

ITEM – 2 – PUBLIC PARTICIPATION

None

ITEM – 3 – CONSENT AGENDA

Councilman Ross moved to approve the Consent Agenda. Councilman Goodman seconded. By a show of hands motion carried. 5-0.

A. MINUTES: AUGUST 6, 2019 REGULAR CITY COUNCIL MEETING

ITEM – 4 – OLD BUSINESS

A. STAFF AND BOARD UPDATES

Nick Williams Vice-Chair of the CRA gave a brief update from the CRA. Mr. Williams noted the CRA have several projects lined up, one being the parking lot behind Block 12 and another the Corner Sign Program. Mr. Williams said they are also looking at increasing the Façade Grant funding for businesses.

Agenda

Terry Whitt asked when the CRA plan on finishing the Veteran's Memorial. Carolyn Ten Broeck from the Chamber of Commerce answered saying they were still selling bricks for the project. Mrs. Ten Broeck stated there are about 600 bricks left and they have sold about 200 this year and Dr. Schweibert has been laying the bricks himself and there are about 100 left that need to be placed. Utility Director CJ Zimoski weighed in saying Five Star Landscaping are coming out to finish up the landscaping and when that is completed the bricks can be laid.

- WATER ISSUES ON NW MAIN ST.

Utility Director CJ Zimoski updated the Council on the water issue on NW Main St. CJ Zimoski said he's waiting on the Engineer to report back to him and as soon as he receives the report, he will update the Council.

- RETIREE HEALTH INSURANCE

City Manager Scott Lippmann informed the Council, if an employee is of Medicare age and working for the City, the City is the primary insurance. If the employee or the City pays for the premium, it remains primary until the employee is no longer working for the city. Council President asked has it been discussed with the City Attorney. Attorney Koberlein answered no. President Wininger asked that this item be on the next agenda.

- PROPOSED HUMAN RESOURCE MANUAL

City Manager Scott Lippmann informed the Council all the changes to the HR manual have been made and he would like for everyone to take one more look at the manual in the next couple of weeks and let him know of any changes and if none, the Council can vote on it at the next meeting.

ITEM – 5 – NEW BUSINESS

A. RESOLUTION 2019-42: ACCEPTING TWO JUSTICE ASSISTANCE GRANTS FOR THE IMPROVEMENT OF THE POLICE DEPARTMENT

Councilman Goodman moved to approve Resolution 2019-42; Accepting two JAG grants for the improvement of the Police Department. Councilman Ross seconded. By show of hands motion carried. 5-0.

B. RESOLUTION 2019-43: CITY HALL ANNEX LEASE TO NEW BUSINESS

Vice-President Robinson moved to accept Resolution 2019-43; City Hall Annex Lease to Levy County Tourist Development. Councilman Head seconded. By show of hands motion carried. 5-0.

ITEM – 6 – PUBLIC PARTICIPATION - None

ITEM – 7 – ANNOUNCEMENTS –

Mayor Robinson said he was concerned about Banner day starting on Saturday. Attorney Koberlein stated that one of his clients were hit with it. Attorney Koberlein informed the Council that if the City was hit they could lose equipment, payroll for several weeks and they would have a hard time communicating. Attorney Koberlein suggested that we make sure we have Insurance in line and have a consultant come in and access our computer system. President Wininger asked Mr. Lippmann to follow through with getting a consultant.

Council President Wininger discussed with the Council about her recent conference she attended and one of the main focus was on being “Spy Ready”. After some discussion Council President Wininger asked City Manager Scott Lippmann to someone come in and check our systems to make sure we are not in danger of getting hacked.

ITEM – 8 – ADJOURNMENT

The meeting was adjourned at 6:50 p.m.

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CITY OF WILLISTON, FLORIDA
CITY COUNCIL MEETING

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Agenda

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August 27, 2019

C.J. Zimosky, Director
Williston Public Works Dept.
P.O. Drawer 160
Williston, FL 32696

Subject: Heritage Park, Phase 3
Project # 12-23

Dear CJ:

Per your request and our onsite meeting, we looked at the current drainage issue at the intersection of NW Main Street and NW 3rd Ave. This location is where there was a very small swale on the Heritage Park site that once it fills up floods the intersection and then flows west along 3rd and impacts adjoining properties.

During our onsite meeting we looked at three differ options to potentially solve the issue. Option 1 which is the most expensive option would also be the least problematic. It would involve installing an 18" storm pipe inside Heritage Park along the east side of NW Main and tie to the storm pipe on NW 2nd Ave. This would capture the stormwater from Heritage Park and the eastern ½ of NW Main and direct it to the storm sewer system on NW 4th St. However, as we know the system on 4th is at or above capacity so this may just shift the problem.

Option 2 would be to add asphalt to the intersection of NW Main and NW 3rd Ave. This would direct the current ponding of stormwater down NW 3rd. In order to minimize flooding of the adjacent lots on 3rd some sort of asphalt curbing would be required to keep stormwater within the street as it flows south. Once it gets to NW 1st Street the stormwater currently flows slightly south then along a lot line where there is a concrete flume to direct the stormwater further west onto vacant property. We anticipate due to the additional flow this concrete flume would have to be enlarged or lengthened. However, this may create an issue with the adjacent homeowner and the vacant property the stormwater is being discharged onto.

Option 3 would completely reconstruct NW 3rd to be an inverted crown roadway section. This would direct stormwater from the intersection to the center of the street and convey it to NW 1st as it currently does. However, no curbing would be required to keep stormwater from discharging onto the adjacent lots. The same issues would apply on NW 1st and the existing flume would have to be improved.

Option 1

Preliminary Opinion of Probable Construction Cost Extending Pipe down NW Main to NW 2nd Ave.

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extension</u>
18 inch storm pipe	500 LF	\$50.00	\$25,000.00
Inlets	2 EA	\$3,500.00	\$7,000.00
Sod Restoration	1200 SY	\$2.50	\$3,000.00
Mobilization	1 LS	\$1,000.00	\$1,000.00
Testing	1 LS	\$1,500.00	\$1,500.00
Curb & Pavmt Restoration	1 LS	\$8,500.00	<u>\$8,500.00</u>
Total Estimated Costs			\$46,000.00

Option 3

Preliminary Opinion of Probable Construction Cost Rebuild NW 3rd Ave as Inverted Crown section and Extend Concrete Flume

<u>Item</u>	<u>Quantity</u>	<u>Unit Price</u>	<u>Extension</u>
Earthwork	1 LS	\$9.15	\$9.15
Rough Grading	800 SY	\$0.50	\$400.00
1.5" Asphalt	715 SY	\$9.15	\$6,542.25
Prime	715 SY	\$0.80	\$572.00
6" Limerock Base	750 SY	\$8.00	\$6,000.00
8" Stabilization	790 SY	\$4.00	\$3,160.00
Demo Existing St	1 LS	\$5,000.00	\$5,000.00
MOT	1 LS	\$2,000.00	\$2,000.00
Mobilization	1 LS	\$2,000.00	\$2,000.00
Testing	1 LS	\$3,500.00	\$3,500.00
Reinstall Signs	1 LS	\$500.00	\$500.00
Sod Restoration	1000 SY	\$2.50	\$2,500.00
Finish Grading	1000 SY	\$1.00	\$1,000.00
Stop Bars	2 EA	\$100.00	\$200.00
Concrete Flume	1 LS	\$10,000.00	<u>\$10,000.00</u>
Total Estimated Costs			\$43,383.40