

PayPal Payment Instructions

1. Go to: <http://neaste.org/2019-registration-form/>
2. Scroll down to the bottom of the page where you will see: "PayPal Registration Payment Link"

PayPal Registration Payment Link

Please click on the drop down menu to select the appropriate item for which you would like to pay.

Registration

Faculty/Teachers \$100.00 USD

Add to Cart

3. Click on the drop-down option that you would like to pay for, and click the yellow, "add to cart" button.
4. A new window will pop up that will show your shopping cart.
 - a. Click on "PayPal Check out" or "Check out" to pay for what is in your cart.
 - b. Click on "continue shopping" if you wish to add another item to pay for in your shopping cart. For example, if you would like to pay the registration fee and pay for your trip on the Melosira, you will need to click on "continue shopping" to add the second item.

Your shopping cart

B

Continue shopping >

Description	Price	Quantity	Total
NEASTE Registration more	\$100.00	- 1 + Remove	\$100.00

Order Summary	
Item total	\$100.00
Total	\$100.00 USD

A

PayPal Check out

or

Check Out

Pay without a PayPal account

5. If you clicked on "continue shopping", the PayPal window will close, and you will be reverted back to our NE-ASTE website. (Do not be alarmed – your previous payment selection has been saved.)
6. Scroll down to the bottom of the page where you will see: "PayPal Registration Payment Link"
7. Click on the drop-down option that you would like to pay for, and click the yellow, "add to cart" button.

PayPal Registration Payment Link

Please click on the drop down menu to select the appropriate item for which you would like to pay.

Registration

Melosira \$15.00 USD

Add to Cart

8. A new window will pop up that will show your shopping cart. You should now have two items in your shopping cart.

Your shopping cart

[Continue shopping >](#)

Description	Price	Quantity	Total
NEASTE Registration more	\$100.00	- 1 + Remove	\$100.00
NEASTE Registration more	\$15.00	- 1 + Remove	\$15.00

Order Summary	
Item total	\$115.00
Total	\$115.00 USD

 **PayPal** Check out

or

Check Out

Pay without a PayPal account

9. Click on "PayPal Check out" or "Check out" to pay for what is in your cart.