

May 11, 2020

The May 11, 2020, regular council meeting was called to order by Mayor Duinink at 7:00 p.m. at the Monroe City Hall. Council members and employees were given the choice to participate in person or by Zoom meeting. Due to COVID-19, city hall was not open to the public for this meeting but people could participate via Zoom meeting if they wished to do so. Roll call was taken: Steenhoek, Goemaat, St. Peter, McCoy and Wilson were all in attendance via in person or by Zoom meeting. Kim Thomas, City Clerk, Nicholas Chambers, Police Chief, Marc Van Wyk, Public Works Director, and Kurt Briles, Public Works employee, were in attendance. Sean Wilson, Jamee Pierson, Jeremy St. Peter and Jeff Davidson were all in attendance by Zoom meeting.

Council Member Goemaat moved and was seconded by Council Member Steenhoek to approve the consent agenda. Items on the agenda included the clerk and treasurer's report, bills and minutes from the April meeting and the approval of the Class B wine, Class C beer and Sunday sales yearly liquor license for Casey's General Store #2836 at 509 S. Monroe St. Motion carried 5-0.

Discussion of Robert Thomason's ditch and Glen Duinink's culvert repairs were discussed by Director Van Wyk and Mayor Duinink. Chief Chambers mentioned getting some free software from Duane at RACOM. The software valued at \$1,200 will allow the officers to be able to reach dispatch from inside the station instead of having to go to their patrol cars. The SRO is currently on hold.

Steenhoek moved and was seconded by Goemaat to approve RESOLUTION NO. 24-2020. A resolution allowing for the transfer of funds within the City of Monroe. Motion carried 5-0.

Steenhoek moved and was seconded by Council Member McCoy to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2017 BY AMENDING PROVISIONS PERTAINING TO WATER RATES. ORDINANCE NO. 298. This ordinance will allow for a 4% increase in the current water rates and will go into effect on the July 1st, 2020 billing. Iowa Regional Utilities Association (formally Iowa Rural Water) increased the city water rates by 4% effective January 2020. A full copy of this ordinance can be seen at www.MonroelA.com or at the Monroe City Hall. Upon roll call vote, ayes – Steenhoek, McCoy, St. Peter, Goemaat, nays – Wilson. Motion carried 4-1.

McCoy moved and was seconded by Goemaat to approve the 3rd and final reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 1 OF 99.02, CHAPTER 99, FOR SEWER RATES CHANGES. ORDINANCE NO. 299. This ordinance will allow for a 4% increase in the current sewer rates and will go into effect on the July 1, 2020 billing. A full copy of this ordinance can be seen at www.MonroelA.com or at the Monroe City Hall. Upon roll call vote, ayes – McCoy, Goemaat, St. Peter, Steenhoek, nays – Wilson. Motion carried 4-1.

Mayor Duinink opened the public hearing for the budget amendment at 7:15 p.m. and asked Clerk Thomas if there were any written or oral objections. Thomas stated none. Mayor Duinink closed the hearing at 7:16 p.m. Steenhoek moved and was seconded by McCoy to approve RESOLUTION NO. 25-2020. A resolution approving the city's proposed budget amendment to the fiscal year 2019-2020 budget. Motion carried 5-0.

Mayor Duinink had some concerns on the mowing of city property. Mayor Duinink would like to see the 2 seasonal employees do all the mowing, which would allow the full-time employees more time to do other projects that need to be done. The council disagreed with Mayor Duinink. Until Director Van Wyk has more things for the full time employees to do, they will continue to mow, if needed, before calling on the seasonal employees. "Currently the mowing is all caught up" stated Van Wyk.

Council Member St. Peter moved and was seconded by Steenhoek to approve the acknowledgement and settlement agreement for VVP Ent. Inc. – Pete's Super Value for the first violation of Iowa Code section 453A.2 which occurred on January 18, 2020. Upon roll call vote, motion carried 5-0.

The following quotes for a new metal roof on the ambulance bay were: Schmacker - \$5010.00, Van Gorp Home Improvements - \$5250.00, and Oak Lane - \$5850.00. St. Peter moved and was seconded by Goemaat to stay local and hire Van Gorp Home Improvements to do the new metal roof on the ambulance bay for \$5250.00. Motion carried 5-0.

The mayor and council discussed the pay for members of the Monroe Fire and Rescue Department. It was decided to invite Rob Wilson and Jr. Malone to the June meeting to discuss yearly pay for certain members of the department holding elected positions. Motion carried 5-0.

Jeff Davidson spoke on behalf of the Jasper County Small Business Assistance Program. The Jasper Community Foundation has pledged \$25,000, Jasper County Board of Supervisors agreed to \$25,000, The City of Newton \$25,000, private donations of \$12,500, and the City of Sully \$5000 to date for the assistance program. The goal is to reach \$100,000 in support, with funding remain in Jasper County. Davidson stated the following Monroe businesses were awarded from the IEDA Small Business Relief Grant Program: Mike's, Southside Bar & Grill, Malone Motorsports, and Diamond Trail Sales all totaling over \$70,000. The Jasper County total for this funding was over \$430,000. Steenhoek moved and was seconded by Goemaat to donate \$2,000 to the Jasper County Small

Business Assistance Program, with another \$1,000 donation if funding is available in the city budget. Upon roll call vote, motion carried 5-0.

Steenhoek moved and was seconded by St. Peter to approve change order #3 and payment #11 to Woodruff Construction LLC for the amount of \$37,000.00 for the Waste Water Facility Improvements. Final payment will not be mailed until after the certification of completion is issued by Veenstra & Kimm, Inc. Motion carried 5-0.

The Mayor and council agreed to open parks back up on May 15, 2020, pending Governor Reynolds recommendations on May 12th. The council also agreed to leave city buildings closed until June 3, 2020, at which time Thomas can decide if they will remain closed or can reopen. The safety of the city employees will continue to be the top priority during this time.

Recent accidents on the new mower led to a discussion with Kurt Briles. Briles, who was recently hired back as a public works employee, did not wish to go into closed session to discuss the mower accidents. Steenhoek was concerned that there had not been enough training on the new mower but both Briles and Van Wyk stated they did not need further training. Mayor Duinink was disappointed by the number of times Briles had damaged the mower. Briles apologized for the accidents. Tree trimming should take place to prevent further incidents with the new mower stated Steenhoek.

St Peter moved and was seconded by McCoy to enter into closed session under Iowa Code 21.5 (j) at 8:21 p.m. Motion carried 5-0. Goemaat moved and was seconded by McCoy to exit closed session at 8:35 p.m. Motion carried 5-0.

Open Forum – Items discussed in open forum were the condition of city streets, flushing of hydrants, Sherman Street waterlines, and lights at Tool’s Point Park.

Steenhoek moved and was seconded by Goemaat to adjourn the meeting at 8:55 p.m. Motion carried 5-0. A full copy of minutes can be seen at www.MonroeIA.com or the Monroe City Hall.

Douglas P. Duinink, Mayor

Kim K. Thomas, City Clerk

April 2020 Bills

SALARIES	NET	23134.80
EFTPS	FEDERAL TAX	8002.86
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	2789.00
IPERS	POLICE/REGULAR	5399.80
CITY OF MONROE	HEALTH INS	2066.90
AFLAC	INSURANCE	38.04
MONROE POSTMASTER	MAILING	231.99
WINDSTREAM	PHONE	140.75
MEDIACOM	INTERNET	135.94
VERIZON	PHONE/INTERNET	502.41
IOWA RURAL WATER	VISION	41.74
DELTA DENTAL	DENTAL	475.26
UNITED HEALTH CARE	HEALTH INSURANCE	8345.90
GIS BENEFITS	LIFE INSURANCE	77.21
IMFOA	CLERKNET DUES	30.00
CARDMEMBER SERVICES	SUPPLIES/SUBSCRIPTIONS/DUES	1111.53
AIRGAS	CYL OXYGEN/RENT	8.06
BAKER & TAYLOR	BOOKS	783.81
CALDWELL, BRIERLY, CHALUPA PLLC	LEGAL SERVICES	413.13
CASEY'S	GAS	1144.53
CASHIERS OFFICE IDOT	PAPER FAX	84.60
CENTER POINT LP	BOOKS	131.22
IOWA REGIONAL UTILITIES	PAYMENT/PRINCIPAL/INTEREST	14587.26
DEMCO	LIBRARY SUPPLIES	95.71
DENNISON RACING TEES	PW SHIRTS	220.00
DW TREE SERVICE	TREE REMOVAL	350.00
ELECTRIC PUMP	PUMP REPAIR	496.15

EMP EMERGENCY MEDICAL PRODUCTS	SUPPLIES	1799.68
FARVER TRUE VALUE	MOWER BLADES	35.25
FIRE SERVICE TRAINING BUREAU	TRAINING/TESTING FEES	300.00
GALLS LLC	UNIFORM EXPENSE	312.70
GIRLS LIFE	SUBSCRIPTION	29.95
GUIDEPOSTS	BOOKS	27.98
HEWITT'S	REPAIRS/OIL/FILTERS/MISC.	1440.40
HGTV	SUBSCRIPTION	27.97
I & S GROUP	ENGINEERING LINCOLN ST	801.35
IA DEPT OF PUBLIC SAFETY	TERMINAL FEE	300.00
IMAGETREND INC	BILLING ANNUAL FEE	1406.89
IOWA HISTORY JOURNAL	SUBSCRIPTION	35.95
IOWA OUTDOORS	SUBSCRIPTION	15.00
JAMIE HOFER	PART REIMBURSEMENT	52.10
JASPER CO ARL	PARTICIPATION FEE/SERVICE	410.54
JOHN W. LANSER AND SONS	PARTS/REPAIRS	285.94
KAL SERVICES	SANITATION CONTRACT	13604.05
KEYSTONE LABORATORIES	TESTING	317.00
MAGNOLIA JOURNAL	SUBSCRIPTION	20.00
MALONE MOTORSPORTS	SERVICE/MAINTANANCE OF FD TRUCKS	2425.96
MARCO	COPIER	56.84
MEDIACOM	FD INTERNET	68.99
MEDIACOM BUSINESS	PD INTERNET	135.94
MENNINGA PEST CONTROL	SERVICE	78.00
MERCYONE MEDICAL CENTER	SUPPLIES	162.24
MID AMERICAN ENERGY	UTILITIES	4721.83
MONROE FOODS	SUPPLIES	24.05
MONROE MIRROR	ENVELOPES	112.00
MONROE POSTMASTER	PRESORT FEE	240.00
NEWTON DAILY NEWS	PUBLICATIONS/BUSINESS DIRECTORY	464.96
PARTSMASTER	RAZOR CUT OFF WHEELS	188.24
PCM EXPLORER	SUBSCRIPTION	30.00
PELLA REGIONAL HEALTH	TESTING FEES	60.00
PENWORTHY	BOOKS	500.83
PRAETORIAN DIGITAL	TRAINING	528.00
READERS DIGEST	SUBSCRIPTION	22.98
REAL SIMPLE	SUBSCRIPTION	18.00
SANDRY FIRE SUPPLY	PULL ON MASKS	923.30
SHRED IT	SERVICE	143.94
SOUTHERN LIVING	SUBSCRIPTION	59.95
SPAHN & ROSE	DOOR/SAWZAL/CONCRETE MIX/SAND/MISC.	641.87
US CELLULAR	CELL SERVICE	148.12
VANDE WALL METAL	VALVE COVER	42.50
VEENSTRA & KIMM	ENGINEERING	7509.45
WAL-MART	SUPPLIES	98.84
WAL-MART	LIBRARY SUPPLIES	288.07
WILTON SEED CO	TURF FERTILIZER	555.00
WOODRUFF CONSTRUCTION LLC	WASTEWATER TREATMENT PLANT PAYMENT	150764.25
VAN WALL EQUIPMENT	JD COMMERCIAL MOWER	34670.00
VAN GORP INSURANCE	ANNUAL INSURANCE	77152.00
APRIL TRANFERS		32307.67
TOTAL APRIL EXPENSE:		\$ 407,205.17
TOTAL APRIL REVENUE:		\$ 583,548.37
TOTAL REVENUE:		
GENERAL	181502.88	
ROAD USE	21312.41	
SPECIAL REVENUE	173515.06	
CAPITAL PROJECT	12686.28	
ENTERPRISE	149002.97	

FIDUCIARY	226.54
DEBT SERVICE	45302.23
TOTAL:	\$ 583,548.37

TOTAL EXPENSE:	
GENERAL	84470.09
ROAD USE	25404.20
SPECIAL REVENUE	57281.98
CAPITAL PROJECT	2639.00
ENTERPRISE	228845.64
FIDUCIARY	8564.26
DEBT SERVICE	0.00
TOTAL:	\$ 407,205.17