

June 8, 2020

The regular meeting of the Monroe City Council was called to order by Mayor Duinink on June 8, 2020, at 7:00 p.m. Roll call was taken. Council Members present were: Wilson, St. Peter, McCoy, and Goemaat. Absent was Council Member Steenhoek. The Mayor announced that the meeting was being recorded. Kim Thomas, Nick Chambers, Marc Van Wyk, Brandon Blom, Rob Wilson, and Jamee Pierson were in attendance.

Council Member McCoy moved and was seconded by Council Member Goemaat to approve the consent agenda. Items on the agenda included the Class E Liquor, Class B Wine and Class C Beer permit for Casey's at 201 Ralph St., the Class C Beer, and Class B Wine permit for Dollar General at 211 S. Monroe, both with Sunday sales, yearly cigarette/tobacco/nicotine/vaper permits for Monroe Foods, both Casey's, Dollar General, and the Cigarbox and the clerk and treasurers reports for May 2020. Motion carried 4-0.

Rob Wilson was in attendance to discuss pay for some elected officers on the Monroe Fire and Rescue. Rob would like to see the chief, asst. chief, ambulance coordinator and asst. ambulance coordinator be paid for their duties. Wilson stated that these people have many administrative duties such as attending monthly meetings, audits, compliance reviews, ambulance paperwork, ordering and picking up of supplies, in addition to many others. St. Peter moved and was seconded by McCoy to approve the following annual pay schedule for the Monroe Fire and Rescue officers. Robert Wilson, Chief - \$600.00, Eric Jenkins, Asst. Chief - \$350.00, Gerald Malone, Ambulance Coordinator - \$500.00, and Karsin Jenkins, Asst. Ambulance Coordinator - \$300.00. Upon roll call vote, St. Peter, McCoy and Goemaat. Wilson abstained from voting. Motion carried.

Chief Chambers stated the free software received from Racom is up and running and mentioned the interview process for the open position on the department. Wilson asked Chambers about radios and how they had been working. Chambers replied that they are still using the repeaters in the cars but are not having any problems. There appears to be a lot of problems with the new handheld radios the fire department has. Chambers also stated that they have not been doing many traffic stops because of the COVID-19 but continue to respond to emergencies when needed.

St. Peter moved and was seconded by Wilson to approve RESOLUTION NO. 26-2020. A resolution allowing for the transfer of funds within the City of Monroe. Motion carried 4-0.

Council Member Jean Goemaat volunteered to represent Monroe on the Jasper County Animal Rescue League Board of Directors. The JCARL is planning on closing June 30<sup>th</sup> but the city has been advised to keep an individual on the board. St. Peter moved and was seconded by Wilson to approve RESOLUTION NO. 27-2020. A resolution for the appointment of a voting member to the Jasper County Animal Rescue League Board. Motion carried 4-0.

Interviews for the Police Officer position were done on June 2<sup>nd</sup>. Goemaat moved and was seconded by McCoy to hire Police Officer Brandon Blom at \$21.50 per hour with a 6-month probationary period. Motion carried 4-0.

A special meeting for employee reviews was set for Monday, June 22<sup>nd</sup> at 5:30 p.m. at City Hall.

McCoy moved and was seconded by Goemaat to accept the Board of Adjustments recommendation to allow Melissa Staples living at 314. E Washington St. to build a garage facing Washington Street on the east side yard of her property. Motion carried 4-0.

McCoy moved and was seconded by Goemaat to approve the contract for animal control for a period of one year with the Marion County Humane Society. Motion carried 4-0. Thomas and Chambers will review the existing animal control ordinance and get it updated this summer.

Mayor Duinink advised the maintenance department to purchase a 22 rifle for animal control. Sean Wilson advised that a committee for a new attack truck has been formed but the committee has not been meeting due to COVID-19. Mayor Duinink mentioned that he had recently talked with PCM School Board President Mitchell Chipps and the SRO position has been put on hold until a new PCM Superintendent is hired. Thomas mentioned the email that was given to the council about the cancellation of the annual Old Settlers Celebration. It appears that GOTCHA Games will not be mailing the deposit back for the carnival but 75% of the deposit could be used for next year.

Wilson moved and was seconded by Goemaat to adjourn the meeting at 7:47 p.m. Motion carried 4-0. A full copy of minutes can be seen at the Monroe City Hall or [www.MonroelA.com](http://www.MonroelA.com).

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Douglas P. Duinink, Mayor

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Kim K. Thomas, City Clerk

#### May 2020 Bills

SALARIES	NET	22956.40
EFTPS	FEDERAL TAX	7827.61
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	2779.00
IPERS	POLICE/REGULAR	5208.09
CITY OF MONROE	HEALTH INS	1849.16
GIS BENEFITS	LIFE INSURANCE	103.31
WINDSTREAM	PHONE	77.42
MONROE POSTMASTER	MAILING	234.27
UNITED HEALTHCARE	HEALTH INSURANCE	6070.95
VERIZON	PHONE/INTERNET	500.97
DELTA DENTAL	DENTAL	385.68
IOWA RURAL WATER	VISION	79.10
CHERY'S MAT AND FRAME	FRAMING FOR LIBRARY	60.00
AFLAC	INSURANCE	38.04

CARDMEMBER SERVICES	LIBRARY SUBSCRIPTIONS/BOOKS/SUPPLIES	1445.39
AIRGAS	CYL OXYGEN	7.80
ALL FLAGS	FLAGS	432.07
BOUND TREE MEDICAL	DISINFECTANT/CLEANING SUPPLIES	800.85
CALDWELL, BRIERLY, CHALUPA LAW	LEGAL SERVICES	843.20
CASEY'S	GAS	1070.37
CASHIERS OFFICE IOWA DOT	SALT	2073.15
CD BODY SHOP	INSTALLATION CHARGE	245.00
IOWA REGIONAL UTILITIES	PAYMENT/PRINCIPAL/INTEREST	18931.19
CITY OF MONROE	YEARLY WATER	1705.45
EMP EMERGENCY MEDICAL PRODUCTS	MEDICAL SUPPLIES	105.16
FARVER TRUE VALUE	BLADE SHAPENING	104.55
HEWITT'S SERVICE CENTER	OIL/FILTERS/FREIGHT/MISC	139.03
IOWA ONE CALL	LOCATES	28.80
WINDSTREAM	PHONE	62.61
JASPER CO ANIMAL RESCUE LEAGUE	PARTICIPATION FEE	193.27
JASPER CO SPEED SHOP	OIL/FILTERS/WIPER BLADES	465.29
KAL SERVICES	SANITATION CONTRACT	13604.05
KEYSTONE LABORATORIES	TESTING	317.00
MACQUEEN EQUIPMENT	PIRANHA SEGMENT	354.72
MARCO INC.	COPIER	56.52
MEDIACOM	INTERNET	68.99
MIDAMERICAN ENERGY	UTILITIES	4734.16
MONROE FOODS	CLEANING SUPPLIES	23.14
MONROE MIRROR	PAPER/BUSINESS CARDS	94.80
MUNICIPAL SUPPLY INC.	METERS	2193.00
NEWTON DAILY NEWS	PUBLICATIONS	302.44
PIPER SANDLER & CO	DISSEMINATION AGENT FOR BONDS	1000.00
SHRED IT	SERVICE	142.55
US CELLULAR	PHONE SERVICE	147.98
UTILITY SERVICE CO	QUARTERLY TANK FEE	3096.95
VAN GORP-EDWARDS INSURANCE	INSURANCE	247.00
VAN RYSWYK P&H	TILE COUPLING	5.94
VAN WALL	AG-C&CE GREEN	20.34
VANDE WALL METAL	BRACKETS/TUBING	447.64
VEENSTRA & KIMM INC	ENGINEERING	4449.93
BAKER & TAYLOR	BOOKS	461.84
KADETH INC	COPIER/PRINTER REPAIR	213.75
NEWTON DAILY NEWS	LIBRARY BUSINESS DIRECTORY	21.00
PENWORTHY	SUPPLIES FOR LIBRARY	29.25
WAL-MART	LIBRARY SUPPLIES	201.00
JASPER COMMUNITY FOUNDATION	JASPER SMALL BUSINESS ASSISTANCE	3000.00
JASPER COUNTY TREASURER	TAX FOR MRP BUILDING	223.00
LEIGHTON STATE BANK	BOND PRINCIPAL/INTEREST	24022.04
LEIGHTON STATE BANK	BOND PRINCIPAL/INTEREST	79703.50
LEIGHTON STATE BANK	NSF BANK FEES	20.00
UMB BANK	BOND PRINCIPAL/INTEREST	123921.25
MAY TRANSFERS		37574.11
MAY EXPENSES:	\$	377,521.07
MAY REVENUE:	\$	176,925.78
TOTAL REVENUE:		
GENERAL	41575.02	
ROAD USE	17274.33	
SPECIAL REVENUE	24569.83	
CAPITAL PROJECT	1681.45	
ENTERPRISE	61959.99	
FIDUCIARY	289.43	
DEBT SERVICE	29575.73	
TOTAL:	\$	176,925.78

<b>TOTAL EXPENSE:</b>	
<b>GENERAL</b>	<b>45503.47</b>
<b>ROAD USE</b>	<b>10576.60</b>
<b>SPECIAL REVENUE</b>	<b>32007.93</b>
<b>CAPITAL PROJECT</b>	<b>2638.00</b>
<b>ENTERPRISE</b>	<b>58364.90</b>
<b>FIDUCIARY</b>	<b>783.38</b>
<b>DEBT SERVICE</b>	<b>227646.79</b>
<b>TOTAL:</b>	<b>\$ 377,521.07</b>