

Welcome to Middlesex Township Playground!

Middlesex Township Playground is happy to welcome you to our program. Our goal is for your child to have a fun, active and social experience with us. We hope to achieve this by giving your child ample opportunities to spend self directed time with their friends along with counselor structured activities. We are focused on mostly outdoor play with some enhancement activities. Your child should expect to spend most of his/her time outside.

Location

Our Playground Program takes place at Middlesex Township Park, 50 Beagle Club Road, Carlisle, PA 17013. We meet at the Recreation Building.

Fees

\$35.00 per week for residents

\$45.00 per week for non residents

Dates and Hours of Operation

Playground 2020 session is June 8- July 30, 2020. Playground takes place 9am-2pm, Monday- Thursday. Please do not bring children earlier than 8:45am. One or two staff arrives early to set up the building for the day so that when children arrive the staff is ready to focus on supervising them. Pick up is at 2pm. (Please note that if you see children in the building before or after the regular hours, they are either a staff member's child/ren or they are the responsibility of a staff member.)

Registration

Parents can get the Middlesex Township Summer Playground Handbook and Registration Forms at the township office at 350 N. Middlesex Road, Carlisle or it can be printed off the website at www.middlesextwp.com and go to the Recreation tab. To be registered, hard copies of the completed registration forms along with either full payment or a deposit of \$10/week enrolled are required. (For example: If you do not want to make a full payment, and you are a resident and want to register your child for weeks 2 and 4, you would pay \$20 deposit for now. You will then only pay \$25 for week #2 and again week #4

since the \$10 deposit will be applied to your weekly payment. **The deposit is nonrefundable. A complete registration packet must be submitted for each child enrolled. (Siblings cannot be combined on one form.)**

We have a limited number of spaces, and enrollment is taken on a first come first serve basis. Residents have a limited number of days to register before registration is open to all.

Children may be registered for the entire program or a per week basis. We do not permit daily registrations. (Even if your child is only able to attend 2 days out of 4, you will be required to pay for a full week.)

Payments & Late Fees

Payments are due in full Monday morning prior to drop off. We take cash or checks written out to "Middlesex Township".

If your child is not picked up by 2pm, after 2:05pm, a late fee of \$5 per every five minutes late will be charged.

Waiting List

In the event that the program fills prior to your registration, you may place your child on our Waiting List. You will be contacted if a spot becomes available.

New Children to the Program

Parents of children who have not attended our Playground program in past must meet with the Director briefly when turning in registration packet. The Director will explain the program more, and the parents will have the opportunity to share any helpful information about their child. Even if a sibling has attended the program in the past, parents must still have this short meeting.

Special Needs

Middlesex Township strives to provide positive recreational experiences that contribute to the physical, mental, social and emotional development of children of all abilities. At least two weeks prior to the start of the program, please inform the Playground Director

of any special needs of your child (and indicate it on the registration forms at the end of the packet). We will work on reasonable accommodations upon request.

Medications

We do not administer medications. If an accommodation would need to be made, it should be addressed with the Recreation Director at least two weeks prior to the start of camp.

Rainy Day Policy

In the event of a rainy day, we will continue the program indoors at the Recreation Building as long as we do not exceed our maximum occupancy for that building. Here they will participate in indoor activities such as cards, board games, group games, crafts and maybe a movie.

We may take walks in the rain, so on rainy days send your child with clothing suitable for a rainy day. (This may include: rain coat, boots, umbrella)

Dress

Your child should wear t-shirts, shorts and sneakers to playground. NO open toe shoes are permitted, unless otherwise specified. This is to keep your child safe as we take walks in the woods or play games such as kick ball or soccer.

Please apply sunscreen and insect repellent before your child arrives for the day.

Lunch, Snacks & Water Bottles

- All children are required to bring a packed lunch, large water bottle (or two) and snack every day. We do not provide this. There is a refrigerator for storage purposes.
- PLEASE LABEL WATER BOTTLES AND LUNCH BOXES.
- Camp staff are not responsible for food preparation.
- Please do not pack lunches that need to be microwaved.
- Lunch and snack food sharing is not permitted between children unless they are siblings.
- Special celebration snacks are permitted, but please check with Director before bringing them in.

Personal Items and Electronic Items

Please do not bring toys, games, phones or other electronics to playground. Our primary focus at Playground is to keep your child active and involved with other kids. We have some "down" time, but these are times where we play quiet games, board games or do art projects. Due to extremely hot weather or rain we may watch a movie. The movies we watch will be rated G or PG. The Recreation Department maintains no responsibility of personal items if lost or stolen while at camp.

Mailboxes

Your family will have a "mailbox" by the side, glass door. Please check and remove items daily.

Discipline

The goal of our program is to provide fun and social interaction in a positive and safe environment. The staff depends on the parent/guardian of each child to impress upon him/her the necessity of good behavior and cooperation. We hope to encourage the children to behave in ways which make them feel good about themselves and to help them get along with others. The Discipline Procedure below will be used when the playground rules are not followed, however, Middlesex Township Playground does reserve the right to suspend or expel a child from the program at any time based on the severity of the actions of the child.

- A verbal warning
- Redirection to another activity
- One on one time with counselors to discuss the problem and possible solutions (If three or more of these meetings happen in the same week, s/he will be asked to leave program for a day and/or may miss the field trip.)
- Call Parent or discuss at pick up time
- Notice of Suspension (Number of days depends on the severity of problem.) No refund will be given.
- Removal from program.

****Depending on the seriousness of the behavior any step can be taken at any time.***

Some examples of behavior that could result in immediate expulsion:

- Inflicting physical harm on another individual
- Verbal threats that could cause physical harm to another individual
- Verbal threats that could destroy property
- Possession of a weapon, controlled substance or alcohol
- Inappropriate touching of another individual
- Leaving the boundaries of the program (runs out of the program area)
- Inability to follow directions

Emergency Policy

In the event of a medical emergency or an accident, we shall contact the parent/guardian of the child, and if necessary, the parent/guardian may be asked to pick up their child. (Please make sure your child's registration information including contact names and numbers are accurate, and if they change request to make adjustments to the form.) In situations that require immediate treatment beyond first aid, and it is impossible to reach the parent/guardian or emergency contact person, the child will be transported to the nearest hospital emergency room by the staff or in a severe emergency, by ambulance. A staff member will accompany the child and remain with the child until the parent or their designee assumes responsibility. All participants are required to have their own health and hospitalization insurance. Middlesex Township is not responsible for payment of medical expenses for injuries or illnesses incurred by program participants. Parent/Guardian is required to complete and sign the medical treatment form that has been included in the registration packet. In the event you encounter an emergency and you need to contact the Middlesex Township Playground program, please call the Recreation Director's cell phone 717-448-5731 or the township office at 717-249-4409.

Illness

Children must be healthy enough to participate in the program's daily routine. If your child is unable to attend playground due to illness, please call 717-249-4409 or 717-448-5731 to let us know. On field trip days, please call as close to 8am as possible. Please do not increase the risk of other children becoming sick as well by sending your child to the program when he/she is ill. If your child becomes ill while attending the program, you will be called to pick up your child as soon as possible.

Refunds will not be given for absences due to illness. In the event of long-term illness, special arrangements may be made with staff.

Field Trips

During several weeks of the Playground Program, field trips to local attractions are planned. Children will be divided into groups and assigned to a counselor for the trip. The counselors will discuss the field trip, bus rules, safety procedures and behavior expectations prior to the field trip. We encourage parents to discuss proper field trip and school bus behavior with their children too. If, during a field trip, a child's behavior poses a threat to the safety of themselves or others, that child will not be permitted to go on other field trips.

We travel to the destinations on a Rohrer School bus. Please take note of signs on the door for possible early drop off/ late pick up times.

Every day, please make sure your child eats a good breakfast and uses the restroom before arriving at the Playground Program. On field trip days, we may not have as much access to restrooms, and we may not have time for snack. Any help to have the kids prepared for a bus ride would be helpful.

You will need to purchase a BLUE Middlesex t shirt (\$7) if you do not have one. Your child must wear the t shirt on field trips for safety purposes. If your child forgets, we have extras (they are washed after each use).

Volunteers

In order to volunteer with our program (including field trips), parents/guardians must have the following on file **before** volunteering:

- PA State Police Criminal History Certificate
- PA Child Abuse Clearance Certificate
- F.B.I. Fingerprinting Certificate

All Certificates must have been completed within 3 years of the volunteer date/s.

Typical Daily Agenda (subject to change)

9-9:30	Indoor, Quiet Free Time
9:30-9:45	Introduction and Group Game
9:45-10:15	Free Time on Playground
10:15-10:30	Wash Hands/Snack
10:30-11	Outdoor, Active Group Game
11-11:30	Outdoor Free Time
11:30-12	Crafts/Indoor Game
12-12:15	Wash Hands/Prepare for Lunch
12:15-12:45	Lunch at the Pavilion
12:45-1:15	Outdoor Free Time
1:15-1:45	Outdoor, Active Group Game
1:45-2	Indoor, Group Game

Sign In-Out

9-9:30am, we meet in the Recreation Building. Parents/Guardians dropping off children in the morning must come inside the building and sign the child/ren in. If you come after 9:30am, you may have to look for us. We may be on a trail walk around the park or we may be at the playground close to the several baseball fields. At the end of the day (around 1:45pm), we meet back at the Recreation Building where parent/guardians must sign child/ren out.

Messages to Staff

If you have any pertinent information regarding your child's care for the day such as a new person picking up your child for the day, please either note it by your child's name on the sign in sheet or write a note and hand it to a counselor.

Splash Pad

We will not have designated days to use the splash pad. We may have a special water day sometime throughout the summer depending on weather and interest.

Middlesex Township 2020 Summer Playground Program Themes/Field Trips

- Week 1: June 8-11** **Tropical Fun**
Start Playground off with thoughts of sand, sun and summer fun. We'll create some beachy art and learn some of the old playground favorite games and activities. We do not have a field trip this week.
- Week 2: June 15-18** **Be a Super Star!**
We all have special people in our lives that are part of who we are. We'll think about family and friends and how we can shine a light on how they have made a difference in our lives. Our field trip will be Thursday, June 18, 2020. We will be going to Caledonia State Park. There is no fee for this trip.
- Week 3: June 22-25** **Up the Creek**
On hot summer days, many of us cool down by the creek. We talk about critters that live in and around the creek, and if the weather cooperates, we'll have some water fun of our own. On Thursday, June 25, we will head to The Oakes Museum at Messiah College. We'll visit the museum, and weather permitting we will explore the Yellow Breeches. The fee for this field trip is \$6.
- Week 4: June 29-July 2** **Home of the Free**
We'll take an imaginary tour of the country and talk about the regions, weather and fun stuff in each part of our country. We'll work on some red, white and blue artwork too. We do not have a field trip this week.
- Week 5: July 6-9** **Iconic Inventors**
Who invented the cotton candy machine? Legoes? iPad? We'll hear more about people who think outside of the box. We'll work on our own inventions too, and we'll try to encourage everyone to "invest". On Thursday, July 9, 2020, our field trip will be to Hershey Chocolate World, and we will see the 4-D movie. The cost for this trip is \$10. *(This field trip may be swapped with the Hershey Theatre field trip scheduled for July 23, 2020. Will confirm by March 9, 2020)*
- Week 6: July 13-16** **Survivor Tribes**
Another summer, another year of Playground Survivor! Forming tribes, team challenges and group games will keep our team spirit alive this summer. The field trip on Thursday, July 16, 2020 will be to Strawberry Hill Environmental Classroom in Fairfield. The cost for this trip is \$10/child.
- Week 7: July 20-23** **Milton's Dream**
Milton Hershey started with nothing, but eventually developed a brand and a community. We'll talk about his contributions to the area. Our field trip will be Thursday, July 23, 2020 to Hershey Theatre for a behind the scenes tour. The cost for the trip is \$10/child.
(This field trip may be swapped with the Chocolate World field trip scheduled for July 9, 2020. Will confirm by March 9, 2020.)
- Week 8: July 27-30** **Talented Campers**
Games and activities that were a hit will come back again this week. We'll also work on a keepsake of our best camp memories. We will not have a field trip this week, but we will be having an end of summer celebration! Our Talent Show and Family Picnic will be on Thursday at 12:45pm. We hope you will be able to join us

Middlesex Township 2020 Summer Playground Program

REGISTRATION FORM (One form per child)

Make checks payable to: Middlesex Township

Child's Name _____

Gender: Male or Female

Age & Birth date _____

Grade Entering (Fall 2020) _____

Address _____ City _____ Zip _____

Parent/Guardian Name (s) _____

Home Phone _____

Work Phone _____

Cell Phone _____

Email _____

Emergency Contact Person _____ Phone _____

My Child will attend the Middlesex Township Summer Playground on a daily basis during the weeks indicated below: (Please check all that apply)

#1 June 8-11 _____

Tropical Fun

#5 July 6-9 _____

Iconic Inventors

#2 June 15-18 _____

Be a Star

#6 July 13-16 _____

Survivor Tribes

#3 June 22-25 _____

Up the Creek

#7 July 20-23 _____

Milton's Dream

#4 June 29-July 2 _____

Home of the Free

#8 July 27-30 _____

Talented Campers

I have read the enclosed information regarding the Middlesex Township Summer Playground Program and agree to abide by the rules and fee structure for services rendered for the Summer Playground Program.

Signature of Parent/Guardian

Date

T-Shirt Do you need one? Yes No

If yes, please circle size YS YM YL YXL AS AM AL AXL T-shirts are \$7 each

Emergency/Medical Consent Form

The information included on this form is very important to our staff should an emergency arise. It will also be made available to emergency personnel and/or accompany your child to the physician or hospital should your child need immediate emergency care. Treatment will not be given without your permission unless it is an emergency. All information will be kept confidential. We are requesting that this form be completed for each child that is registered for the program.

Child's Name _____ Grade Entering (Fall 2020) _____

Age _____ Date of Birth _____

Address _____

Father's Name (or Legal Guardian) _____

Home Phone _____ Work Number _____

Address (if different from child's) _____

Employer Name & Address _____

Mother's Name (or Legal Guardian) _____

Home Phone _____ Work Number _____

Address (if different from child's) _____

Employer Name & Address _____

Person to be contacted in emergency if parent cannot be reached:

Name _____ Relationship _____

Address _____ Phone _____

Family Doctor _____ Phone _____

Doctor Address _____

List any Special Dietary Information _____

List any Allergies _____

List Chronic Problems _____

List any Special Medical Problems _____

Does your child require any special accommodations to participate in the program? (Must inform director at least 2 weeks prior to start of program) If yes, please list.

Medications your child is taking _____

LIABILITY WAIVER & PHOTO RELEASE

PLEASE READ CAREFULLY: As a legal guardian I give permission for the registrant to participate in all phases of camp activities and off-site trips. I understand and agree to cooperate with all regulations. I will not allow registrant to attend if not in good physical condition. In an emergency, when the undersigned or other person named cannot be reached, I give permission for the camp authorities to take any emergency measures deemed appropriate. It is understood that all reasonable efforts will be made to contact the parent/guardian. I understand and accept the expectations, as outlined, and agree to abide by the program procedures, guidelines, policies and financial commitments, as previously defined. This includes information included in the Playground Registration Packet. I hereby waive and release the Township of Middlesex, against all expenses, liabilities and claims of every kind, including reasonable counsel fees, by or on behalf or any person or entity (including, but not limited to the organization, its members, participants, spectators and other third parties) arising out of any activity whatsoever conducted on or around the on-site and off-site premises to which this agreement pertains. I give consent for my child to receive emergency medical care and/or be transported by staff or EMS personnel to the hospital, should it be deemed necessary. **By signing below, I verify that the answers given and statements made on this form are full and true to the best of my knowledge.**

Parent/Guardian Signature: _____

Print Name: _____

Date: _____

Photo Release

I give Middlesex Township representatives the right and permission to use or publish photos for promotional or educational purposes without any limitation, reservation or compensation other than the receipt of which is hereby given. Please mark appropriate line:

YES _____

NO _____

In order to be registered parents must complete the Registration Form and Emergency/Medical Consent Form and submit either full payment or deposits for the weeks requested. Full payments are required no later than the Monday morning prior to care. Special Field trip fees may be required for weeks enrolled. Checks can be made payable to "Middlesex Township"