

April 13, 2020

The April 13, 2020, regular council meeting was called to order by Mayor Pro-Tem Andrea Steenhoek at 7:07 p.m. at the Monroe City Hall. Council members and department heads were given the choice to call in for the meeting or to come to city hall and follow the COVID-19 guidelines by setting 6 feet apart from one another. Due to the COVID-19, city hall was not open to the public for this meeting. Roll call was taken: Steenhoek, Goemaat, St. Peter, McCoy and Wilson were all in attendance via in person or by phone. Kim Thomas, Nicholas Chambers, Jamie Pierson, were included in the meeting.

Council Member Goemaat moved and was seconded by Council Member St. Peter to approve the consent agenda. Items on the agenda included the clerk and treasurer report and bills and minutes from the March meeting. Motion carried 5-0.

Police Chief, Nick Chambers, stated that the LED stop light at the 4-way stop on Hwy 14 was installed last week and is very noticeable. Public Works Director Marc Van Wyk stated that the Marion County Street Department and the City of Monroe will be splitting the cost of installing a couple new culverts on W. County Line Road. Wilson reported that the fire department has put a committee together to research a new attack truck.

Council Member McCoy moved and was seconded by St. Peter to approve RESOLUTION NO. 22-2020. A resolution allowing for the transfer of funds within the City of Monroe. Motion carried 5-0.

St. Peter moved and was seconded by Goemaat to approve RESOLUTION NO. 23-2020. A resolution assigning addresses within the City of Monroe. Motion carried 5-0.

McCoy moved and was seconded by Council Member Steenhoek to approve the 2ndst reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, 2017 BY AMENDING PROVISIONS PERTAINING TO WATER RATES. Upon roll call vote, ayes – McCoy, Steenhoek, Goemaat, St. Peter, nays – Wilson. Motion carried 4-1.

St. Peter moved and was seconded by Goemaat to approve the 2nd reading of AN ORDINANCE AMENDING THE CITY CODE OF THE CITY OF MONROE, IOWA, BY AMENDING SECTION 1 OF 99.02, CHAPTER 99, SEWER SERVICE CHANGES. Upon roll call vote, ayes – St. Peter, Goemaat, Steenhoek, McCoy, nays – Wilson. Motion carried 4-1.

McCoy moved and was seconded by St. Peter to set the budget amendment hearing for May 11, 2020, at 7:00 p.m. Motion carried 5-0.

McCoy moved and was seconded by Goemaat to purchase a new John Deere 1575 Terrain Cut Commercial Front Mower from Van Wall Equipment with trade in for \$34,670.00. Motion carried 5-0.

Goemaat moved and was seconded by St. Peter to keep all parks and city buildings closed to the public until May 1, 2020. Motion carried 5-0.

Goemaat moved and was seconded by McCoy to allow Marc Van Wyk to hire 2 seasonal employees to help with mowing and weed eating as needed at \$12.00 per hour. Motion carried 5-0. Chief Chambers is having a difficult time finding part-time police officers to work when needed. Chief Chambers would like to see wages increased from \$20.00 per hour for part-time help. Currently, Baxter and the State Fairgrounds are paying \$25.00 per hour for part-time officers. McCoy moved and was seconded by Steenhoek to increase wages for part-time police officers from \$20.00 to \$21.50 per hour. Motion carried 5-0.

A Board of Adjustment meeting was held prior to this meeting at 6:00 p.m. via conference call. Goemaat moved and was seconded by Steenhoek to accept the Board of Adjustments recommendation to allow the variance request from Cartwright Properties LLC for 214 E. Marion Street. Cartwright Properties LLC are requesting a variance for the north and south lot lines and asking permission to move a house on the empty lot facing N. Main Street. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to approve Payment No. 10 to Woodruff Construction for \$150,764.25 for the Wastewater Treatment Facility Improvement Project. Motion carried 5-0.

Goemaat moved and was seconded by McCoy to advertise for a full-time police officer. Motion carried 5-0.

Steenhoek moved and was seconded by Goemaat to adjourn the meeting at 7:43 p.m. Motion carried 5-0. A full copy of the minutes can be found at www.MonroelA.com or the Monroe City Hall.

Andrea Steenhoek, Mayor Pro-Tem

Kim Thomas, City Clerk

March 2020 Bills

SALARIES	NET	24206.41
EFTPS	FEDERAL TAX	8070.37
IOWA DEPT OF REVENUE	WITHHOLDING/STATE TAX	3024.00
IPERS	POLICE/REGULAR	5222.70
CITY OF MONROE	HEALTH INS	1085.38
GIS BENEFITS	LIFE INSURANCE	52.73
IOWA RURAL WATER ASSOCIATION	VISION INSURANCE	88.44
WINDSTREAM	PHONE	77.83
MID AMERICAN ENERGY	UTILITIES	5203.87
MONROE POSTMASTER	MARCH MAILING	230.57
UNITED HEALTHCARE	HEALTH INSURANCE	3971.21
VERIZON	PHONE/INTERNET	502.41
DELTA DENTAL	DENTAL INSURANCE	296.10
CARDMEMBER SERVICES	POSTAGE/LIBRARY SUBSCRIPTIONS/SUPPLIES/UNIFORMS	1814.03
ACTION ELECTRIC	REPAIRS	275.00
AIRGAS	OXYGEN	287.22
ANDREA LANPHIER	MILEAGE	37.00
BAKER & TAYLOR	BOOKS	374.07
BARCO MUNICIPAL PRODUCTS	AMBER LIGHT MOUNT/SIGN BASE	252.68
CASEY'S	GAS	926.44
CENTER POINT LARGE PRINT	BOOKS	131.22
IOWA REGIONAL UTILITIES	PRINCIPAL/PAYMENT/INTEREST	13923.37
CITY OF ALTOONA	MOSQUITO SPRAYING	1998.00
DENISE NICHOLS	MILEAGE	47.15

DENNISON RACING TEES	EMBROIDERY	7.00
DISPLAY SALES	BULBS	142.25
DORSEY & WHITNEY LLP	URBAN PLAN AMENDMENTS	4500.00
FARVER TRUE VALUE	PAINT	153.49
FIRE SERVICE TRAINING BUREAU	CERTIFICATION FEES	150.00
FORBES OFFICE EQUIPMENT	OFFICE SUPPLIES	12.89
GRIMES ASPHALT	COLD MIX	1188.44
GUIDEPOSTS	BOOK	8.00
GWORKS	W2/1099	107.75
HEWITT'S	TIRES/AIR FILTER/OIL/ICE MELT	702.09
HGTV	SUBSCRIPTION	27.97
IOWA ASSOCIATION OF MUNICIPAL UTILITY	DUES	1694.18
IOWA LAW ENFORCEMENT ACADEMY	MMPI TESTING	150.00
IOWA PRISION INDUSTRIES	STREET MARKER	55.00
IOWA STATE UNIVERSITY	COMPREHENSIVE PLAN	2000.00
WINDSTREAM	PHONE	62.92
JAMIE HOFER	UNIFORM REIMBURSEMENT	300.00
JASPER CO ANIMAL RESCUE LEAGUE	PARTICIPATION	422.54
JASPER CO SPEED SHOP	HEADLAMP REPLACEMENT/OIL CHANGE	75.61
KAL SERVICES INC	SANITATION CONTRACT	13604.05
KEYSTONE LABORATORIES	TESTING	435.00
KIM THOMAS	MILEAGE	29.90
KINNAMON SERVICES	FURNANCE	7000.00
MALONE MOTORSPORTS	BATTERY/SUPPLIES/REPAIRS	557.96
MARCO INC	COPIER CONTRACT	55.10
MEDIACOM	CABLE	68.99
MENNINGA PEST CONTROL	PEST CONTROL/AIR CARE	165.00
MONROE FOODS	WATER/SOAP/MISC	43.85
MUSTANG CAR WASH	TOKENS	90.00
NEWTON DAILY NEWS	PUBLICATIONS	302.43
NEWTON FIRE DEPARTMENT	BILLING SERVICES	420.00
PENWORTHY	BOOKS	157.60
SCCIC	DUES	100.00
STOREY KENWORTHY	CHECKS	242.00
TWO RIVERS COOP	LP	285.74
VAN RYSWYK P & H	ROCK/BACKHOE/LABOR	2555.25
VEENSTRA & KIMM	ENGINEERING SERVICE	12642.38
VANDE WALL METAL	REPAIRS	127.50
WALMART	SUPPLIES	215.54
WALMART	LIBRARY SUPPLIES	160.68
US CELLULAR	PHONE SERVICE	148.12
UNITY POINT HEALTH	HEARING TESTS	39.80
GRIMES ASPHALT	W LINCOLN ST PROJ	16118.83
MARCH TRANSFERS		32307.67
NSF CHECKS		89.00

AFLAC		38.04
TOTAL MARCH EXPENSE:	\$	171,858.76
TOTAL MARCH REVENUE:	\$	158,554.70

TOTAL REVENUE:		
GENERAL	26770.46	
ROAD USE	9276.30	
SPECIAL REVENUE	20553.07	
CAPITAL PROJECT	812.85	
ENTERPRISE	74987.70	
FIDUCIARY	19.14	
DEBT SERVICE	26135.18	
TOTAL:	\$	158,554.70

TOTAL EXPENSE:		
GENERAL	49218.28	
ROAD USE	25548.56	
SPECIAL REVENUE	28423.69	
CAPITAL PROJECT	2639.00	
ENTERPRISE	65116.97	
FIDUCIARY	912.26	
DEBT SERVICE	0.00	
TOTAL:	\$	171,858.76