

# **ELECTION GUIDELINES OF FUDAN UNIVERSITY ALUMNI ASSOCIATION IN SOUTHERN CALIFORNIA**

This Election Guidelines shall be consistent with the Bylaw articles related to the election, and provide schedule and procedure for election.

## **1. VOTER REGISTRATION**

### **Bylaws Section 3.2**

Each Member shall be entitled to one vote, which may be casted online but may not be casted by proxy.

#### **Guidelines:**

- Members may register for voting by providing personal names, alumni and contact information, email addresses to the Association.
- Unless status or address is changed, members do not need to register repeatedly.
- Whether or not participating in election shall not affect membership status.

## **2. COMPOSITION**

### **Bylaws Section 4.1**

The corporate powers of the corporation shall be vested in a Board of Directors, which shall consist of neither fewer than seven nor more than thirteen members, including Chairperson, Chairperson-Elect, President, and President-elect. The composition of the Board shall well represent academic and affiliated units of the university community.

#### **Guidelines:**

- The composition of the Board of Directors are
  - Chairperson
  - Chairperson-Elect
  - President
  - President-Elect
  - Director, Humanities and Social Sciences
  - Director, Sciences and Technology
  - Director, Medicine, Nursing and Affiliated Hospitals
  - Director, Public Health and Pharmacy
  - Director at Large I (Medical Disciplines)
  - Director at Large II (Non-medical Disciplines)
  - Director at Large III (Non-medical Disciplines, preferable faculty, staff, researchers, high school graduates who were not Fudan University graduates)
- The Board of Directors shall be diverse in terms of graduation year, age, gender, in-school status, etc.

### **3. METHOD**

#### **Bylaws Section 4.2**

Election of directors shall take place via online balloting and by a relative majority of votes.

#### **Guidelines:**

- The Election shall be carried out through online balloting.
- The person who wins a relative majority of votes in the position category gets elected.
- The election result shall be announced to the members no later than three business days after the voting is closed.

### **4. SCHEDULE**

#### **Bylaws Section 4.2**

Directors shall have two-year terms.

#### **Guidelines:**

- The election of directors shall be conducted in every two years.
- The positions on the voting ballots will be:
  - Chairperson-Elect
  - President-Elect
  - Director, Humanities and Social Sciences
  - Director, Sciences and Technology
  - Director, Medicine, Nursing and Affiliated Hospitals
  - Director, Public Health and Pharmacy
  - Director at Large I (Medical Disciplines)
  - Director at Large II (Non-medical Disciplines)
  - Director at Large III (Non-medical Disciplines, preferable faculty, staff, researchers, high school graduates who were not Fudan University graduates)
- The positions of Chairperson and President shall be succeeded by Chairperson-Elect and President-Elect at the end of the two-year term, and will not be on the voting ballots.
- The election shall occur in winter of every two years.

### **5. ELECTION COMMITTEE**

#### **Bylaws Section 4.4**

The responsibilities of the Board are:

- Organize election, which may be executed by the Chairperson-Elect;

#### **Guidelines:**

- The Election shall be organized by the Election Committee, led by the Chairperson-Elect and approved by the Board of Directors.
- The Election Committee shall consist of three to five members, who are not candidates for the current election.
- The Election Committee shall handle the election affairs only, and shall be open, neutral and fair. Misinterpretation of the decisions by the Board of Directors shall be strictly prohibited.

## **6. AMENDMENT**

### **Bylaws Section 6.1**

Subject to any provisions of law applicable to the amendment of Articles of Incorporation and Bylaws of mutual benefit nonprofit corporations, the Articles of Incorporation and Bylaws of FDAASC may be altered, amended, repealed, or new Articles of Incorporation or Bylaws adopted by approval of a majority of the Board of Directors.

**Guidelines:** Election Guidelines may be altered, amended or repealed by the Board of Directors.

May 31, 2020, Los Angeles, CA, United State of America