

October 12, 2020

The regular meeting of the Monroe City Council was called to order by Mayor Duinink on October 12, 2020, at 7:00 p.m. at the Monroe City Hall. Roll call was taken, ayes – Goemaat, McCoy, Steenhoek, St. Peter and Wilson. Mayor Duinink announced that meeting was being recorded. City employees in attendance were: Kim Thomas, Marc Van Wyk, Andrea Lanphier, and Jamie Hofer.

Visitors at the meeting were: Gale Perrin, Erik Thomas, Dean Van Ryswyk, Delmar Johnson, Jamee Pierson, Jenni Edwards, and William Conner.

Council Member Steenhoek moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the clerk and treasurer's report, bills and minutes from the September meeting, and the annual Class C Liquor Permit with outdoor service and living quarters for Mike's Lounge at 114 E. Washington St. Motion carried 5-0. There were no new committee or board reports.

Council Member St. Peter moved and was seconded by Steenhoek to approve RESOLUTION NO. 39-2020. A resolution allowing for the transfer of funds within the City of Monroe. Upon roll call vote, motion carried 5-0.

Council Member McCoy moved and was seconded by Goemaat to approve RESOLUTION NO. 40-2020. A resolution approving an increase in hourly pay for Police Officer Brandon Blom. Upon roll call vote, motion carried 5-0.

McCoy moved and was seconded by Goemaat to approve RESOLUTION NO. 41-2020. A resolution accepting the hiring of a part-time library assistant. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY ADDING SUBSECTION 152.04 TO CHAPTER 152. Motion carried 5-0. Be it enacted by the City Council of the City of Monroe, Iowa. SECTION 1. Chapter 152 is amended by adding 152.04 to the end of this chapter as follows: 152.04 – Nuisance Abatement – Publication Notice. In the event a party cannot be located for purposes of service under Chapter 50.06(2), and upon due diligence by the city for purposes of service of notice under that chapter, an action for abatement pursuant to Chapter 152.02 may be brought upon completion of publication notice. Publication notice shall be effectuated in accordance with the Iowa Rules of Civil Procedure governing such notice. Publication notice shall be authorized by resolution of the City Council prior to publication of such notice. SECTION 2. SEVERABILITY CLAUSE. If any section, provision or part of this ordinance shall be adjudged invalid or unconstitutional, such adjudication shall not affect the validity of the ordinance as a whole or any section, provision or part thereof not adjudged invalid or unconstitutional. SECTION 3. WHEN EFFECTIVE. This ordinance shall be in effect from and after its final passage, approval and publication as provided by law. Passed by the City Council of the City of Monroe on this 12th day of October 2020. ORDINANCE NUMBER 301. Signed: Douglas P. Duinink, Mayor and attested by Kim K. Thomas, City Clerk.

Gale Perrin, resident of Monroe, was in attendance to ask the council to forgive the municipal infraction fines filed with Jasper County Clerk of District Court concerning his property located at 107 W. Marion Street. Mr. Perrin stated he has lived in this town for 39 years and has done many things to improve the town over the years, from the remodeling and building of homes, volunteering on committees and boards, and coaching. Mr. Perrin presented Marc Van Wyk with some locks for the water valves for the properties located at 107 W. Marion. The council agreed to discuss the matter at a later date.

William Conner was in attendance to ask the council to install some street lights on Cemetery Road. Mr. Conner lives on Coneflower Court and stated that many people walk and drive on the road after dark and he is concerned that an accident could happen. McCoy suggested installing a speed limit sign on Cemetery Road to help slow the traffic. The council agreed that some lighting is needed on Cemetery Road and the city will get in touch with Mid American Energy to get some quotes for lighting. Thomas stated the last pole the city installed at the MRP was \$1300.00. Dean Van Ryswyk was in attendance and stated he would be fine with the city installing light poles on the north side of Cemetery Road if need be.

Steenhoek moved and was seconded by Goemaat to accept the Certificate of Completion for the Wastewater Treatment Facility Project and make the final payment to Woodruff Construction LLC in the amount of \$37,000.00. Upon roll call vote, motion carried 5-0.

Marc Van Wyk reported to the council that the 1989 Case Tractor is in need of major repair. The power take off is broke. A quote to repair the power take off shaft was \$3,000 min. from Titan Machinery in Pella. Marc estimated that the tractor is used around 20 hours per season. Since the mowing season is done for the year, the council requested Marc get some used pricing, rent pricing, and estimates on rebuilding the existing clutch while the pto shaft is being repaired.

Goemaat moved and was seconded by McCoy to advertise for a third public works employee. Motion carried 5-0.

As part of the State and Federal FEMA COVID-19 Local Government Relief Fund, it was suggested the city pass the following policies by the Iowa Department of Homeland Security.

Steenhoek moved and was seconded by St. Peter to approve the City of Monroe Procurement Policy. Motion carried 5-0. Steenhoek moved and was seconded by St. Peter to approve the Fraud Reporting Policy for the City of Monroe as presented. Motion carried 5-0. Steenhoek moved and was seconded by St. Peter to approve the Personally Identifiable Information and Protected Personally Identifiable Information Requirements Applicable to all Federal Awards Policy. Motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to hire Simmering-Cory/Iowa Codification to update the City of Monroe Code of Ordinances 2013. The cost for the code updates are estimated to be \$3,600.00, split into 3 installments. Motion carried 5-0.

The council agreed to table the discussion on Chapter 55 until next month on Animal Protection and Control, Dangerous Animals.

Open Forum – Council Member Wilson would like to see the ordinance put back on the agenda for Business Parking Only on the east side of Commerce Street between American and Marion Street. Steenhoek asked when the last time the hydrants had been flushed in town. Marc responded that it had been a few years. Marc stated that flushing of the hydrants in certain areas of town would do more harm than good. Thomas suggested asking the Fire Department to help and also mark the hydrants for snow removal purposes before winter.

Wilson moved and was seconded by St. Peter to adjourn at 8:06 p.m. Motion carried 5-0. A full copy of minutes may be seen at the Monroe City Hall or at www.MonroelA.com.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

September 2020 Bills

SALARIES	NET	22005.32
EFTPS	FEDERAL TAX	7639.34
IOWA DEPT OF REVENUE	WITHHOLDING/SALES	3161.00
IPERS	POLICE/REGULAR	4542.05
CITY OF MONROE	HEALTH INS/GARNISHMENT	916.80
RURAL WATER	VISION INSURANCE	79.10
DELTA DENTAL	DENTAL INSURANCE	137.68
GIS BENEFITS	LIFE INSURANCE	75.83
WINDSTREAM	PHONE	78.89
MONROE POSTMASTER	MAILING	239.40
UNITED HEALTHCARE	HEALTH INSURANCE	3807.98
MID AMERICAN ENERGY	UTILITES	5393.78
GIS BENEFITS	LIFE INSURANCE	10.08
WINDSTREAM	PHONE	63.58
KAL SERVICES	SANITATION CONTRACT	13604.05
MEDIACOM	INTERNET	69.49
NEWTON FIRE DEPARTMENT	BILLING SERVICE	1085.00
US CELLULAR	PHONE	231.17
CARDMEMBER SERVICES	SUBSCRIPTIONS/SUPPLIES/REGISTRATION FEES	1690.75
AIRGAS	OXYGEN	8.06
ALL FLAGS	FLAGS	303.79
BAKER & TAYLOR	BOOKS	473.00
BITUMINOUS	SLS	373.59
CALDWELL, BRIERLY, CHALUPA LAW	LEGAL SERVICES	1318.25
CASEY'S	FUEL	1087.26
CENTER POINT LARGE PRINT	BOOKS	131.22
IOWA REGIONAL UTILITIES	PAYMENT/PRINCIPAL/INTEREST	17761.80
CORE & MAIN	OUTLET/CLAMP/HOOD	536.81
EMP EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES/COLD PACKS	291.96
FARVER TRUE VALUE	STIHL OIL/LABOR/STD LIGHT BULBS	66.19
GREGG YOUNG AUTO CENTER	MAINTENANCE ON AMBULANCES	239.78
HEWITT'S SERVICE CENTER	TRAILER HITCH	184.49

HILLYARD	MRP SUPPLIES	251.54
INTERSTATE ALL BATTERY CENTER	BATTERIES	149.15
INTOXIMETERS	DRYGAS	166.25
IOWA PRISION INDUSTRIES	SIGN	30.00
J & K ELECTRIC LLC	WIRE REPAIR/SERVICE	727.00
JASPER COUNTY TREASURER	MRP SHED	229.00
JOSH HANSEN	MONTHLY SITE MAINTENANCE	938.80
KEYSTONE LABORATORIES	TESTING	616.30
KIM THOMAS	LOWES REIMBURSEMENT	85.38
MARCO	COPIER CONTRACT	56.95
MARION COUNTY HUMANE SOCIETY	JULY/AUGUST DUES	954.00
MEDIACOM	INTERNET	135.94
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	165.00
MERCY MEDICAL CENTER	AMBULANCE SUPPLIES	266.98
MONROE FOODS	DOG FOOD/TRASH BAGS/SUPPLIES	23.48
MONROE MIRROR INC	PAPER	43.80
MOWBILITY SALES AND SERVICE	TRIMMER	279.95
NEWTON DAILY NEWS	PUBLICATIONS/BUSINESS DIRECTORY	476.71
OVERDRIVE	LIBRARY SUBSCRIPTION E-BOOK	567.40
PARTSMASTER	DIAMOND SAW WHEEL	195.55
PENWORTHY	BOOKS	559.45
PFM FINANCIAL ADVISORS	ANNUAL FINANCIAL ADVISORY	7035.38
RCS SYSTEMS	SIREN MAINTENANCE	552.50
RICHARD EILANDER	SIDEWALK REPAIR	384.00
SANDRY FIRE SUPPLY	GEAR	1358.85
SIMMERING-CORY INC	ORDINANCE UPDATE	75.00
STATE LIBRARY OF IOWA	FY2021 BRIDGES PLATFORM	62.00
TOYNE	SERVICE MOBILE UNIT	450.00
TWO RIVERS COOP	LP TANK RENTAL/HONCHO K6	127.50
VEENSTRA & KIMM INC	ENGINEERING SERVICES	4814.90
WAL-MART	PRINTER INK/CLEANING SUPPLIES	192.01
RONALD VAN GENDEREN	AMBULANCE REIMBURSEMENT	367.12
MONROE POSTMASTER	ANNUAL FEE	94.00
VERIZON	PHONE	494.25
AFLAC	INSURANCE	38.04
RETHA BEENER	AMBULANCE REIMBURSEMENT	597.00
LEIGHTON STATE BANK	BANK FEES	10.00
SEPTEMBER TRANSFERS		33447.16
TOTAL SEPTEMBER EXPENSES:	\$	144,625.83
TOTAL SEPTEMBER REVENUE:	\$	179,283.99

TOTAL REVENUE:	
GENERAL	34826.47
ROAD USE	25989.11
SPECIAL REVENUE	27499.02
CAPITAL PROJECT	1140.20
ENTERPRISE	62507.23
FIDUCIARY	120.56
DEBT SERVICE	27201.40
TOTAL:	\$ 179,283.99

TOTAL EXPENSE:	
GENERAL	50555.39
ROAD USE	10243.81
SPECIAL REVENUE	28823.15
CAPITAL PROJECT	2083.00
ENTERPRISE	50573.06
FIDUCIARY	2347.42
DEBT SERVICE	0.00
TOTAL:	\$ 144,625.83

