

July 13, 2020

The regular meeting of the Monroe City Council was called to order by Mayor Pro Tem Andrea Steenhoek at the Monroe City Hall on July 13, 2020, at 7:00 p.m. Roll call was taken. Council Members present were: Steenhoek, Wilson, St. Peter, McCoy, and Goemaat. Absent was Mayor Duinink. The Mayor Pro Tem announced that the meeting was being recorded. Kim Thomas, Nick Chambers, Marc Van Wyk, Kurt Briles, and Jamie Hofer, were in attendance.

Visitors at the meeting were: Clint Price, Stephanie Sylvester, Pat Gilman, Alicia Vander Molen, Steve Nearmyer, and Michelle Havenstrite.

Council Member Goemaat moved and was seconded by Council Member Wilson to approve the consent agenda. Items on the agenda included the Class C Beer, Class B Wine and Sunday Sales permit for Pete's Super Value at 216 N. Monroe St., bills and minutes from the June meetings and the clerk and treasurers report. Motion carried 5-0.

Chief Chambers mentioned that the SRO discussion would be later on the agenda and that a Central Iowa Underwater Search and Rescue Dive Team is in the works. Public Works Director Van Wyk reported that the mowing was caught up and that repairs are being done for another water leak at the pie shop uptown under Hwy 14. Council Member Wilson reported that the roof on the ambulance bay has been replaced and social distancing requirements continue at the Fire Department. Mayor Duinink arrived at 7:04 p.m. and directed Steenhoek to continue running the meeting.

Council Member St. Peter moved and was seconded by Council Member McCoy to approve RESOLUTION NO. 28-2020. A resolution allowing for the transfer of funds within the City of Monroe. Upon roll call vote, motion carried 5-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 29-2020. A resolution accepting Brandon Blom as full time police officer for the City of Monroe. Upon roll call vote, motion carried 5-0.

McCoy moved and was seconded by Goemaat to approve RESOLUTION NO. 30-2020. A resolution setting the salaries for appointed officers and employees of the City of Monroe for fiscal year ending June 30, 2021. Upon roll call vote, motion carried 5-0.

St. Peter moved and was seconded by McCoy to approve RESOLUTION NO. 31-2020. A resolution declaring Parcel 1830304004 a qualifying emergency under Chapter 50.06(4) of the Code of Ordinances, Monroe, Iowa. This emergency allows for the City of Monroe to mow the empty lot at the corner of N. Main and North Street owned by the deceased Ernest and Darla Kummer. Upon roll call vote, motion carried 5-0.

Pat Gilman, owner of Southside Bar and Grill, would like council approval to close the street down from American to Marion Street on August 8, 2020, for an outside event from 10 am to 10 pm. Donations would be made to the Monroe Old Settlers Fund since the annual Old Settlers Celebration was cancelled this year due to COVID-19. Mayor Pro Tem Steenhoek moved and was seconded by St. Peter to approve the outdoor service and street closing for the Southside Bar and Grill from 10 am to 10 pm on August 8, 2020. Upon roll call vote, motion carried 5-0.

Clint Price asked permission to close the square on August 8, 2020, to have his annual Old Settlers Car Show. This year he would like to call it the Rex Shepard Memorial Car Show. Clint stated he would be renting the legion bathrooms for the event. Steenhoek moved and was seconded by Goemaat to approve the request for road closings around the city square for the Rex Shepard Memorial Car Show on August 8, 2020. Clint Price stated the car show should be over by 4 pm the day of the show. Upon roll call vote, motion carried 5-0.

Stephanie Sylvester, owner of 214 N. Jasper Street, would like to have time limits on the no parking signs in front of her home by the PCM Elementary School. The council was in agreement to amend the existing ordinance by adding time limits on the sign in front of her property. This will be done at the August 2020 meeting.

Steve Nearmyer and Michelle Havenstrite, both from the PCM School District, were in attendance in support of the School Resource Officer Position. Nearmyer had been in touch with the schools liability carrier and stated that the school districts insurance policy was sufficient to cover the new position if an accident should occur. The city also would have insurance along with the school. Per the SRO contract, the City of Monroe would be required to have a vehicle for him/her to drive while working. Chief Chambers stated it would be a 4 year contract with the COPS Grant paying the first 3 years. The PCM School District and the City of Monroe would be responsible for the remaining 1 year of funding. Chief Chambers is also in works of putting a 28E agreement together and is currently in review at the city attorney's office. Steenhoek moved and was seconded by Goemaat to sign the COPS Hiring Award Document in support of the federal funding for the propose of creating a position for a School Resource Officer for the PCM School District. Upon roll call vote, motion carried 5-0.

St. Peter moved and was seconded by Steenhoek to put business parking only signs on the east side of Commerce Street from American to Marion St. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by McCoy to approve the Downtown Revitalization application for reimbursement from Pete's Super Value in the amount of \$6,650.00. Upon roll call vote, motion carried 5-0.

Goemaat moved and was seconded by Wilson to put a 6 foot fence around the water tower located by the city shop. Upon roll call vote, motion carried 5-0.

McCoy moved and was seconded by Goemaat to approve the library board's recommendation for 64 hours of vacation a year for Brenda Lanser and 20 hours of sick time and 20 hours of vacation for Denise Nichols. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve the adoption of a new credit card policy. Upon roll call vote, motion carried 5-0.

Open discussion items included people drinking, littering and barbeque grills on sidewalks being a safety hazard located on or near the city square.

Steenhoek moved and was seconded by McCoy to enter closed session under Iowa Code 21.5(i) at 7:41 p.m. Motion carried 5-0. Section 21.5(i) of the Iowa Code states to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Wilson moved and was seconded by Goemaat to exit closed session at 8:28 p.m. McCoy moved and was seconded by Wilson to take disciplinary action on said employee. Upon roll call vote, motion carried 5-0.

Wilson moved and was seconded by Steenhoek to adjourn at 8:32 p.m. A full copy of minutes can be seen at the Monroe City Hall or at www.MonroeIA.com.

Andrea Steenhoek, Mayor Pro-Tem

Kim K. Thomas, City Clerk

June 2020 Bills

SALARIES	NET	42594.73
EFTPS	FEDERAL TAX	13745.03
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3787.00
IPERS	POLICE/REGULAR	8441.30
CITY OF MONROE	HEALTH INS	1616.60
GIS BENEFITS	LIFE INSURANCE	85.91
WINDSTREAM	PHONE	77.52
MEDIACOM	INTERNET	143.44
MONROE POSTMASTER	JUNE MAILING	233.70
UNITED HEALTHCARE	HEALTH INSURANCE	6070.95
VERIZON WIRELESS	PHONE/INTERNET	500.97
IOWA FINANCE AUTHORITY	PRINCIPAL/INTEREST/BOND FEES	74700.00
IOWA FINANCE AUTHORITY	PRINCIPAL/INTEREST/BOND FEES	121315.19
KAL SERVICES	TRASH CONTRACT	13604.05
WINDSTREAM	PHONE	62.73
MIDAMERICAN ENERGY	UTILITIES	4680.25
CARDMEMBER SERVICES	SUBSCRIPTIONS/BOOKS/SUPPLIES/MULCH	427.63
ADVANTAGE PRESERVATION	LIBRARY MICROFILMING/SCANNING PROGRAM	420.00
AIRGAS	CYL OXYGEN	8.06
BAKER & TAYLOR	BOOKS	210.42
BOUND TREE MEDICAL	AMBULANCE SUPPLIES	221.82
BRENDA LANSEER	FLOWER REIMBURSEMENT	22.92
BUTCH UMBLE	MEDICAL REIMBURSEMENT	6.60
CALDWELL, BRIERLY, CHALUPA LAW OFFICES	LEGAL SERVICES	296.00
IOWA REGIONAL UTILITIES	PAYMENT/PRINCIPAL/INTEREST	13094.35
DELL MARKETING	POLICE COMPUTER	1088.53
DEMCO	LIBRARY SUPPLIES	199.67
DIGITAL ALLY	PARTS/FREIGHT	25.00
ECONO SIGNS	STREET/PARK SIGNS	158.73
EMP EMERGENCY MEDICAL PRODUCTS	AMBULANCE SUPPLIES	816.01
FARVER TRUE VALUE	SPRAY/OIL/STRING/BLADES	325.84
GUIDEPOSTS	BOOKS	71.73
HEWITT'S	REPAIRS/PARTS	98.98
IOWA LAW ENFORCEMENT ACADEMY	ILEA EXAM	125.00
IOWA LEAGUE OF CITIES	CLERKS ACADEMY REGISTRATION	195.00
IOWA ONE CALL	LOCATES	78.30
JASPER COUNTY RECORDER	RESOLUTION FILING	12.00
KEYSTONE LABORATORIES	TESTING	534.50
KINNAMON SERVICES	ELECTRICIAL REPAIRS	989.47
MARCO	COPIER CONTRACT	56.74
MEDIACOM	INTERNET	68.99
MERCYONE DES MOINES	AMBULANCE SUPPLIES	878.17
MONROE FOODS	SUPPLIES	10.60
MONROE MIRROR	AMBULANCE FORMS	153.00
MONROE POSTMASTER	BOX RENTAL	94.00
MUSTANG CAR WASH	CAR WASH TOKENS	90.00
NATIONAL GEOGRAPHIC	1 YEAR SUBSCRIPTION	59.95
NEWTON DAILY NEWS	PUBLICATIONS/BUSINESS DIRECTORY	413.33
NEWTON FIRE DEPARTMENT	BILLING SERVICE	1225.00
SANDRY FIRE SUPPLY	FACESHIELDS/SOLUTIONS/MISC.	2058.55
SECRETERY OF STATE	NOTARY DUES	30.00
SHRED IT	SHREDDING SERVICE	140.01
SIMMERING-CORY INC	ORDINANCE UPDATES	131.00
SPAHN & ROSE LUMBER CO	REROD/REBAR/STAKE GRADE	560.16
TWO RIVERS COOP	ALTITUDE	60.00
US CELLULAR	CELL PHONE SERVICE	147.98
VAN GORP-EDWARDS	PREMIUM AUDIT	720.00
VAN WALL	OIL FILTER	7.94

VEENSTRA & KIMM INC	ENGINEERING	8233.68
WALMART	WIPES/RUBBER BANDS	8.29
WALMART	LIBRARY SUPPLIES	23.06
WESTRUM LEAK DETECTION	LEAK DETECTION SURVEY	900.00
CASEY'S	GAS	1200.78
MONROE FIRE DEPARTMENT	2019 AMBULANCE RUNS	8200.00
MEDIACOM	INTERNET	135.94
AFLAC	EMPLOYEE PAID INSURANCE	57.06
AXON ENTERPRISES	EXTENDER/BATTERY PACK	204.00
BARCO MUNICIPAL PRODUCTS	TRAFFIC PAINT/SHIPPING	262.27
BOBS SHOOTING SUPPLIES	XT-22/AMMO	177.95
BROAD REACH	BOOKS	598.75
CALDWELL, BRIERLY, CHALUPA LAW OFFICES	LEGAL SERVICES	1325.00
CITY OF MONROE	PETTY CASH / CAR WASH	50.00
FARVER TRUE VALUE	SIGN/SERVICE PARTS	133.87
FOLLETT SOFTWARE	LIBRARY SOFTWARE SUPPORT	907.05
FRIENDS OF THE LIBRARY	SHELVING REIMBURSEMENT	1017.92
IOWA ONE CALL	LOCATES	76.50
JASPER COUNTY ANIMAL RESCUE LEAGUE	MAY PARTICIPATION FEE	241.27
KEYSTONE LABORATORIES	TESTING	317.00
MANATTS	CONCRETE	1486.38
MARCO	COPIER CONTRACT	61.45
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	165.00
MONROE MIRROR	PAPER	53.80
NEWTON DAILY NEWS	PUBLICATIONS	138.33
PELLA RENTAL	EQUIPMENT RENTAL	68.80
PENWORTHY	BOOKS	877.41
TITAN MACHINERY	BLADE	24.80
UMB BANK	BOND MAINTENANCE FEES	250.00
VAN GORP HOME IMPROVEMENTS	METAL ROOF @ FD	5250.00
VAN RYSWYK P & H	FLUSH VALVE/LABOR	234.79
RURAL WATER - VISION INS	VISION INSURANCE	79.10
DELTA DENTAL	DENTAL INSURANCE	385.68
JUNE TRANSFERS	TRANSFERS	153447.16
LEIGHTON STATE BANK	BANK FEES	10.00
TOTAL JUNE EXPENSE:		\$ 504,594.44
TOTAL JUNE REVENUE:		\$ 267,426.32

TOTAL REVENUE:	
GENERAL	32823.75
ROAD USE	100952.07
SPECIAL REVENUE	19037.42
CAPITAL PROJECT	947.50
ENTERPRISE	83283.01
FIDUCIARY	3812.55
DEBT SERVICE	26570.02
TOTAL:	\$ 267,426.32

TOTAL EXPENSE:	
GENERAL	81581.37
ROAD USE	11983.71
SPECIAL REVENUE	154534.00
CAPITAL PROJECT	2083.00
ENTERPRISE	127993.23
FIDUCIARY	4853.94
DEBT SERVICE	121565.19
TOTAL:	\$ 504,594.44

